

WEDNESDAY, 27 JANUARY 2021

**TO: ALL MEMBERS OF THE COMMUNITY AND REGENERATION
SCRUTINY COMMITTEE**

I HEREBY SUMMON YOU TO ATTEND A VIRTUAL MEETING OF THE
COMMUNITY AND REGENERATION SCRUTINY COMMITTEE WHICH
WILL BE HELD AT **10.00 AM, ON TUESDAY, 2ND FEBRUARY, 2021**
FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE
ATTACHED AGENDA

Wendy Walters

CHIEF EXECUTIVE

| | |
|---------------------------------|----------------------------------------|
| Democratic Officer: | Kevin J Thomas |
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Wendy Walters Prif Weithredwr, *Chief Executive*,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

COMMUNITY AND REGENERATION SCRUTINY COMMITTEE 13 MEMBERS

PLAID CYMRU GROUP – 7 MEMBERS

- | | | |
|----|-------------------|-----------------------------------|
| 1. | Councillor | Ann Davies |
| 2. | Councillor | Handel Davies |
| 3. | Councillor | Colin Evans |
| 4. | Councillor | Jeanette Gilasbey |
| 5. | Councillor | Betsan Jones |
| 6. | Councillor | Dai Thomas |
| 7. | Councillor | Gareth Thomas (Vice-Chair) |

LABOUR GROUP – 3 MEMBERS

- | | | |
|----|-------------------|-------------------------|
| 1. | Councillor | Fozia Akhtar |
| 2. | Councillor | Rob Evans |
| 3. | Councillor | Shirley Matthews |

INDEPENDENT GROUP – 3 MEMBERS

- | | | |
|----|-------------------|------------------------|
| 1. | Councillor | Anthony Davies |
| 2. | Councillor | Irfon Jones |
| 3. | Councillor | Hugh Shepardson |

A G E N D A

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF PERSONAL INTERESTS INCLUDING ANY PARTY WHIPS ISSUED IN RELATION TO ANY AGENDA ITEM**
3. **PUBLIC QUESTIONS (NONE RECEIVED)**
4. **REVENUE BUDGET STRATEGY CONSULTATION 2021/22 TO 2023/24** 5 - 92
5. **HOUSING REVENUE ACCOUNT BUDGET AND HOUSING RENT SETTING FOR 2021/22** 93 - 114
6. **THE CARMARTHESHIRE HOMES STANDARD PLUS (CHS+)- BUSINESS PLAN 2021-24** 115 - 184
7. **REVENUE & CAPITAL BUDGET MONITORING REPORT 2020/21** 185 - 210
8. **2020/21 HALF YEAR PERFORMANCE REPORT (1ST APRIL TO 30TH SEPTEMBER 2020) RELEVANT TO THIS SCRUTINY** 211 - 224
9. **COMMUNITY COHESION ACTION PLAN** 225 - 234
10. **EXPLANATION FOR NON-SUBMISSION OF SCRUTINY REPORT** 235 - 236
11. **FORTHCOMING ITEMS** 237 - 248
12. **TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 17TH DECEMBER 2020** 249 - 256

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COMMUNITY & REGENERATION SCRUTINY COMMITTEE 2nd FEBRUARY 2021

REVENUE BUDGET STRATEGY CONSULTATION 2021/22 to 2023/24

Appendix A – Corporate Budget Strategy 2021/22 to 2023/24

Appendix A(i) – Efficiency summary for the Regeneration, Leisure, Planning and non HRA Housing services

Appendix A(ii) – Growth Pressures summary for the Regeneration and Planning services – none for the Leisure and non HRA Housing services

Appendix B – Budget monitoring report for the Regeneration, Leisure, Planning and non HRA Housing services

Appendix C – Charging Digest for the Regeneration, Leisure, Planning and non HRA Housing services

To consider and comment on the following issues:

- Members consider and comment on the budget strategy proposals
- Members consider and comment on the proposals for delivery of efficiency savings for their service area identified in Appendix A(i)
- Members are also invited to bring forward any other proposals for efficiency savings
- Members examine the Departmental Budgets
- Members endorse the Charging Digests

Reasons:

- The Executive Board at its meeting on 18th January 2021 will have considered the attached Revenue Budget Strategy 2021/22 to 2023/24 (Appendix A) and endorsed the report for consultation purposes. A verbal update will be given at the meeting in relation to any changes or specific proposals made by the Executive Board if appropriate.

To be referred to the Executive Board for decision: NO

Executive Board Member Portfolio Holders:

- Cllr. Linda Evans (Housing)
- Cllr. Emlyn Dole (Economic Development)
- Cllr. Peter Hughes-Griffiths (Culture, Sport & Tourism)
- Cllr. David Jenkins (Resources)

| | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Directorate: Corporate Services</p> <p>Name of Director: Chris Moore</p> <p>Report Author: Randal Hemingway</p> | <p>Designation: Head of Financial Services</p> | <p>Tel No. / E-Mail Address:</p> <p>01267 224886 Rhemingway@carmarthenshire.gov.uk</p> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|

EXECUTIVE SUMMARY
COMMUNITY & REGENERATION SCRUTINY
COMMITTEE
2nd FEBRUARY 2021

REVENUE BUDGET STRATEGY CONSULTATION
2021/22 to 2023/24

The objective of the report is to allow members to consider the corporate budget strategy for the financial years 2021/22 to 2023/24 to consider the service delivery impact and options for the forthcoming years.

The report is set out as follows:-

Appendix A

- The attached report is a copy of the Revenue Budget Strategy 2021/22 to 2023/24 that has been presented to the Executive Board. As part of the budget consultation process the report is presented to this Scrutiny Committee for your consideration.
- The report provides members with an initial view of the revenue budget issues for the forthcoming year and also reflects departmental submissions.

Appendix B

Current budget extracts for the Regeneration, Leisure and Planning Services and non HRA Housing service.

Appendix C

Charging Digest for the Regeneration, Leisure and Planning Services and non HRA Housing service. The charges for 2021/22 have yet to be adopted and any change to the proposed charges will impact on the budget/efficiency proposals.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: **Chris Moore** Director of Corporate Services

| | | | | | | |
|-----------------------------------------|-------|---------|------|------------------------|-----------------------|-----------------|
| Policy, Crime & Disorder and Equalities | Legal | Finance | ICT | Risk Management Issues | Staffing Implications | Physical Assets |
| YES | NONE | YES | NONE | NONE | NONE | NONE |

1. Policy and Crime & Disorder

The budget is being prepared having regard to the Improvement Plan.

3. Finance

The report provides an initial view of the Budget Strategy for 2021/22, together with indicative figures for the 2022/23 and 2023/24 financial years. The impact on departmental spending will be dependent upon the final settlement from Welsh Government and the resultant final Budget adopted by County Council.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: **Chris Moore** Director of Corporate Services

1. Local Member(s) – N/A

2. Community / Town Council – N/A

3. Relevant Partners – Consultation with relevant partners will be undertaken and results will be reported during the budget process.

4. Staff Side Representatives and other Organisations – Consultation with other organisations will be undertaken and results will be reported during the budget process.

EXECUTIVE BOARD PORTFOLIO HOLDERS AWARE/CONSULTED?
YES

(Include any observations here)

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

| Title of Document | File Ref No. / Locations that the papers are available for public inspection |
|-------------------------------|------------------------------------------------------------------------------|
| 2021/22 3 year Revenue Budget | Corporate Services Department, County Hall, Carmarthen |

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REPORT OF DIRECTOR OF CORPORATE SERVICES

Community & Regeneration Scrutiny Committee

2nd February 2021

REVENUE BUDGET STRATEGY 2021/22 to 2023/24

(Copy of Executive Board report 18/01/2021)

| | | |
|------------------------------------------------|---------------------------|----------------------|
| HEAD OF SERVICE & DESIGNATION. | DIRECTORATE | TELEPHONE NO. |
| C Moore, Director of Corporate Services | Corporate Services | 01267 224121 |
| AUTHOR & DESIGNATION | DIRECTORATE | TELEPHONE NO |
| R Hemingway, Head of Financial Services | Corporate Services | 01267 224886 |

1. INTRODUCTION

1.1. Executive Board in November 2020 received a report on the Revenue Budget Outlook for 2021/22 to 2023/24 which appraised Members of the financial outlook and the proposals for taking forward the budget preparation for the three year period.

1.2. This report provides Members with the current view of the Revenue Budget for 2021/22 together with indicative figures for the 2022/23 and 2023/24 financial years. The report is based on officers' projections of spending requirements and takes account of the provisional settlement issued by Welsh Government on 22nd December 2020. It also reflects the current departmental submissions for savings proposals after taking account of the impact of pandemic on the delivery of these savings.

1.3. Whilst significant work has already been undertaken in preparing the budget, this represents an initial position statement which will be updated over the coming month as the budget is further developed, council members are engaged and public consultation takes place. The final settlement is due to be received from Welsh Government on 2nd March.

1.4. The report is broken down into 5 parts:

- Funding Projections
- Budget Requirement
- Impact on the Authority's budget requirement
- Consultation
- Conclusion

- Recommendations

2. PROVISIONAL SETTLEMENT

- 2.1. The provisional settlement was announced on Tuesday 22nd December 2020. Indicative figures for individual Local Authorities were provided for one financial year only, 2021/22, with no further information about future years' settlements.
- 2.2. The Westminster Comprehensive Spending Review announced on 25 November 2020 included a significant Barnett consequential, reported at £1.3 billion, though it is understood this includes Covid-19 expenditure. There were also the following announcements which have a material impact on our budget considerations:
 - 2.2.1. An announcement of a “pay freeze” for public sector workers excluding the NHS, but with “at least £250” for anyone earning below £24,000. Whilst unquestionably below the 2.75% allowed for previously, members should note that not only has no further information been published on this, but it is also stressed that this should be considered as an opening negotiating position in what is ordinarily subject to national pay bargaining. Unions have reacted negatively calling it a “kick in the teeth for the key workers”.
 - 2.2.2. A national living wage of £8.91, an increase of 2.2% on the current £8.72, much less than anticipated.
- 2.3. The main points of the Provisional Settlement 2021/22 on an all Wales basis are as follows:
 - 2.3.1. Local government revenue funding for 2021/22 set at £4.651 billion, an increase of 4.0% (£177 million) compared to 2020/21, but this is after transfers into the settlement of £5 million.
 - 2.3.2. Our analysis suggests there are however inconsistencies in this:

The settlement allows for £4 million of transfers in respect of the September 2020 Teachers pay award, which represented only partial funding of the part year (7 months) financial effect of the pay award. We estimate the full year effect of the award is approximately £40 million across

Wales, which will need to be met from the improved settlement.

WG also provided £1.6 million funding in 2020/21 to support the sixth form element of the September 2020 Teachers pay award. By contrast, WG have neither added this to the settlement nor increased sixth form grant funding, which remains at a cash flat position.

2.3.3. Unlike previous years, there is no funding floor. Individual settlements range from +2.0% (Ceredigion) to +5.6% (Newport), although there is some disquiet about this across Wales.

2.4. The Settlement figures for Carmarthenshire are:

2.4.1. After adjustments for WG identified transfers, the increase in the provisional settlement is 3.8% (£10.466 million). The Aggregate External Finance (AEF) therefore increases to £284.820 million in 2021/22. This includes £244k in respect of Teachers pay.

This settlement is significantly above our previous assumption of +2.0%, however there remains significant risk to our funding position as it provides no additional funding either in respect of any future pay award or Covid-19 related costs and/or continuing income reduction (discussed in paragraph 3.4.3 below)

On the basis of this experience, and in the absence of any forward guidance for future years, the MTFP assumptions for 2022 and beyond maintain our current assumptions of annual settlement increases of +2.0%, but increases to the assumed level of pay, price and other inescapable pressures, leading to a savings target of £17 million over the three year MTFP period.

2.5. Details of the Welsh Government Service Specific Grants were provided alongside the provisional settlement on 22 December 2020 at an all Wales level. Many remain at broadly at similar level (cash value level), however there are however some important updates :

- The social care workforce grant has been increased from £40m to £50 million across Wales. As was the case last year, we assume that the increase, estimated at £600k for Carmarthenshire, can be used in full towards the obvious and unavoidable service pressures.
- The Additional Learning Needs grant of £7.2 million across Wales which was introduced last year has been continued. This

continuation is welcome as it can be applied to the department's recurrent need of £400k

- A reduction of £1.0 million to the Sustainable Waste Management Grant, which will reduce the support from Carmarthenshire's core waste budgets by around £55k.

There are a number of grant changes referred to in narrative to the main WG budget narrative which are not reflected in the local government provisional grant tables, which we understand are due to be updated for the final settlement.

3. BUDGET REQUIREMENT 2021/22

3.1. Current Years performance (2020/21)

3.1.1. As the Authority's core spending requirements remains constant year on year, a review of current year's performance is important in identifying whether there are any underlying problems within the base budget

3.1.2. The current projection for the Revenue Outturn for 2020/21 (based on the October 2020 monitoring) is as follows

| Service | Approved Budget £'000 | Total Expenditure Forecast £'000 | Variance Forecast For Year £'000 |
|-----------------------------------|--------------------------|-------------------------------------|-------------------------------------|
| Chief Executive | 12,994 | 12,436 | -558 |
| Communities | 102,882 | 103,794 | 912 |
| Corporate Services | 27,637 | 27,186 | -452 |
| Education and Children's Services | 178,291 | 179,798 | 1,506 |
| Environment | 59,190 | 60,207 | 1,017 |
| Departmental Expenditure | 380,995 | 383,420 | 2,426 |
| Cont from Dept/Earmarked Reserves | | | 0 |
| Capital Charges | -19,940 | -21,140 | -1,200 |
| Levies and Contributions | 10,538 | 10,538 | 0 |
| Transfer to/ from Reserves | 0 | 0 | 0 |
| Net Expenditure | 371,593 | 372,818 | 1,226 |

The main reasons for the departmental overspends are as follows:

- o Communities Department: overspends against budget in the areas of Physical Disabilities, Learning Disabilities and Mental Health.

- Education and Children’s Services: overspend is due mainly to the forecast increase in school deficit balances.
- Environment Department: overspends are due to a shortfall in income across parking and property maintenance, together with additional costs within Waste Services.

The Authority is currently forecasting a variance of £1.2 million at the year-end that will have to be met from Reserves

3.2. Validation

3.2.1. Validation reflects the changes in expenditure requirements to deliver the **current level** of services in future years. Primarily this is inflation, but also includes some service specific changes. The key validation factors are as follows:

| | <u>2021/22</u> <u>Original</u> | 2021/22 Proposed | <u>2022/23</u> | <u>2023/24</u> |
|------------------------------|-----------------------------------|-----------------------------------|----------------|----------------|
| General inflation | 2.0% | 2.0% | 2.0% | 2.0% |
| Electricity | 5.0% | 5.0% | 5.0% | 5.0% |
| Gas | 5.0% | 5.0% | 5.0% | 5.0% |
| Fuel | 5.0% | 5.0% | 5.0% | 5.0% |
| Pay Inflation - non teaching | 2.75% | 2.75% | 2.75% | 2.75% |
| Pay Inflation - Teaching | 2.75% | 2.75% | 2.75% | 2.75% |
| Levies | 2.9% | 2.4% | 2.5% | 2.5% |
| Pension Contributions | nil | nil | nil | nil |
| Capital Charges | £500k | £500k | £500k | £500k |

3.2.2. Our previous planning assumptions include future annual pay awards of 2.75% for all staff. Since then, the Chancellor’s Autumn Budget statement included a pay freeze for public sector workers, with the exception of NHS staff and other public sector workers earning below £24,000 who would receive “at least £250”. Without any detail beyond this, it is impossible to accurately estimate the cost of this. Teachers pay is similarly uncertain - the additional part year effect of the September 2020 pay award adds around £1 million to schools expenditure above 2020/21 levels.

The Chancellor’s proposal is in effect an opening employer’s position – our staff remuneration levels are subject to national pay bargaining, further complicated by WG assuming responsibility for Welsh Teachers pay decisions in 2019. The minister’s letter which accompanied the provisional settlement stated that WG itself had received no Barnett consequential in respect of pay and therefore authorities should provide for this in their budgets.

Given the current scale of uncertainty and that pay represents the single largest expenditure item in our budgets, it is deemed prudent to retain the pay award assumption in our draft budget at this time. This will also enable Carmarthenshire to uphold its commitment to being a living wage employer.

3.2.3. We have received confirmation from the fire authority that their indicative budget assumes a levy increase of 2.43%. This is based on the explicit understanding that firefighters pension cost increases continue to be met through direct grant award.

3.2.4. As a result of these factors, validation is at a similar level to last year and adds £11.1 million to the current year’s budget.

3.3. Cost Reduction Programme

3.3.1. In anticipation of the settlement challenges, significant work to review service efficiencies/rationalisation proposals has been undertaken.

In ordinary times, delivery of current savings proposals and development/preparation for future years forms a significant proportion of services activity and in particular, senior management capacity. The impact of the pandemic, and our response to it, has severely curtailed our ability to make normal levels of progress in this area.

Officers have reviewed savings and deferred delivery of a total of £3.043m from 2020/21 and 2021/22 to the outer two years of the plan.

3.3.2. The savings targets set for each financial year are as follows:

| | 2021/22 £m | 2022/23 £m | 2023/24 £m |
|----------------------------------------------------|---------------|---------------|---------------|
| Original targets (November Budget Outlook report) | 5.930 | 5.209 | 5.208 |
| Updated targets (following Provisional Settlement) | 2.511 | 5.209 | 5.208 |

3.3.3. Accordingly, departments have developed a range of proposals, and these efficiencies are included in **Appendix A** of this report.

- The efficiency proposals are categorised as follows:
 Managerial – Efficiencies that result in no perceivable change to the overall level of service delivery.
 Policy – Efficiency or service rationalisation proposals that will directly affect service delivery.

| | 2021/22 £m | 2022/23 £m | 2023/24 £m |
|-----------------|---------------|---------------|---------------|
| Managerial | 2.438 | 4.346 | 2.429 |
| Existing Policy | 0.073 | 0.565 | 1.115 |
| New Policy | Nil | Nil | Nil |
| Total | 2.511 | 4.911 | 3.544 |
| Shortfall | Nil | 0.298 | 1.664 |

(Detail at **Appendix A**)

3.3.4. The summary sheet at Appendix A sets out the savings targets set for individual departments and the value of savings currently identified.

3.4. New Expenditure Pressures

3.4.1. New expenditure pressures are the combination of additional cost to meet existing service needs e.g. increased client base/greater service take up and the costs of meeting change in service provision e.g. policy changes.

3.4.2. The original budget outlook report included £6 million in 2021/22 per annum to meet growth pressures.

Initial growth bids in excess of £11 million have been submitted by departments for 2021/22. This figure does NOT include any continuing Covid-19 response and/or income loss. Based on an evaluation of the value and unavoidable nature of pressures submitted as well as additional funding identified through grants as explained in paragraph 2.5 above, core funding for specific pressures totalling £4.689 million have been funded.

For this budget round, social care pressures are particularly difficult to quantify, for the following reasons:

- Funding required for the National Living Wage increase is less than expected, as the Chancellor's announcement of £8.91/hour was much less than the figure forecast by the Office of Budget Responsibility. However, the sector has been through unprecedented turmoil over the last year, and

cost pressures may persist even as Covid-19 hopefully recedes.

- The social care workforce impact of the new trading arrangements with Europe post Brexit could be significant
- There is a clear and unprecedented increase in need for Mental Health services. Whilst £500k has been provided for in the budget, it is hard to predict how demand will evolve.

Based on this assessment, a contingency sum of £500k has been set aside specifically against Social care. Members should further note that the budget figures contained within this report do not allow for any future funding pressures in respect of waste. To achieve increasingly challenging statutory Welsh Government recycling targets, it is likely that changes will need to be made to the waste collection methodology in the coming years which will require significant one off capital funding as well as increases to recurrent revenue budgets.

Information will continue to be reviewed and updated between draft and final budgets, and where grant funding can be identified to meet any of these pressures in part or full, this will be adjusted.

- 3.4.3 Covid-19 has led not just to unprecedented additional costs, but also a collapse of important income, particularly during periods of lockdown. Taken together, it is anticipated that the combination of additional expenditure and income loss will have a £30 million impact on Carmarthenshire’s current year budgets. Authorities have submitted monthly claims, which have been assessed, and to a very significant extent, fully refunded by WG. Looking ahead to next year, continued WG funding in this way has not been committed at this stage, not least because WG itself does not yet have funding confirmed as a consequence of Westminster Covid-19 related expenditure.

At the time of writing, the national picture appears bleak with the highest ever reported daily cases and daily deaths at the same peak as the first wave. Whilst the rollout of both approved vaccines is clearly the “way out”, the speed of vaccination is highly ambitious, and it has already been suggested that restrictions may continue to be needed next Winter. In this context, an additional £1 million corporate contingency is set aside in our budget.

In total, pressures funding adds £6.189 million to the budget. The detail is provided at **Appendix B**.

- 3.4.4 In addition to the authority’s own expenditure pressures, there is an urgent need to expand support to local businesses to support

economic recovery. This is primarily capital grant expenditure and is discussed in the separate capital programme report to be considered on the agenda today. However, as there is insufficient additional capital funding available, the draft revenue budget includes a £1 million one-off allocation to support this expenditure.

3.5. Schools Delegated Budgets

- 3.5.1 The last two budgets have provided in full for known pressures to school budgets including inflationary costs and pay awards. Over that time, school balances have continued to worsen. Prior to the pandemic, there was a significant focus on addressing the root causes of this, and to support individual schools to return to financial sustainability. It was recognised this would inevitably take some time to see the full effect of the changes being made. The unrelenting pressure on schools which the pandemic has caused has delayed this significantly. During the spring and summer, there was a moratorium on school redundancies, and the Autumn term has seen TTP activity for school staff grow to an unimagined scale. In recognition of this, next year's budget provides funding for known pressures in full. This includes the full year effect of the September 2020 pay award, and funding will be retained centrally against the any unfunded award in September 2021.

Members should however note that schools funding in 2020/21 received additional one-off support from the "Accelerated Learning Programme" in response to Covid-19 of £16.6m across Wales. WG have been able to continue this grant, though the value drops by around 30%. No information is yet available for the equivalent sixth form funding.

3.6. Internal Funding

- 3.6.1. Generally speaking whilst the use of reserves to support annual budgets should not be summarily discounted, it must be treated with caution. Funding on-going expenditure from such funds merely defers and compounds difficult financial problems to the following year. One-off items of expenditure within any budget proposal lend themselves better for such funding support.

3.6.2. In deliberating this point however, members must bear in mind any **inherent risks** that may be built into the budget strategy. These include:

- Uncertainty around the true economic impact of the new trading arrangements with Europe
- The pace of deployment and efficacy of Covid-19 vaccine upon the need for continuing public health restrictions
- Future inflation/interest rates
- The timing and severity of fiscal or expenditure measures brought in by Westminster Government to balance public sector finances.
- Additional pressure on demand lead Services

In addition as mentioned previously Welsh Government have only been able to provide a one year settlement and we have no knowledge of future settlement, which therefore means it is difficult to construct multi-year budgets in the absence of any clear forecasts.

3.6.3. The following table summarises the main categories of reserves held by the Authority.

| | 1 st Apr 2020 £'000 | 31 st Mch 2021 £'000 | 31 st Mch 2022 £'000 | 31 st Mch 2023 £'000 |
|--------------------|--------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| Schools Reserves | -2,001 | -3,496 | -2,496 | -1,496 |
| General Reserves | 11,221 | 11,490 | 11,490 | 11,490 |
| Earmarked Reserves | 91,617 | 75,887 | 37,028 | 29,369 |

3.6.4. School Reserves

- Schools have delegated responsibility for the management of their own finances. The level of reserves held by an individual school at any point in time will depend on a number of factors including the level of contingency fund that the school governing body considers appropriate, and the particular plans each school has for expenditure. Officers have yet to be informed of any transfers to/from these reserves by individual schools for future years.
- Legislation allows schools to carry forward reserves from one financial period to another. The School Funding (Wales) Regulations 2010 requires schools to limit their accumulated reserves at year end to £50,000 for Primary Schools and £100,000 for Secondary and Special Schools or 5% of their budget dependant

on what is greater. School Improvement officers are currently working with schools to ensure they comply with the guidance. As at 31st March 2020, 45 primary, 6 secondary and 1 special schools were in deficit.

3.6.5. General Reserves

- In the changeable and challenging environment currently facing Local Government the Authority is committed to maintaining a reasonable level of General reserves or Balances. Whilst there is no prescribed minimum level for Balances, Council has previously deemed 3% of net expenditure as being a prudent level, which has been accepted by our Auditors as being reasonable
- The overall level of balances is taken into consideration each year when the annual budget is set and has on occasions been utilised to augment expenditure/reduce council tax. The 2020/21 budget was set on the basis of no transfers from the General Reserves. Based upon the October Budget monitoring (outlined in paragraph 3.1.2 above) there could be a small increase of £269k to General Reserves and a worsening of £1.5m on school deficit balances at the end of the current financial year.
- Given ongoing impact of the pandemic response on our budgets and the uncertainty of continued WG support into next year, therefore it is deemed imprudent at this stage to assume any further support for future years budgets from the current General Reserves.
- Taking account of reduction in overall reserves forecasted, consideration needs to be given to how these balances are built back up over future years.

3.6.6. Earmarked Reserves

- The Authority holds earmarked reserves which have been set up to finance the delivery of specific projects, or in protecting the authority

against future liabilities or issues. The reserves can be summarised as follows:

| Reserve | 31 March 2020 £'000 | 31 March 2021 £'000 | 31 March 2022 £'000 | 31 March 2023 £'000 |
|------------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| Insurance | 12,194 | 12,944 | 13,694 | 14,944 |
| Capital Funds | 47,234 | 41,285 | 8,449 | 2,241 |
| Development Fund (inc. Schools Dev Fund) | 1,637 | 440 | 815 | 2,090 |
| Corporate Retirement Fund | 4,299 | 4,299 | 3,299 | 2,299 |
| Joint Ventures | 1,306 | 418 | 350 | 316 |
| Other | 24,947 | 16,501 | 10,421 | 7,479 |
| TOTAL | 91,617 | 75,887 | 37,028 | 29,369 |

- As can be seen from the table above the level of earmarked reserves fluctuates greatly year on year, and whilst the level in each fund is not an exact science it is based on an informed estimate and past experience of the likely call on the authority in future years in line with the intended purpose of each reserve. Great care must therefore be taken when considering utilising such funds for purposes other than those which they were created as this could lead to the authority being faced with substantial unfunded liabilities in the future
- The budget proposals therefore assume nil contribution from reserves in support of the revenue budget in 2021/22 and a further analysis of the reserves held will be undertaken over the coming months with any further proposed utilisation being considered at the budget finalisation stage.
- Taking account of the proposals within this report, the Director of Corporate Services confirms that overall the estimated level of financial reserves (as indicated above) is adequate for the financial year 2021/22, with the General Reserves being at the minimum that could be supported. However the Director is very conscious of the ongoing commitment to capital projects and of the demand on future services

and therefore feels the reserves will need to be monitored closely going forward.

4. IMPACT ON THE AUTHORITY'S BUDGET STRATEGY

The table below provides an updated position on the current financial outlook taking account of the provisional settlement and also other recent validation changes.

4.1. The Current Financial Outlook (updated for the Provisional Settlement) is set out in the table below:

| | Current MTFP | | Proposed Financial Model | | |
|----------------------------------|------------------|------------------|--------------------------|------------------|------------------|
| | 2021/22 £'000 | 2022/23 £'000 | 2021/22 £'000 | 2022/23 £'000 | 2023/24 £'000 |
| Previous Year's Budget | 371,593 | 382,147 | 371,593 | 387,328 | 398,356 |
| General Inflation | 2,462 | 2,462 | 2,451 | 2,534 | 2,728 |
| Pay Inflation | 6,688 | 6,849 | 6,512 | 6,848 | 7,035 |
| Transfers in & other* | 1,334 | 1,326 | 3,094 | 1,355 | 1,367 |
| Growth | 6,000 | 5,500 | 6,189 | 5,500 | 5,500 |
| Savings proposals | -5,297 | -4,694 | -2,511 | -4,911 | -3,544 |
| Further savings to be identified | -633 | -515 | 0 | -298 | -1,664 |
| Net Expenditure | 382,147 | 393,075 | 387,328 | 398,356 | 409,778 |
| Funded by: | | | | | |
| Revenue Settlement | 279,643 | 285,235 | 284,820 | 290,517 | 296,327 |
| Council Tax Receipts | 102,505 | 107,840 | 102,507 | 107,839 | 113,451 |
| Council Tax Increase: | 4.89% | 4.89% | 4.89% | 4.89% | 4.89% |

*includes funding allocation to Economy Recovery capital (paragraph 3.4.4)

4.2. The total of cost reductions now required for 2021/22 is £2.5m and for the 3 year period are estimated at £13m.

4.3. The 2021/22 draft budget currently includes a contingency sum of £1.5m in respect of risks around Brexit, Covid-19 and further pressures. Should the level of risk or uncertainty reduce before the final budget setting, it may allow members scope to consider additional information forthcoming in respect of:

4.3.1. Responses to the consultation process

4.3.2. Clarification of specific grants

4.3.3. Further growth pressures not currently addressed

5. CONSULTATION

Budget consultation has been planned for the coming month and a summary of the individual approaches are as follows:

5.1. Members seminars. (18-22 January 2021)

5.2. The consultation process will commence online from 18 January 2021.

5.3. Town & Community Councils and commercial ratepayers consultation in January 2021.

5.4. Consultation with Scrutiny Committees during January 2020.

5.5. Consultation with the Schools Budget Forum on 11 February 2021.

5.6. Trade Union Consultation meeting on 22 January 2021

6. WELLBEING OF FUTURE GENERATIONS (WALES) ACT 2015

6.1. In considering the budget proposals, members need to take into consideration the requirements of the Wellbeing of Future Generations (Wales) Act 2015. The Act requires that we must carry out sustainable development, improving the economic, social environmental and cultural well-being of Wales.

‘... the public body must act in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs’

6.2. In doing so, we must demonstrate the following 5 ways of working:

- Looking at the long-term so that we do not compromise the ability of future generations to meet their own needs

- Understanding the root causes of the issues to prevent them recurring
- Taking an integrated approach so that we look at all well-being goals and objectives of other services and partners
- Collaboration – Working with others in a collaborative way to find shared sustainable solutions
- Involving a diversity of population in decisions that affect them

6.3. Carmarthenshire's Well Being objectives:

Start Well

1. Help to give every child the best start in life and improve their early life experiences
2. Help children live healthy lifestyles
3. Continue to improve learner attainment for all
4. Reduce the number of young adults that are Not in Education, Employment or Training

Live Well

5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of those living in poverty
6. Create more jobs and growth throughout the county
7. Increase the availability of rented and affordable homes
8. Help people live healthy lives (tackling risky behaviour and obesity)
9. Support good connections with friends, family and safer communities

Age Well

10. Support the growing numbers of older people to maintain dignity and independence in their later years
11. A Council wide approach to support Ageing Well in Carmarthenshire

In a Healthy and Safe Environment

12. Look after the environment now and for the future
13. Improve the highway and transport infrastructure and connectivity
14. Promote Welsh Language and Culture

Governance

15. Building a Better Council and Making Better Use of Resources

7. CONCLUSION

- 7.1.** Currently the budget proposals assume the full delivery of all of the savings proposals submitted, together with the identification and delivery of the shortfall in savings proposals 2022/23 and 2023/24.
- 7.2.** Further cost reductions need to be identified for years 2022/23 and 2023/24 to be able to maintain the current Budget Strategy and level of council tax. The savings to be identified in years 2 and 3 of this Strategy amounts to £1.96 million and departments will be working over the forthcoming year to identify these savings.
- 7.3.** It is recognised the critical importance of minimising the Council Tax increase for our residents whilst maintaining a balanced budget in these unprecedented and challenging times.
- 7.4.** Given the scale of the current budget gap forecast, Council Tax increases have been maintained at the previous MTFP levels of 4.89% in each of the three financial years. This provides at least some mitigation to the savings proposals which the council needs to consider deferring to future years of the Medium Term Financial Plan.
- 7.5.** Over the coming weeks and part of the refining of the Medium Term Financial where the Authority gets further clarification on costs and grant funding and feedback on the consultation, the Authority will aim to limit the Council Tax increase as far as possible.

8. RECOMMENDATION

- 8.1.** That Executive Board:
- 8.2.** Note the contents of the report and approve the three year Budget Strategy as a basis for consultation. Specifically seek comments from consultees on the efficiency proposals in Appendix A.
- 8.3.** Give consideration as to what additional savings proposals can be identified to deliver a balanced budget over the full 3 year financial planning period.

COMMUNITY & REGENERATION SCRUTINY COMMITTEE

2nd February 2021

Efficiency Summary

| | PREVIOUS TARGETS | | | |
|----------------------|------------------|--------------|--------------|---------------|
| | 2021/22 | 2022/23 | 2023/24 | Total |
| | £'000 | £'000 | £'000 | £'000 |
| Chief Executive | 492 | 432 | 432 | 1,356 |
| Education & Children | 1,029 | 904 | 904 | 2,837 |
| Schools Delegated | - | - | - | 0 |
| Corporate Services | 205 | 180 | 180 | 565 |
| Communities | 2,813 | 2,471 | 2,470 | 7,754 |
| Environment | 1,391 | 1,222 | 1,222 | 3,835 |
| | 5,930 | 5,209 | 5,208 | 16,347 |

| | REVISED TARGETS | | | |
|----------------------|-----------------|--------------|--------------|---------------|
| | 2021/22 | 2022/23 | 2023/24 | Total |
| | £'000 | £'000 | £'000 | £'000 |
| Chief Executive | 451 | 432 | 432 | 1,315 |
| Education & Children | 50 | 904 | 904 | 1,858 |
| Schools Delegated | - | - | - | 0 |
| Corporate Services | - | 180 | 180 | 360 |
| Communities | 1,318 | 2,471 | 2,470 | 6,259 |
| Environment | 692 | 1,222 | 1,222 | 3,136 |
| | 2,511 | 5,209 | 5,208 | 12,928 |

Proposals

| | MANAGERIAL | | | | EXISTING POLICY PROPOSALS | | | | NEW POLICY PROPOSALS | | | | TOTAL PROPOSALS | | | |
|--------------------|--------------|--------------|--------------|--------------|---------------------------|------------|--------------|--------------|----------------------|----------|----------|----------|-----------------|--------------|--------------|---------------|
| | 2021/22 | 2022/23 | 2023/24 | Total | 2021/22 | 2022/23 | 2023/24 | Total | 2021/22 | 2022/23 | 2023/24 | Total | 2021/22 | 2022/23 | 2023/24 | Total |
| | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 |
| Chief Executive | 451 | 434 | 0 | 885 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 451 | 434 | 0 | 885 |
| Education | 50 | 350 | 140 | 540 | 0 | 520 | 960 | 1,480 | 0 | 0 | 0 | 0 | 50 | 870 | 1,100 | 2,020 |
| Schools Delegated | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Corporate Services | 0 | 210 | 212 | 422 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 210 | 212 | 422 |
| Communities | 1,268 | 2,304 | 1,497 | 5,069 | 50 | 45 | 95 | 190 | 0 | 0 | 0 | 0 | 1,318 | 2,349 | 1,592 | 5,259 |
| Environment | 669 | 1,049 | 580 | 2,298 | 23 | 0 | 60 | 83 | 0 | 0 | 0 | 0 | 692 | 1,049 | 640 | 2,381 |
| | 2,438 | 4,346 | 2,429 | 9,214 | 73 | 565 | 1,115 | 1,753 | 0 | 0 | 0 | 0 | 2,511 | 4,911 | 3,544 | 10,967 |

| | SHORTFALL - to be identified | | | |
|----------------------|------------------------------|------------|--------------|--------------|
| | 2021/22 | 2022/23 | 2023/24 | Total |
| | £'000 | £'000 | £'000 | £'000 |
| Chief Executive | 0 | -2 | 432 | 430 |
| Education & Children | 0 | 34 | -196 | -162 |
| Schools Delegated | 0 | 0 | 0 | 0 |
| Corporate Services | 0 | -30 | -32 | -62 |
| Communities | 0 | 122 | 878 | 1,000 |
| Environment | 0 | 173 | 582 | 755 |
| | 0 | 298 | 1,664 | 1,961 |

| DEPARTMENT | 2020/21 Budget | FACT FILE | 2021/22 Proposed | 2022/23 Proposed | 2023/24 Proposed | Total | EFFICIENCY DESCRIPTION |
|------------|----------------|-----------|------------------|------------------|------------------|-------|------------------------|
| | £'000 | | £'000 | £'000 | £'000 | £'000 | |

Chief Executive

| | | | | | | | |
|-----------------------|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----|---|-----|-------------------------------------------------------------------------------------------------------------------------------------|
| Regeneration division | 3,475 | Regeneration is a key priority for the council. The Division provides Business, employability, grant funding and skills support and advice. We also deliver physical regeneration projects throughout the county, including the Swansea Bay City Deal Pentre Awel Life Science and Wellness Village planned for Delta Lakes. The Regeneration Division is responsible for the management of land assets (those within the economic/commercial portfolio) of the Council, taking a strategic commercial view to ensure the portfolio is managed to meet the Council's economic development needs. The Division is also responsible for the delivery of the Council's Net Zero Carbon agenda. | 118 | 113 | 0 | 231 | <p><u>2021/22</u> - Service review.</p> <p><u>2022/23</u> - Continuous review of service / income generation / regional working</p> |
|-----------------------|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----|---|-----|-------------------------------------------------------------------------------------------------------------------------------------|

Chief Executive Total

118 113 0 231

Communities**Leisure**

| | | | | | | | |
|----------------------------------|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|----|-----|------------------------------------------------------------------------------|
| Pembrey Country Park | -42 | Pembrey Country Park is one of the most visited outdoor facilities in Carmarthenshire and Wales, regularly attracting around half a million users annually. Whilst usage numbers have fluctuated this year with lockdowns and restrictions, the park was busier than ever during August, highlighting the value people put on great and safe outdoor spaces. The park has an 8 mile beach, a 320 pitch caravan and camping site, 550 acres of woodlands, a 130m long dry ski slope and toboggan run in Wales, along with a new Crazy Golf course, 9 hole pitch and putt facility, a miniature model steam railway, a riding centre, and the National Closed Road Cycle circuit and pump track. | 15 | 38 | 0 | 53 | Increased Income (parking / campsite / café /ski) |
| Pendine Outdoor Education Centre | 174 | Pendine Outdoor Education Centre caters for up to 120 residential visitors at any given time, with a particular focus on primary school provision for Carmarthenshire schools. The experience is often the first opportunity for some young children to experience being away from home on a residential basis. | 0 | 17 | 17 | 34 | Increased income from Pendine Outdoor Education Centre (summer lettings) |
| Sports - all | 530 | There are 6 Leisure Centres in Carmarthenshire: Llanelli, Carmarthen, Ammanford, Llandovery, St Clears and Newcastle Emllyn. A variety of activities take place at these centres such as: Swimming, Diving, Canoeing, Fitness, Cycling, Badminton, Tennis, Table Tennis, Squash, Hockey, Netball, Basketball, Football, Rugby, Cricket, Gymnastics, Birthday Parties, Holiday programmes. There were over a million visits to the Leisure facilities in the past 12 months. Typically our Leisure facilities attract over a million per annum, collecting £4m in income. 2020/21 has seen usage numbers and income crippled to around 25% of normal levels as the coronavirus lockdown and restrictions affect trading. A new Actif Anywhere online service has been launched to compliment the physical offer at sites during this unprecedented period. | 0 | 64 | 44 | 108 | Increased income (more activity) |
| Llanelli Leisure Centre | 195 | Llanelli Leisure Centre is one of our largest sites, offering a range of activities including: Swimming, Diving, Canoeing, Water Polo, Fitness, Spin Cycling, Badminton, Tennis, Table Tennis, Squash, Hockey, Netball, Basketball, Football, Rugby, Cricket, Gymnastics, Birthday Parties, Holiday programmes. The current site has an ageing building infrastructure and a new, replacement leisure centre is proposed as part of the Pentre Awel Development at Delta Lakes. It is anticipated that the new centre can operate on an improved commercial basis, with a more efficient building and increased income generating capacity. | 0 | 50 | 0 | 50 | New Llanelli Leisure Centre improved trading position |
| St Clears Leisure Centre | 110 | Salix funding has been secured to invest in more energy efficient lighting at our leisure centres | 4 | 0 | 0 | 4 | St Clears Energy Efficiency saving from previously implemented project |
| Llandovery Swimming Pool | 104 | Salix funding has been secured to invest in more energy efficient lighting and the installation of swimming pool covers to reduce overnight heat loss at our leisure centres | 2 | 0 | 0 | 2 | Llandovery Pool Energy Efficiency saving from previously implemented project |

| DEPARTMENT | 2020/21 Budget | FACT FILE | 2021/22 Proposed | 2022/23 Proposed | 2023/24 Proposed | Total | EFFICIENCY DESCRIPTION |
|-------------------------|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------|------------------|------------|-----------------------------------------------------------------------------------|
| | £'000 | | £'000 | £'000 | £'000 | £'000 | |
| Theatres | 511 | Y Ffwrnes, The Miners Welfare Theatre and The Lyric form part of the Theatres portfolio. We are planning to undertake carbon trust energy assessments of all Cultural buildings, with a view to reducing costs through more efficient use and management of energy. | 0 | 5 | 0 | 5 | Building Energy savings |
| Theatres | 511 | Carmarthenshire Theatres manage the Miners' Ammanford, Lyric Carmarthen and Ffwrnes Llanelli and promote a broad range of bi-lingual events and productions throughout the year for all age groups and interests. In previous years, in excess of 100,000 paying customers and participants visited and make use of our facilities, however, during 2020/21 Theatres have been hit harder than most services, not being allowed to open at all due to Covid restrictions. Prior to this financial year, Carmarthenshire's flagship theatre, The Ffwrnes, established itself as one of Wales's leading Cultural and Entertainment venues. Typical annual figures pre 2020/21 would have been as follows: 266 visiting companies and hirers; 400 performances/events; 74,130 attendances; 33,805 participants. Whilst costs and lost income are reclaimed through hardship funding grants for this financial year, the service has also innovated to develop new online products and shows, which will hopefully grow our audience base and income in future years. | 7 | 10 | 6 | 23 | Increased income - Theatres |
| Libraries | 2,544 | Carmarthenshire libraries provide an extensive choice of books, DVDs, CDs, online services, newspapers and magazines. With over half a million books on offer between 3 regional, 13 branch and mobile libraries, the service offers invaluable support and access to Carmarthenshire residents. Public access computers and Wi-Fi are available at all libraries, and typically, the service issues over 600,000 books per year. The mobile service provides a valuable outreach services to rural parts of the County, linking up with various partners to deliver public information services online. | 5 | 0 | 0 | 5 | Procurement and cost efficiencies relating to stock and general operational costs |
| Arts | 118 | Arts venues include Oriel Myrddin Art Gallery in Carmarthen, Y Gat in St. Clears and the Dylan Thomas Boathouse, Laugharne | 10 | 10 | 0 | 20 | Arts Development general savings around operational costs |
| Dylan Thomas Boat House | 35 | Arts venues include Oriel Myrddin Art Gallery in Carmarthen, Y Gat in St. Clears and the Dylan Thomas Boathouse, Laugharne | 0 | 2 | 2 | 4 | Increasing income with additional marketing |
| Total Leisure | | | 43 | 196 | 69 | 308 | |

Communities Total**43 196 69 308****Environment****Planning**

| | | | | | | | |
|--------------------------------|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------|-----------|-----------|-------------------------------------------------------------------------|
| Development Management | 606 | <ul style="list-style-type: none"> The Development Management Unit manages the statutory planning application process (including pre-application and also discharge of conditions and variation of conditions post approval). The Unit deals with between 1700 and 1900 applications on average each year (roughly 150 cases per annum per Officer). The unit is also responsible for planning enforcement matters including enforcement of planning conditions and unauthorised development and built conservation matters, dealing with roughly 500 cases per annum. | 0 | 10 | 0 | 10 | Additional predicted income from new statutory pre-application service. |
| Divisional review | net divisional budget of £2.3M | Planning division | 0 | 35 | 35 | 70 | Review of divisional management arrangements |
| Total Planning division | | | 0 | 45 | 35 | 80 | |

Environment Total**0 45 35 80**

| DEPARTMENT | 2020/21 Budget | FACT FILE | 2021/22 Proposed | 2022/23 Proposed | 2023/24 Proposed | Total | EFFICIENCY DESCRIPTION |
|--------------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------|------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | £'000 | | £'000 | £'000 | £'000 | £'000 | |
| Communities | | | | | | | |
| Y Gât (St Clears) | 57 | Arts venues include Oriel Myrddin Art Gallery in Carmarthen, Y Gât in St. Clears and the Dylan Thomas Boathouse, Laugharne Y Gât (formerly known as St. Clears Craft Centre) is an arts facility that also hosts the local library and an in-house catering facility. The facility has an open gallery / shop area along with conference rooms facilities and studio spaces for local artists to hire. | 0 | 45 | 0 | 45 | The Council will consult on a new purpose for the site, and explore the possibility of partnership working and alternative delivery models with St Clears Town Council and other interested parties. A review undertaken has found that the facility is unlikely to be viable in its current operational format. |
| Communities Total | | | 0 | 45 | 0 | 45 | |

Demographic, Legislative or continuing pressures

APPENDIX A(ii)

| | Description | 2021/22 £'000 |
|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Ash die back | To enable continued work in response to Ash Dieback | 169 |
| Planning service | Additional funding for planning officers following service realignment - including increased resource for landscape, built heritage and training | 166 |
| Total for Environment - Planning | | 335 |
| | | |
| TOTAL COMMUNITY & REGENERATION | | 335 |

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Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Summary

| Division | Working Budget | | | | Forecasted | | | | Oct 2020 Forecasted Variance for Year £'000 |
|-------------------------|----------------------|-----------------|-----------------------------------|---------------|----------------------|-----------------|-----------------------------------|---------------|---------------------------------------------------------|
| | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | |
| Regeneration & Property | 12,340 | -8,967 | 3,209 | 6,581 | 12,254 | -8,699 | 3,209 | 6,764 | 182 |
| Planning | 4,454 | -2,069 | 330 | 2,715 | 4,160 | -1,646 | 330 | 2,844 | 129 |
| Leisure & Recreation | 15,627 | -8,894 | 5,465 | 12,198 | 13,604 | -6,871 | 5,465 | 12,198 | -0 |
| Council Fund Housing | 9,140 | -7,972 | 521 | 1,689 | 10,538 | -9,388 | 521 | 1,671 | -18 |
| GRAND TOTAL | 41,561 | -27,902 | 9,524 | 23,184 | 40,556 | -26,604 | 9,525 | 23,477 | 293 |

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Detail Variances

| Division | Working Budget | | | | Forecasted | | | | Oct 2020 Variance for Year Forecasted for £'000 | Notes |
|------------------------------------------------------------|----------------------|-----------------|-----------------------------------|--------------|----------------------|-----------------|-----------------------------------|--------------|----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | | |
| Regeneration | | | | | | | | | | |
| Regeneration - Core Budgets | | | | | | | | | | |
| Regeneration Management | 330 | 0 | 38 | 368 | 322 | 0 | 38 | 360 | -9 | |
| Parry Thomas Centre | 32 | -31 | 11 | 11 | 33 | -32 | 11 | 12 | 0 | |
| Betws wind farm community fund | 87 | -87 | 1 | 1 | 86 | -86 | 1 | 1 | -0 | |
| Welfare Rights & Citizen's Advice | 163 | 0 | 2 | 165 | 163 | 0 | 2 | 165 | 0 | |
| Llanelli Coast Joint Venture | 145 | -143 | 5 | 7 | 145 | -143 | 5 | 7 | -0 | |
| The Beacon | 150 | -138 | 52 | 64 | 162 | -150 | 52 | 64 | -0 | |
| Business Grants | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | £27 business grants provided from CCC funding to date |
| BREXIT | 0 | 0 | 0 | 0 | 59 | -59 | 0 | 0 | 0 | |
| Econ Dev-Rural Carmarthen, Ammanford, Town Centres | 380 | 0 | 4,908 | 5,288 | 388 | -9 | 4,908 | 5,288 | -0 | |
| Econ Dev-Llanelli, C Hands, Coastal,Business, Inf & Ent | 442 | 0 | 89 | 530 | 470 | -28 | 89 | 530 | 0 | |
| Community Development and External Funding | 469 | 0 | 42 | 511 | 469 | 0 | 42 | 511 | -0 | |
| Coronavirus | 0 | 0 | 0 | 0 | 24 | -24 | 0 | -0 | -0 | |
| COVID-19 - Small Business Rent Relief | 0 | 0 | 0 | 0 | 3 | 0 | 0 | 3 | 3 | |
| Food Hubs & Banks - Covid 19 | 0 | 0 | 0 | 0 | 247 | -247 | 0 | 0 | 0 | £99k reimbursement received from WG.£148k draw down from reserves. |
| Shielding Parcels | 0 | 0 | 0 | 0 | 333 | -333 | 0 | -0 | -0 | |
| Wellness | 25 | 0 | 19 | 44 | 25 | 0 | 19 | 44 | 0 | |
| City Deal | 1,069 | -1,123 | 78 | 23 | 1,084 | -1,138 | 78 | 23 | -0 | |
| Property | 1,241 | -67 | -1,251 | -77 | 1,169 | -67 | -1,251 | -149 | -72 | Part year vacant post (£40k). Large underspend on travelling and car hire as well as other supplies and services savings. |
| Commercial Properties | 32 | -582 | 537 | -14 | 54 | -516 | 537 | 74 | 88 | General loss of income due to properties becoming vacant and no immediate prospect of re-letting. |
| Provision Markets | 581 | -651 | 379 | 310 | 560 | -580 | 379 | 358 | 49 | Ongoing reduction in Lettings income due to market forces impacting rates achievable. Reduction in anticipated overspend due to more Covid-19 related costs being claimable than on previous monitoring. |
| Renewable Energy Fund | 0 | -51 | 0 | -51 | 0 | -51 | 0 | -51 | -0 | |
| Net Zero Carbon | 75 | 0 | 0 | 75 | 75 | 0 | 0 | 75 | 0 | |
| Operational Depots | 326 | 0 | -336 | -9 | 326 | 0 | -336 | -10 | -0 | |
| Administrative Buildings | 2,859 | -771 | -3,084 | -995 | 2,739 | -653 | -3,084 | -998 | -2 | |
| Industrial Premises | 539 | -1,520 | 924 | -58 | 486 | -1,495 | 924 | -85 | -28 | £24k anticipated shortfall in income offset by reduction in premises related costs. |
| County Farms | 74 | -335 | 420 | 159 | 75 | -327 | 420 | 168 | 9 | |
| Livestock Markets | 59 | -209 | 3 | -146 | 48 | -54 | 3 | -3 | 143 | Anticipated shortfall in income collected at Nant Y Ci Mart |
| Externally Funded Schemes | 3,263 | -3,259 | 370 | 373 | 2,711 | -2,708 | 370 | 374 | 0 | |
| Regeneration Total | 12,340 | -8,967 | 3,209 | 6,581 | 12,254 | -8,699 | 3,209 | 6,764 | 182 | |

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Detail Variances

| Division | Working Budget | | | | Forecasted | | | | Oct 2020 Variance for Year Forecasted for £'000 | Notes |
|--------------------------------------------------|----------------------|-----------------|-----------------------------------|--------------|----------------------|-----------------|-----------------------------------|--------------|----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | | |
| Planning | | | | | | | | | | |
| Planning Admin Account | 342 | -14 | -115 | 213 | 423 | -84 | -115 | 224 | 11 | Additional Arcus software costs |
| Building Regulations Trading - Chargeable | 454 | -507 | 76 | 22 | 401 | -333 | 76 | 144 | 121 | Reduction in income as a result of Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021. |
| Building Regulations Trading - Non-chargeable | 31 | 0 | 13 | 44 | 27 | 0 | 13 | 41 | -3 | |
| Building Control - Other | 186 | -5 | 23 | 204 | 174 | -4 | 23 | 193 | -11 | Less staff travel & spend on supplies due to Covid-19 |
| Minerals | 359 | -236 | 57 | 181 | 333 | -163 | 57 | 227 | 46 | Reduction in income as a result of Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021. |
| Policy-Development Planning | 680 | -0 | 62 | 741 | 528 | 0 | 62 | 590 | -152 | Part year vacancy and employee on maternity, underspend has increased due to less estimated expenditure on consultant fees & supplies |
| Development Management | 1,575 | -968 | 159 | 765 | 1,483 | -730 | 159 | 912 | 147 | Income shortfall offset by less expenditure due to Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021. |
| Ash Dieback | 103 | 0 | 1 | 104 | 103 | 0 | 1 | 104 | -0 | |
| Tywi Centre | 47 | -47 | 13 | 13 | 63 | -119 | 13 | -43 | -56 | Reimbursement for lost income received from WG of £29.7k in quarter 1 and £37.6k in quarter 2. |
| Conservation | 442 | -54 | 35 | 422 | 461 | -48 | 35 | 448 | 26 | One-off consultancy cost |
| Caeau Mynydd Mawr - Marsh Fritillary Project | 134 | -134 | 4 | 4 | 99 | -99 | 4 | 4 | -0 | |
| Morfa Berwick S.106 fund | 11 | -11 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| WPD Grid Connection S.106 Project | 40 | -40 | 1 | 1 | 8 | -8 | 1 | 1 | 0 | |
| Water Vole S.106 Project | 2 | -2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Local Nature Partnership | 0 | 0 | 0 | 0 | 7 | -7 | 0 | 0 | 0 | |
| GT South Wales Regional Aggregates Working Party | 50 | -50 | 0 | 0 | 50 | -50 | 0 | 0 | 0 | |
| Planning Total | 4,454 | -2,069 | 330 | 2,715 | 4,160 | -1,646 | 330 | 2,844 | 129 | |
| Leisure & Recreation | | | | | | | | | | |
| Millenium Coastal Park | 252 | -110 | 969 | 1,110 | 257 | -120 | 969 | 1,106 | -4 | |
| Burys Port Harbour | 22 | -142 | 28 | -93 | 25 | -142 | 28 | -89 | 4 | |
| Discovery Centre | 6 | -79 | 61 | -13 | 4 | -79 | 61 | -14 | -2 | |
| Pennine Outdoor Education Centre | 522 | -348 | 72 | 245 | 340 | -224 | 72 | 188 | -58 | Vacant posts in structure |
| Pembrey Beach Kiosk | 0 | -41 | 0 | -40 | 0 | -41 | 0 | -41 | -0 | |
| Pembrey Ski Slope | 393 | -411 | 195 | 178 | 336 | -357 | 195 | 175 | -3 | |
| Newcastle Emlyn Sports Centre | 287 | -155 | 19 | 151 | 254 | -122 | 19 | 151 | 0 | |
| Carmarthen Leisure Centre | 1,640 | -1,751 | 882 | 771 | 1,234 | -1,301 | 882 | 815 | 43 | Unable to claim current year efficiencies from Hardship Fund |
| St Clears Leisure Centre | 148 | -38 | 76 | 185 | 152 | -37 | 76 | 191 | 6 | |
| Bro Myrddin Indoor Bowling Club | 0 | 0 | 55 | 55 | 0 | 0 | 55 | 55 | -0 | |

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Detail Variances

| Division | Working Budget | | | | Forecasted | | | | Oct 2020 Variance for Year Forecasted for £'000 | Notes |
|---------------------------------------|----------------------|-----------------|-----------------------------------|--------------|----------------------|-----------------|-----------------------------------|--------------|----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | | |
| Amman Valley Leisure Centre | 910 | -833 | 91 | 168 | 777 | -669 | 91 | 198 | 30 | Unable to claim current year efficiencies from Hardship Fund |
| Brynamman Swimming Pool | 0 | 0 | 7 | 7 | 0 | 0 | 7 | 7 | -0 | |
| Llandovery Swimming Pool | 208 | -104 | 14 | 119 | 204 | -100 | 14 | 119 | 0 | |
| Garnant Golf Course | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 1 | 0 | |
| Gwendraeth Sports Centre | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Dinefwr Bowling Centre | 0 | 0 | 49 | 49 | 0 | 0 | 49 | 49 | 0 | |
| Actif Communities | 292 | -45 | 54 | 302 | 314 | -67 | 54 | 302 | 0 | |
| Actif Facilities | 287 | -34 | 33 | 286 | 282 | -34 | 33 | 281 | -4 | |
| Actif health, fitness and dryside | 87 | -15 | 11 | 83 | 87 | -8 | 11 | 91 | 7 | |
| Specialist populations | 53 | -54 | 2 | 2 | 53 | -54 | 2 | 2 | -0 | |
| Active Young People | 359 | -334 | 20 | 45 | 399 | -374 | 20 | 45 | -0 | |
| LAPA Additional Funding (E) | 12 | -12 | 1 | 1 | 12 | -12 | 1 | 1 | 0 | |
| Sport & Leisure General | 744 | -46 | 71 | 769 | 744 | -51 | 71 | 763 | -6 | |
| National Exercise Referral Scheme (E) | 188 | -188 | 13 | 13 | 180 | -180 | 13 | 13 | -0 | |
| PEN RHOS 3G PITCH | 22 | -35 | 1 | -12 | 20 | -30 | 1 | -9 | 3 | |
| Llanelli Leisure Centre | 1,340 | -1,145 | 574 | 769 | 1,110 | -871 | 574 | 813 | 43 | Unable to claim current year efficiencies from Hardship Fund |
| Coedcae Sports Hall | 35 | -13 | 5 | 26 | 30 | -9 | 5 | 26 | -0 | |
| ESD Rev Grant - Ynys Dawela | 43 | -43 | 3 | 3 | 21 | 0 | 3 | 24 | 21 | Grant for project not yet confirmed by funding body |
| Outdoor Recreation - Staffing costs | 152 | 0 | 65 | 218 | 119 | 25 | 65 | 209 | -8 | |
| Pembrey Country Park | 800 | -842 | 134 | 92 | 810 | -858 | 134 | 86 | -6 | |
| Llyn Lech Owain Country Park | 101 | -33 | 24 | 93 | 106 | -35 | 24 | 95 | 3 | |
| Pembrey Country Park Restaurant | 416 | -335 | 8 | 89 | 317 | -243 | 8 | 83 | -6 | |
| Carmarthen Library | 485 | -30 | 151 | 606 | 458 | -3 | 151 | 606 | -1 | |
| Ammanford Library | 286 | -13 | 53 | 326 | 274 | -4 | 53 | 322 | -3 | |
| Llanelli Library | 474 | -28 | 111 | 557 | 450 | -5 | 111 | 556 | -1 | |
| Community Libraries | 227 | -7 | 209 | 428 | 225 | -3 | 209 | 430 | 2 | |
| Libraries General | 1,027 | -1 | 57 | 1,084 | 1,107 | -76 | 57 | 1,088 | 5 | |
| Mobile Library | 124 | 0 | 12 | 136 | 122 | 0 | 12 | 134 | -2 | |
| Carmarthen Museum, Abergwili. | 170 | -19 | 76 | 227 | 160 | -8 | 76 | 228 | 1 | |
| Kidwelly Tinplate Museum | 19 | 0 | 1 | 20 | 13 | 0 | 1 | 14 | -6 | |
| Parc Howard Museum | 117 | -59 | 41 | 100 | 118 | -66 | 41 | 94 | -6 | |
| Museum of speed, Pendine | 73 | -25 | 11 | 59 | 52 | 0 | 11 | 64 | 5 | |
| Museums General | 151 | 0 | 24 | 175 | 159 | 0 | 24 | 183 | 8 | |
| Great Places- Llanelli | 116 | -116 | 12 | 12 | 83 | -83 | 12 | 12 | 0 | |
| Archives General | 137 | -2 | 80 | 215 | 174 | -3 | 80 | 251 | 36 | Estimated cost of returning Archive collection from storage |
| Archives General | 25 | 0 | 19 | 44 | 0 | 0 | 19 | 19 | -25 | Vacant post being held pending restructure |
| St Clears Craft Centre | 156 | -99 | 50 | 107 | 92 | -40 | 50 | 102 | -5 | |
| Cultural Services Management | 97 | 0 | 14 | 111 | 94 | 0 | 14 | 108 | -3 | |
| Laugharne Boathouse | 147 | -112 | 27 | 62 | 120 | -49 | 27 | 97 | 35 | Shortfall of income to budget as a result of part year closure. Potential to be reduced if grant application to Cultural Fund is successful. |
| Lyric Theatre | 412 | -286 | 106 | 232 | 161 | -30 | 106 | 237 | 5 | |

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Detail Variances

| Division | Working Budget | | | | Forecasted | | | | Oct 2020 Forecasted Variance for Year £'000 | Notes |
|-----------------------------------------------|----------------------|-----------------|-----------------------------------|---------------|----------------------|-----------------|-----------------------------------|---------------|---------------------------------------------------------|--------------------------------------------------------------|
| | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | | |
| Y Ffwrnes | 832 | -502 | 385 | 714 | 474 | -138 | 385 | 721 | 7 | |
| Ammanford Miners Theatre | 74 | -19 | 1 | 57 | 52 | -0 | 1 | 53 | -4 | |
| Entertainment Centres General | 444 | -62 | 85 | 468 | 349 | -59 | 85 | 375 | -93 | Vacant posts in structure |
| Oriel Myrddin Trustee | 201 | -201 | 0 | 0 | 191 | -191 | 0 | 0 | 0 | |
| Oriel Myrddin CCC | 113 | 0 | 408 | 520 | 125 | 0 | 408 | 533 | 12 | Backdated NNDR bills re: 26/27 King Street |
| Motor Sports Centre - Pembrey | 0 | -96 | 0 | -96 | 0 | -96 | 0 | -96 | 0 | |
| Pendine Beach | 6 | -31 | 0 | -24 | 1 | -26 | 0 | -24 | -0 | |
| Beach safety | 2 | 0 | 0 | 2 | 1 | 0 | 0 | 1 | -1 | |
| Leisure Management | 389 | 0 | -7 | 382 | 361 | 0 | -7 | 354 | -28 | Vacant post in structure |
| Leisure & Recreation Total | 15,627 | -8,894 | 5,465 | 12,198 | 13,604 | -6,871 | 5,465 | 12,198 | -0 | |
| Council Fund Housing | | | | | | | | | | |
| Independent Living and Affordable Homes | 108 | -45 | 64 | 127 | 108 | -45 | 64 | 127 | -0 | |
| Supporting People Providers | 6,495 | -6,495 | 0 | 0 | 6,495 | -6,495 | 0 | 0 | 0 | |
| Rent Smart Wales Project (E) | 18 | -18 | 3 | 3 | 16 | -16 | 3 | 3 | 0 | |
| Syrian Resettlement Scheme (E) | 0 | 0 | 7 | 7 | 0 | 0 | 7 | 7 | 0 | |
| Home Improvement (Non HRA) | 709 | -300 | 338 | 747 | 701 | -318 | 338 | 721 | -26 | Vacant Posts. |
| Penybryn Traveller Site | 175 | -128 | 16 | 63 | 146 | -92 | 16 | 70 | 7 | |
| Landlord Incentive | 13 | -10 | 0 | 3 | 57 | -10 | 0 | 47 | 44 | Overspend on Premises maintenance. |
| Homelessness | 160 | -67 | 7 | 99 | 167 | -75 | 7 | 99 | 0 | |
| Non Hra Re-Housing (Inc Chr) | 164 | 0 | 53 | 218 | 158 | 0 | 53 | 212 | -6 | |
| Temporary Accommodation | 502 | -108 | 19 | 413 | 1,751 | -1,467 | 19 | 303 | -110 | Overachievement of rental and Housing benefit income target. |
| Social Lettings Agency | 797 | -802 | 9 | 5 | 789 | -721 | 9 | 78 | 73 | Overspend on Premises maintenance. |
| Houses Into Homes WG Loan Scheme | 0 | 0 | 1 | 1 | 0 | -0 | 1 | 1 | -0 | |
| Community Cohesion Fund Grant (H) | 0 | 0 | 3 | 3 | 150 | -150 | 3 | 3 | 0 | |
| Council Fund Housing Total | 9,140 | -7,972 | 521 | 1,689 | 10,538 | -9,388 | 521 | 1,671 | -18 | |
| TOTAL FOR COMMUNITY & REGENERATION | 41,561 | -27,902 | 9,524 | 23,184 | 40,556 | -26,604 | 9,525 | 23,477 | 293 | |

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APPENDIX C

CHARGING DIGEST - Housing Services

| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | Business Unit | Service Provided | 2020/21 Charge Levied | | | 2021/22 Proposed Charge | | | Comments |
|-------------------|-------------------|-------------------|-------------------------------------------|---------------------------------|-----------------------|-------------------------------------------|--------------------|-------------------------|-------------------------------------------|--------------------|---------------------------------------------------------------|
| | | | | | Fee £ | Discounted Fee for LAW Affiliated £ | Variation Fee £ | Fee £ | Discounted Fee for LAW Affiliated £ | Variation Fee £ | |
| 520 | 50,903 | 51,921 | Housing Multiple Occupation | Type of Property | | | | | | | |
| | | | | Single Let | 245.00 | | 20.00 | 245.00 | | 20.00 | Affiliation fee not applicable. Phased out from June 2019. |
| | | | | 2 Flats | 367.00 | | 20.00 | 367.00 | | 20.00 | |
| | | | | 3 Flats | 490.00 | | 40.00 | 490.00 | | 40.00 | |
| | | | | 4 Flats | 612.00 | | 60.00 | 612.00 | | 60.00 | |
| | | | | 5 Flats | 734.00 | | 80.00 | 734.00 | | 80.00 | |
| | | | | 6+ Flats | 857.00 | | 100.00 | 857.00 | | 100.00 | |
| | | | | 3 Sharing | 388.00 | | 20.00 | 388.00 | | 20.00 | |
| | | | | 4-6 Sharing | 530.00 | | 40.00 | 530.00 | | 40.00 | |
| | | | | 7-10 Sharing | 673.00 | | 60.00 | 673.00 | | 60.00 | |
| | | | | 11+ Sharing | 816.00 | | 80.00 | 816.00 | | 80.00 | |
| | | | Housing Act 2004 Notice Fees | Enforcement fee | 75.00 | | | 75.00 | | | |
| | | | Empty Properties/Houses into Homes | Land Registry Charge: | | | | | | | |
| | | | | Loan Value £1-£149,999 | 50.00 | | | 50.00 | | | |
| | | | | Loan Value £150,000 | 70.00 | | | 70.00 | | | |
| | | | | Administration Fee: | | | | | | | |
| | | | | Loan Amount | | | | | | | |
| | | | | £0 - £50,000 | 295.00 | | | 295.00 | | | |
| | | | | £50,001 - £100,000 | 395.00 | | | 395.00 | | | |
| | | | | £100,001 - £150,000 | 495.00 | | | 495.00 | | | |
| Page 37 | | | Mobile Home Site Licensing | Set up Cost: | | | | | | | |
| | | | | Initial Licence (Year 1) | 306.30 | | | 306.30 | | | |
| | | | | Re-licence (Year 5) | 0.00 | | | 0.00 | | | |
| | | | | Administration Cost of Licence: | | | | | | | |
| | | | | Initial Licence (Year 1) | 81.69 | | | 81.69 | | | |
| | | | | Re-licence (Year 5) | 81.69 | | | 81.69 | | | |
| | | | Cost per Pitch: | | | | | | | | |
| | | | Initial Licence (Year 1) | 9.92 | | | 9.92 | | | | |
| | | | Re-licence (Year 5) | 9.92 | | | 9.92 | | | | |

APPENDIX C

CHARGING DIGEST - Environment department

| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | 2020/21 Charge Levied £ | 2021/22 Proposed Charge £ | Comments |
|------------------------|------------------------|------------------------|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 18,318 | 13,770 | 14,045 | Planning Administration | <u>Street Naming & Numbering:</u> House name change Add a name to an existing numbered Property House Naming or Numbering for one dwelling Development with NO street name [Residential & Commercial] Development with a NEW street name [Residential & Commercial] | 35.00 35.00 35.00 35.00 per plot [1-5] 30.00 per plot [6-25] 25.00 per plot [26-75] 20.00 per plot [75+] 150.00 per street + 35.00 per plot [1-5] 30.00 per plot [6-25] 25.00 per plot [26-75] 20.00 per plot [76+] | 35.00 35.00 35.00 35.00 per plot [1-5] 30.00 per plot [6-25] 25.00 per plot [26-75] 20.00 per plot [75+] 150.00 per street + 35.00 per plot [1-5] 30.00 per plot [6-25] 25.00 per plot [26-75] 20.00 per plot [76+] | Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources. Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources. Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources. Covers the cost of investigations, production of plot to number schedules, and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources. Covers the cost of investigations, consultations with Local Member(s) & Town & Community Councils, site notice/visit, and production of plot to number schedules, notifications to Royal Mail, internal and external organisations, customer confirmation, officer time and resources. |

APPENDIX C

CHARGING DIGEST - Environment department

| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | 2020/21 Charge Levied £ | 2021/22 Proposed Charge £ | Comments |
|------------------------|------------------------|------------------------|---------------|------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | | Property Conversion into Flats or Units [Residential & Commercial] | 35.00 + 15.00 per Flat/Unit | 35.00 + 15.00 per Flat/Unit | Covers the cost of investigations, production of flat/unit to number schedules, and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources. |
| | | | | Amending schedule of development already issued following plot changes by developer | 35.00 per plot | 35.00 per plot | Covers the re-plan, amended plot to postal information, notification to Royal Mail, emergency services, other internal and external organisations, officer time and resources. |
| | | | | Renaming a street at residents request or Naming a road where no name exists | 150.00 + 35.00 per property legal costs & replacement street nameplate costs | 150.00 + 35.00 per property legal costs & replacement street nameplate costs | Covers the cost of investigations, consultations and notifications to residents and internal council and external organisations including Royal Mail and emergency services, officer time and resources. |
| | | | | Provision of official address confirmation for customer, solicitors and conveyancers | 30.00 | 30.00 | Covers the cost of (historic) investigations, officer time and resources. |
| | | | | To add or change a commercial trading name to a business premises | No Fee | No Fee | This is because it is in the interests of the businesses and external organisations including Royal Mail to have up-to-date information. |
| | | | | Request to investigate any address anomaly | No Fee | No Fee | This is because it is in the interests of the residents and emergency services to have all anomalies corrected. |
| | | | | Issuing of amended address information following an error on the Council's LLPG database or Royal Mail PAF | No Fee | No Fee | Where an error has occurred, it is not reasonable to apply a charge in order to correct an address database, except where the problem has arisen as a direct consequence of development occurring without the required planning and/or Building Regulation permissions. |

APPENDIX C
CHARGING DIGEST - Environment department

| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | 2020/21 Charge Levied £ | 2021/22 Proposed Charge £ | Comments |
|------------------------|------------------------|------------------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 180,597 | 245,674 | 250,587 | Minerals | Provision of a case officer service in relation to mineral planning applications for new sites or extensions to existing sites | The Planning Application Fee (up to a maximum of £28,500 where SLA in place) | 90% of the Planning Application Fee (up to a maximum of £34,500 where SLA in place) | Includes discussions with applicants/agents, consultees and interested parties; preparation of detailed reports to Committee including recommendations; attendance at Committee meetings and Site Inspections; preparation of the Authority's case for any subsequent planning appeal and representation at any hearing or inquiry (provided the decision accords with the case officer recommendation). Reduced to reflect administrative costs which remain the responsibility of the client LPA. |
| | | | | Provision of a case officer service in relation to mineral planning applications for variation of conditions and applications for Periodic Review of Conditions | 43.12 per hour (with SLA) 47.43 (without SLA) inclusive of expenses (Manager) | 44.50 per hour (with SLA) 48.95 (without SLA) inclusive of expenses (Manager) | |
| | | | | | 34.28 per hour (with SLA) 37.71 (without SLA) inclusive of expenses (Planning Officer) | 35.32 per hour (with SLA) 38.85 (without SLA) inclusive of expenses (Planning Officer) | |
| | | | | | 31.40 per hour (with SLA) 34.54 (without SLA) inclusive of expenses (Monitoring Officer) | 32.34 per hour (with SLA) 35.57 (without SLA) inclusive of expenses (Monitoring Officer) | |

APPENDIX C
CHARGING DIGEST - Environment department

| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | 2020/21 Charge Levied £ | 2021/22 Proposed Charge £ | Comments |
|------------------------|------------------------|------------------------|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | | Pre application discussions with prospective applicants/agents | 43.12 per hour (with SLA) 47.43 (without SLA) inclusive of expenses (Manager) | 44.50 per hour (with SLA) 48.95 (without SLA) inclusive of expenses (Manager) | Fee to be refunded if it results in a planning application. |
| | | | | | 34.28 per hour (with SLA) 37.71 (without SLA) inclusive of expenses (Planning Officer) | 35.32 per hour (with SLA) 38.85 (without SLA) inclusive of expenses (Planning Officer) | |
| | | | | | 31.40 per hour (with SLA) 34.54 (without SLA) inclusive of expenses (Monitoring Officer) | 32.34 per hour (with SLA) 35.57 (without SLA) inclusive of expenses (Monitoring Officer) | |
| | | | | Preparation of Prohibition Orders | 43.12 per hour (with SLA) 47.43 (without SLA) inclusive of expenses (Manager) | 44.50 per hour (with SLA) 48.95 (without SLA) inclusive of expenses (Manager) | Includes attendance at any Appeal hearing/inquiry. |
| | | | | | 34.28 per hour (with SLA) 37.71 (without SLA) inclusive of expenses (Planning Officer) | 35.32 per hour (with SLA) 38.85 (without SLA) inclusive of expenses (Planning Officer) | |
| | | | | Monitoring mineral and landfill sites in accordance with an annual programme established (by agreement) under the provisions of the Town & Country Planning (Fees for Applications and Deemed Applications) (Amendment No 2) (Wales) Regulations 2006 | The established monitoring fee (currently £330 for active sites and £110 for dormant sites) | The established monitoring fee (currently £400 for active sites and £135 for dormant sites) | Includes the preparation of reports of monitoring visits, identifying breaches of planning control and advising on appropriate action in respect of breaches of planning control. Set at a national level by Welsh Government. |
| | | | | Additional site monitoring over and above that identified in the annual programme established at the beginning of each calendar year (by agreement) | 31.40 per hour (with SLA) 34.54 (without SLA) inclusive of expenses (Monitoring Officer) | 32.34 per hour (with SLA) 35.57 (without SLA) inclusive of expenses (Monitoring Officer) | |

APPENDIX C

CHARGING DIGEST - Environment department

| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | 2020/21 Charge Levied £ | 2021/22 Proposed Charge £ | Comments |
|------------------------|------------------------|------------------------|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| | | | | <p>Taking of formal enforcement action considered to be expedient in relation to breaches of planning control identified at mineral sites</p> <p>Preparation and presentation of evidence at any Appeal hearings, inquiry or court proceedings (when not covered by a planning application fee)</p> <p>Any minerals/waste work not covered by any of the above categories</p> | <p>43.12 per hour (with SLA) 47.43 (without SLA) inclusive of expenses (Manager)</p> <p>34.28 per hour (with SLA) 37.71 (without SLA) inclusive of expenses (Planning Officer)</p> <p>31.40 per hour (with SLA) 34.54 (without SLA) inclusive of expenses (Monitoring Officer)</p> <p>43.12 per hour (with SLA) 47.43 (without SLA) inclusive of expenses (Manager)</p> <p>34.28 per hour (with SLA) 37.71 (without SLA) inclusive of expenses (Planning Officer)</p> <p>31.40 per hour (with SLA) 34.54 (without SLA) inclusive of expenses (Monitoring Officer)</p> <p>43.12 per hour (with SLA) 47.43 (without SLA) inclusive of expenses (Manager)</p> <p>34.28 per hour (with SLA) 37.71 (without SLA) inclusive of expenses (Planning Officer)</p> <p>31.40 per hour (with SLA) 34.54 (without SLA) inclusive of expenses (Monitoring Officer)</p> | <p>44.50 per hour (with SLA) 48.95 (without SLA) inclusive of expenses (Manager)</p> <p>35.32 per hour (with SLA) 38.85 (without SLA) inclusive of expenses (Planning Officer)</p> <p>32.34 per hour (with SLA) 35.57 (without SLA) inclusive of expenses (Monitoring Officer)</p> <p>44.50 per hour (with SLA) 48.95 (without SLA) inclusive of expenses (Manager)</p> <p>35.32 per hour (with SLA) 38.85 (without SLA) inclusive of expenses (Planning Officer)</p> <p>32.34 per hour (with SLA) 35.57 (without SLA) inclusive of expenses (Monitoring Officer)</p> <p>44.50 per hour (with SLA) 48.95 (without SLA) inclusive of expenses (Manager)</p> <p>35.32 per hour (with SLA) 38.85 (without SLA) inclusive of expenses (Planning Officer)</p> <p>32.34 per hour (with SLA) 35.57 (without SLA) inclusive of expenses (Monitoring Officer)</p> | |

APPENDIX C

CHARGING DIGEST - Environment department

| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | 2020/21 Charge Levied £ | 2021/22 Proposed Charge £ | Comments |
|------------------------|------------------------|------------------------|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 32,100 | 78,248 | 79,813 | Development Management | Chargeable Pre-application and post consent advice in relation to Developments of National Significance (DNS) (Planning Wales Act 2015) and Nationally Significant Infrastructure Projects (NSIP) (Planning Act 2008) | Subject to individual planning performance agreements/Service level agreements | Subject to individual planning performance agreements/Service level agreements | Process agreed at Full Council on the 25th January 2017. |
| 679,834 | 891,697 | 909,531 | | Provision of a case officer service in relation to all formal planning applications | See attached breakdown of planning application fees | See attached breakdown of planning application fees | Includes discussions with applicants/agents, consultees and interested parties; preparation of detailed reports to Committee including recommendations; attendance at Committee meetings and Site Inspections; preparation of the Authority's case for any subsequent planning appeal and representation at any hearing or inquiry (provided the decision accords with the case officer recommendation). |
| 352,284 | 507,021 | 517,161 | Building Control | Building Regulation Charges | Costs on a case by case basis - quotations available directly from the Building Control Section | Costs on a case by case basis - quotations available directly from the Building Control Section | We will be looking at the introduction of charges for searches initially and in the new year we will be looking at increasing our fees by 5% with an adoption time of April 2021. |
| 355 | 400 | 408 | Forward Planning | Local Development Plan - Charge for Purchase | £75 per copy | £75 per copy | Fixed charge for the purchase of hard copies of the LDP. |
| | | | | Affordable Housing Viability Model - access charge | | £50 per release of model | Reflects the release and administration of the regional model as part of site viability assessments. |
| 0 | 0 | 0 | | Provision of an internal Planning consultancy service through the production of Planning and Development Briefs, preparation and submission of Planning Applications (incl. supporting material) and other bespoke planning work to guide developmental considerations and assist in asset disposal. | Costs on a case by case basis - based on hourly rate of officers. Service provided in accordance with signed Service Level Agreements. | Costs on a case by case basis - based on hourly rate of officers. Service provided in accordance with signed Service Level Agreements. | Reflects the ongoing 'not for profit' consultancy arrangement. The delivery of the project subject to review in light of the statutory work commitments and the impact on generating income. |

APPENDIX C
CHARGING DIGEST - Environment department

| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | 2020/21 Charge Levied £ | 2021/22 Proposed Charge £ | Comments | |
|------------------------|------------------------|------------------------|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------------------------|------------------------------------------------------------------------------------------------|--------------------------|
| 0 | 0 | 0 | Conservation - Common Land Fees | Correction of a mistake made by registration Authority | No fee | No fee | Estimated 6 hours work. | |
| | | | | Correction of any other mistake that would not affect the extent of Common Land or Village Green, or what can be done by virtue of a right of common | 169.80 | 169.80 | | |
| | | | | Removing duplicate entry from register | No fee | No fee | | |
| | | | | Updating of names and addresses referred to in a register | 28.30 | 28.30 | | Estimated 1 hours work. |
| | | | | Updating an entry to take in to account accretion or diluvian | 28.30 | 28.30 | | Estimated 1 hours work. |
| | | | | Non- Registration of Common Land or Village Green | No fee | No fee | | |
| | | | | Waste Land of the Manor not registered as common land | No fee | No fee | | |
| | | | | Deregistration of certain land registered as common land or as town or village green | 1,132.00 | 1,132.00 | | Estimated 40 hours work. |
| 82,737 | 47,221 | 48,165 | Built Heritage skills training | Craft skills training | on application | on application | Broad variety of prices depending upon the length of course & the level of knowledge imparted. | |

APPENDIX C

Planning Application Fees in Wales

The fee should be paid at the time the Application is submitted.

All Outline Applications - site area

| | | |
|--------------------------------------------------------------------------------|----------------------------|--------------------------------|
| £460 per 0.1 hectare for sites up to and including 2.5 hectares | Not more than 2.5 hectares | £460 per 0.1 hectare |
| £11,500 + £120 for each 0.1 in excess of 2.5 hectares to a maximum of £150,000 | More than 2.5 hectares | £11,500 + £120 per 0.1 hectare |

Householder Applications

| | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|------|
| Alterations/extensions to a single dwelling , including works within boundary (such as domestic garages, garden sheds, gates, fences, boundary walls etc) | Single dwelling (excluding flats) | £230 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|------|

FULL APPLICATIONS (and First Submissions of Reserved Matters)

| | | |
|---------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|----------------------------------------|
| Alterations/extensions to two or more dwellings , including works within boundaries | Two or more dwellings (or one or more flats) | £460 |
| New dwellings (up to and including 50) | New dwellings (not more than 50) | £460 per dwelling |
| New dwellings (for more than 50) £23,000 + £120 per additional dwelling in excess of 50 up to a maximum fee of £300,000 | New dwellings (more than 50) | £23,000 + £120 per additional dwelling |

Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery):

| | | |
|-------------------------|-------------------------------------------------------------------|-------------------------------------------------------------------------|
| Increase of floor space | No increase in gross floor space or no more than 40m ² | £230 |
| Increase of floor space | More than 40m ² but no more than 75m ² | £460 |
| Increase of floor space | More than 75m ² | £460 for each 75m ² or part thereof to a maximum of £300,000 |

The erection of buildings (on land used for agriculture for agricultural purposes)

| | | |
|-----------|-----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| Site area | Not more than 465m ² | £85 |
| Site area | More than 465m ² but not more than 540m ² | £460 |
| Site area | More than 540m ² | £460 for first 540m ² + £460 for each 75m ² (or part thereof) in excess of 540m ² up to a maximum of £300,000 |

Erection of glasshouses (on land used for the purposes of agriculture)

| | | |
|-------------------|---------------------------------|--------|
| Gross Floor space | Not more than 465m ² | £85 |
| Gross Floor space | More than 465m ² | £2,600 |

Erection/alterations/replacement of plant and machinery

| | | |
|-----------|--------------------------|----------------------------------------------------------------------------------------------------------------------|
| Site area | Not more than 5 hectares | £460 for each 0.1 hectare (or part thereof) |
| Site area | More than 5 hectares | £23,000 + additional £120 for each 0.1 hectare (or part thereof) in excess of 5 hectares up to a maximum of £300,000 |

Applications other than Building Works

| | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------|
| Car parks, service roads or other accesses On land used for or by a single undertaking, and where the development is required for a purpose incidental to the existing use of the land. | For existing uses | £230 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------|

Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)

| | | |
|-----------|---------------------------|----------------------------------------------------------------------------------------------------------------------|
| Site area | Not more than 15 hectares | £230 for each 0.1 hectare (or part thereof) |
| Site area | More than 15 hectares | £34,500 + additional £120 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £80,000 |

Operations connected with exploratory drilling for oil or natural gas

| | | |
|-----------|----------------------------|------------------------------------------------------------------------------------------------------------------------|
| Site area | Not more than 7.5 hectares | £460 for each 0.1 hectare (or part thereof) |
| Site area | More than 7.5 hectares | £34,500 + additional £120 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000 |

Other operations (winning and working of minerals)

| | | |
|------------------------------------------------------------------|---------------------------|----------------------------------------------------------------------------------------------------------------------|
| Site area | Not more than 15 hectares | £230 for each 0.1 hectare (or part thereof) |
| Site area | More than 15 hectares | £34,500 + additional £120 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £80,000 |
| Other operations (not coming within any of the above categories) | Any site area | £230 for each 0.1 hectare (or part thereof) up to a maximum of £300,000 |

Fees in respect of the monitoring of mining and landfill sites

| | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|----------------------------------------------------------------|
| The maximum number of site visits to any one such site for which a fee is payable under this regulation in any period of 12 months beginning with the date of the first visit during that period is:- | where the site is an active site: 8 | £330 (where the whole or a part of the site is an active site) |
| | where the site is an inactive site: 1 | £110 (where the site is an inactive site) |

APPENDIX C

Lawful Development Certificate (LDC)

| | | |
|-----------------------------------------------------------------------------------|--|------------------------------|
| Existing use or operation | | Same as Full |
| Existing use or operation - lawful not to comply with any condition or limitation | | £230 |
| Proposed use or operation | | Half the normal planning fee |

Prior Approval

| | | |
|-----------------------------------------------------------------------------|--|------|
| Agricultural and Forestry buildings & operations or demolition of buildings | | £100 |
| Telecommunications Code Systems Operators | | £460 |

Reserved Matters

| | | |
|--------------------------------------------------------------------------------------------|--|--------------------------------------------------------|
| Application for removal or variation of a condition following grant of planning permission | | £230 |
| Application for approval of reserved matters following outline approval | | Full fee due or if full fee already paid then £460 due |

Change of Use of a building to use as one or more separate dwelling houses, or other cases

| | | |
|-------------------------------------------------------------------------|----------------------------|---------------------------------------------------------------------|
| Change of use of a single dwelling to be used for two or more dwellings | Not more than 50 dwellings | £460 for each |
| | More than 50 dwellings | £23,000 + £120 for each in excess of 50 up to a maximum of £300,000 |
| Change of use of a building for 1 or more separate dwellings | Not more than 50 dwellings | £460 for each |
| | More than 50 dwellings | £23,000 + £120 for each in excess of 50 to a maximum of £300,000 |
| Other material change of use of building or land | | £460 |

Fees for post submission amendments to major development applications

| | | |
|------------------------------------|--|------|
| Post submission amendments (Major) | | £230 |
|------------------------------------|--|------|

Application for a Non-material Amendment Following a Grant of Planning Permission

| | | |
|-----------------------------------------------------|--|------|
| Applications in respect of householder developments | | £35 |
| Applications in respect of other developments | | £115 |

Fees for Discharge of Conditions

| | | |
|-----------------------------------------------------|--|------|
| Applications in respect of householder developments | | £35 |
| Applications in respect of other developments | | £115 |

Removal or Variation of a condition

| | | |
|--------------------------------------------------------------------------------------------|--|------|
| Application for removal or variation of a condition following grant of planning permission | | £230 |
|--------------------------------------------------------------------------------------------|--|------|

Renewal

| | | |
|-------------------------------------------------------|--|------|
| Renew unimplemented permission within the time period | | £230 |
|-------------------------------------------------------|--|------|

Appropriate Alternative Development

| | | |
|-----------------------------------------------------|--|------|
| Certificates of Appropriate Alternative Development | | £230 |
|-----------------------------------------------------|--|------|

Advertising

| | | |
|------------------------------------------------------------------------------------------------------|--|------|
| Relating to the business on the premises | | £120 |
| Advance signs which are not situated on or visible from the site, directing the public to a business | | £120 |
| Other advertisements | | £460 |

Hazardous Substance Consent

| | | |
|---------------------------------------------|--|------|
| New consent without previous conditions | | £200 |
| In excess of twice the control quantity | | £400 |
| All other cases | | £250 |
| Continuation of Hazardous Substance Consent | | £250 |

Cross Boundary Applications

Where applications are made for planning permission, for approval of reserved matters or for certificates of lawful use or development which relate to land in the area of two or more local planning authorities, a fee is payable to each local planning authority. The fee payable is calculated in the normal manner.

APPENDIX C

CONCESSIONS - EXEMPTIONS FROM PAYMENT

| |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| For alterations, extensions, etc. to a dwelling house for the benefit of a registered disabled person (Proof of disabled person's registration required) |
| An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted |
| Listed Building Consent |
| Conservation Area Consent |
| Works to Trees covered by a Tree Preservation Order or in a Conservation Area Hedgerow Removal |
| If the proposal relates to works that require planning permission only by virtue of an Article 4 Direction of the Town & Country Planning (General Permitted Development) Order 1995. i.e. where the application is required only because of a direction or planning condition removing permitted development rights. |
| If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation |
| If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on behalf of the same person. |
| If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the Control of Advertisements Regulations 1992, dis-applying deemed consent under Regulation 6 to the advertisement in question |
| If the application is for alternate proposals for the same site by the same applicant, in order to benefit from the permitted development right in Schedule 2 Part 3 Class E of the Town and Country Planning (General Permitted Development) Order 1995 |
| If the application is the first revision of an application for development of the same character or description on the same site by the same applicant (including consent to display an advertisement only if withdrawn or refused): |

CONCESSIONS - REDUCTIONS TO PAYMENTS

| |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then the fee is £460 |
| If the application is being made on behalf of a parish or community council then the fee is 50% |
| If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50% |
| In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £460 |
| If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50% |
| If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half sum of the others |
| Where an application relates to development which is within more than one fee category, the correct fee is simply the highest of the fees payable |
| Where an application consists of the erection of dwellings and the erection of other types of buildings the fees are added together. |

Enforcement Appeal

| |
|----------------------------------------|
| Fee based on the relevant fee category |
|----------------------------------------|

APPENDIX C

CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges unless stated otherwise

| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | 2020/21 Charge Levied £ | 2021/22 Proposed Charge £ | Comments | |
|-------------------------------------------------------------------|-------------------------------------------------|--------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|-------------------------------|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| 66,519 | 57,511 | 60,701 | COUNTRY PARKS | | | | | |
| | | | Pembrey Country Park | | | | | |
| | | | Riding Centre (Leased) | Riding Centre tacked horses | | | | Livery tenant has 2 comps then all other staff & visitors pay |
| | | | Park hire | | | | | |
| | | | Events Field (old archery site) | Daily hire of: full field Weekly hire rate: full field | 500.00 2,500.00 | 500.00 2,500.00 | Rental charge will be applied for activities that do not come under the event bracket (below), for example: weddings; private functions; experiential marketing; caravan rallies with the appropriate insurances etc (in the hire agreement it will state the maximum number of campers for each field). | |
| | | | Monk's Head Field | Charity rates Daily hire of: full field Weekly hire rate: full field | 750.00 4,500.00 | 750.00 4,500.00 | | |
| | | | Medium Area of Land | Daily Hire Size to be agreed | 300.00 | 300.00 | | |
| | | | Small area of land | Daily Hire Size to be agreed | 200.00 | 200.00 | | |
| | | | Major Events within the Park this classifies as event footfall of over 5,000 | Rates negotiable depending on scale and location of event | | | Charge set by Senior Outdoor Rec Manager, Events Manager and Event Co-ordinator to maximise events income taking into account the following (examples): size of event, area required, event profile, expected visitor numbers, disruption, time of year, the additional work required from the service, how well established or new event, charitable or commercial etc. Charge may also include park entry and/or participant entry fee. | |
| | | | Events within the park organised by an external organiser (less than 5,000 footfall) | Commercial Charity/Non profit etc | 2.40 | 2.40 | New charge for events - with a footfall of less than 5000 people. | |
| Hourly Staff rate for External Events | Member of the team to help with external events | Park entry to be charged per vehicle £27 per hour | Park entry to be charged per vehicle £27 per hour | Charge to cover staff time before, during or after an event | | | | |
| Events run by the events team within the park throughout the year | Price per ticket Tradestands at events | Max price of £20 per head Max price £50 per day food stalls max £200 per day Max Price of £10 per head | Max price of £20 per head Max price £50 per day food stalls max £200 per day Max Price of £10 per head | Price will be dependant on event type and costs, which will be covered in event plan | | | | |
| Guided Walks | Guided Walks for groups with Rangers | | | Max number of 35 per ranger | | | | |
| Fencing hire | | £2 per unit | £2 per unit | | | | | |

APPENDIX C

CHARGING DIGEST - Leisure

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| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | 2020/21 Charge Levied £ | 2021/22 Proposed Charge £ | Comments | | |
|------------------------|-------------------------------------------------|------------------------|---------------------------------|------------------------------------------------------------------------|------------------------------------------------------|------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| 427,225 | 445,846 | 454,762 | Bins | | General waste £20 per bin, Recycling £9 Glass £12 | General waste £20 per bin, Recycling £9 Glass £12 | | | |
| | | | Commercial (Filming) | Full Day filming | 500.00 | 500.00 | Plus any rent for field etc | | |
| | | | Staff Service (Filming support) | Promoting the park in a positive manner Hourly Rate per Team member | See comments £27 per hour | See comments £27 per hour | Discretionary by Senior Manager Manage public, environmental and film crew assistance fees to be agreed by a small group of officers as above | | |
| | | | Bushcraft Activities | | Max £50 per day | Max £50 per day | New activity offering at all Country Parks, activity run by rangers | | |
| | | | Bushcraft Activities | | Max £25 per day | Max £25 per day | New activity offering at all Country Parks, activity run by rangers | | |
| | | | Conference Facilities | | Max price of £100 per day | Max price of £100 per day | Room Hire charge only F&B offering will be etc | | |
| | | | Team Building Activities | | Max £50 per day | Max £50 per day | New | | |
| | | | Birthday Party Activities | | Max £25 per head | Max £25 per head | New | | |
| | | | MCP field hire / events | Eisteddfod Fields hire | | | | | |
| | | | | Daily hire of: Full Site (3 Fields) | 500.00 | 500.00 | Rental charge will be applied for activities that do not come under the event bracket for example weddings, private functions, experiential marketing, circus etc. Fee can be negotiated for larger events as per events charges for PCP | | |
| | | | | Weekly hire rate: Full Site (3 Fields) | 2,500.00 | 2,500.00 | | | |
| | | | | Charity rates | | | | | |
| | | | | Daily hire of: Full Site (3 Fields) | | | | | |
| | | | | Weekly hire rate: Full Site (3 Fields) | | | | | |
| | | | | Event non commercial | | Car parking | Car parking | | |
| | | | | Events commercial | | Carparking plus £2.40 per head | Carparking plus £2.40 per head | | |
| | | | | North Dock | | | | | |
| | | | | North Dock events hire | £25 per hour | £25 per hour | Cannot guarantee exclusivity | | |
| | | | | PCP Caravan and camp site (CCC) | | | | | |
| | | | | Full Season (with electric) | 1,940.00 | 1,989.00 | 1st March to 31st October | | |
| | Full Season (non electric) | 1,230.00 | 1,255.00 | 1st March to 31st October | | | | | |
| | Full Season (with Electric) Returning Customers | 15.00 | 15.00 | 1st March to 31st October | | | | | |
| | Glamping pods | | £70 Peak £50 off peak | 2 night minimum stay new offering | | | | | |
| | Full season serviced plot | 2,350.00 | 2,400.00 | 1st March to 31st October | | | | | |
| | Summer Season (with electric) | 790.00 | 805.00 | six weeks school holidays | | | | | |
| | Summer Season (non electric) | 550.00 | 560.00 | six weeks school holidays | | | | | |
| | Daily rate peak periods (with electric) | 25.00 | 25.50 | April -September 5th | | | | | |
| | Daily rate peak periods (non electric) | 21.00 | 21.50 | April -September 5th | | | | | |

APPENDIX C

CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges unless stated otherwise

| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | 2020/21 Charge Levied £ | 2021/22 Proposed Charge £ | Comments |
|------------------------|------------------------|------------------------|------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-----------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
| | | | PCP General Camping | Daily rate off-peak (with electric) | 23.00 | 23.50 | March and September 5th -1st Nov |
| | | | | Daily rate off-peak (non electric) | 19.00 | 19.50 | March and September 5th -1st Nov |
| | | | | Serviced Peak | 28.00 | 28.50 | April -September 5th |
| | | | | Serviced off peak | 25.00 | 25.50 | March and September 5th -1st Nov |
| | | | | Cyclists/Walkers Peak | 10.00 | 10.00 | No Vehicle 1 man tent |
| | | | | Cyclists/walkers off peak | 7.50 | 7.50 | No Vehicle 1 man tent |
| | | | | Extra Vehicle | 5.50 | 6.00 | |
| | | | | Per Extra Adult | 5.00 | 5.00 | |
| | | | | Group bookings (bona fide charitable organisations e.g. Scouts, guides, church groups etc) | 3.00 | 3.00 | Off Peak only. Other times of year field hire will apply |
| | | | | Rallies that are in fields across the Country Park minimum charge for 10 units, must sign Rally Agreement and have relevant insurances | £12 per unit or £3 vacant caravans | £12 per unit or £3 vacant caravans | Marshalls/deputy marshals for rallies of 20+caravans stay free of charge. |
| | | | Pitches for Seasonal Campsite staff (Site Wardens) | Free of Charge | Free of Charge | Wardens to stay on site to provide 24 hour security/maintenance. New Warden's cabin being installed | |
| | | | Pitches for journalists and media positively promoting PCP | Senior Manager Discretion | Senior Manager Discretion | Signed by HOS | |
| | | | Beach access | | | | |
| | | | Memorial Bench | | | | |
| | | | Hawthorne | £50 per year | £50 per year | Fisherman permit required | |
| | | | Hereford | | 885.60 | Available in MCP, PCP and LLO | |
| | | | Grafton Seat | 1,249.42 | 604.00 | | |
| | | | Llyn Llech Owain | | 1,250.00 | | |
| | | | | Catering | | | Franchise in park |
| | | | Millennium Coastal Park | | | | Catering franchises along MCP |
| | | | Burry Port Harbour | | | | Charges now set by Burry Port Marina Ltd who have taken over the running of the Harbour since April 2018. |
| 2,600 | 1,400 | 1,428 | | Catering | | | |
| 2,879 | 5,467 | 5,576 | | Discovery Centre | | | |
| 10,000 | 10,000 | 10,000 | | Catering | | | Leased |
| 22,695 | 19,541 | 19,931 | | | | | |
| 27,299 | 16,686 | 17,019 | | | | | |

APPENDIX C

CHARGING DIGEST - Leisure

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| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | 2020/21 Charge Levied £ | 2021/22 Proposed Charge £ | Comments |
|------------------------|------------------------|------------------------|-----------------------------------------------|----------------------------|-------------------------------|----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 45,198 | 81,753 | 83,388 | Ski Slope | Recreational Skiing | | | |
| | | | | Adult - Rec Ski | 13.00 | 13.00 | All Charges have been reviewed by evaluation of other premises and feedback from customers. Historically annual charges have made the Ski Instruction go inline with market pricing |
| | | | | Junior - Rec Ski | 9.00 | 9.00 | |
| | | | Adult - Own Equipment | 10.00 | 10.00 | | |
| | | | Junior - Own Equipment | 7.50 | 7.50 | | |
| | | | Student | 8.50 | 9.00 | | |
| | | | Race Club | 7.50 | 8.00 | | |
| | | | OAP/UB40 | 8.50 | 9.00 | | |
| | | | 7 day consecutive pass rec ski child | 35.00 | 35.00 | | |
| | | | 7 day consecutive pass rec ski adult | 40.00 | 40.00 | | |
| | | | 3 month pass for rec ski Jan, Feb March Child | 150.00 | 150.00 | | |
| | | | 3 month pass for rec ski Jan, Feb March Adult | 170.00 | 170.00 | | |
| | | | Instruction | | | | |
| | | | Adult Lesson | 18.00 | 18.00 | | |
| | | | Junior Lesson | 12.00 | 12.00 | | |
| | | | Adult Group Coaching Club | 20.00 | 20.00 | 90 mins coaching followed by coffee and cake | |
| | | | Kids Club | 8.50 | 8.50 | Saturday Club for 90 mins | |
| | | | Kids Club block booking of 6 weeks | 40.00 | 40.00 | ensure numbers for staffing | |
| | | | Ski Party | 10.00 | 10.00 | | |
| | | | Adult Party | 10.50 | 10.50 | | |
| | | | Junior Party | 7.50 | 7.50 | | |
| | | | Junior School Group | 66.00 | 66.00 | Group of 12 students | |
| | | | Extra person for Group | 5.50 | 5.50 | For groups bring more than allocated amount | |
| | | | Private Lesson 1 person | 35.00 | 35.00 | 50mins + 30 min practice | |
| | | | Private Lesson 2 people | 50.00 | 50.00 | 1 hr + practice | |
| | | | Private Lesson 3 people | 65.00 | 65.00 | 1 hr + practice | |
| | | | Private Lesson 4 people | 80.00 | 80.00 | 1 hr + practice | |
| | | | Private Lesson 5 people | 95.00 | 95.00 | 1 hr + practice | |
| | | | Private Lesson 6 people | 110.00 | 110.00 | 1 hr + practice | |
| | | | Adaptive Ski session | 6.00 | 6.00 | Part of the Ski 4 all group | |
| | | | Adaptive ski private lesson | 18.00 | 18.00 | | |
| | | | Passport to Ski Lessons | | | | |
| | | | Under 16 P2S 6 week course | 60.00 | 60.00 | New option 1 hour lesson | |
| | | | Over 16 P2S 6 week course | 90.00 | 90.00 | New option 1 hour lesson | |
| | | | Private 1-2-1 P2S 6 Week course | 180.00 | 180.00 | | |
| 73,001 | 90,840 | 92,656 | | | | | |
| 22,406 | 34,722 | 35,416 | | | | | |
| 2,232 | 105,351 | 107,458 | | | | | |

APPENDIX C

CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges unless stated otherwise

| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | 2020/21 Charge Levied £ | 2021/22 Proposed Charge £ | Comments |
|------------------------|------------------------|------------------------|----------------------|-------------------------------------------|-------------------------------|---------------------------------|----------|
| | | | Golf | Shop & servicing of equipment | | | |
| | | | | Custom foot beds | 60.00 | 60.00 | |
| | | | | Ski Servicing Full | 35.00 | 35.00 | |
| | | | | Ski Servicing basic | 25.00 | 25.00 | |
| | | | | Footbeds | 45.00 | 45.00 | |
| | | | | Ski & Boot Hire | 5.00 | 5.00 | |
| | | | | Slope Hire | | | |
| | | | | All day both slopes | 600.00 | 600.00 | |
| | | | | Slope hire full day | 450.00 | 450.00 | |
| | | | | Slope hire half day | 300.00 | 300.00 | |
| | | | | Slope hire 1 hour | 100.00 | 100.00 | |
| | | | | Cycle Hire | | | |
| | | | | 2 hours - Adult | 8.50 | 8.50 | |
| | | | | 2 hours - Child | 5.50 | 5.50 | |
| | | | | 4 hours - Adult | 10.50 | 10.50 | |
| | | | | 4 hours - Child | 7.50 | 7.50 | |
| | | | | 1 day - Adult | 17.00 | 17.00 | |
| | | | | 1 day - Child | 11.00 | 11.00 | |
| | | | | Trailer | 5.50 | 5.50 | |
| | | | | Tow along - per hr (inc helmet) | 5.30 | 5.30 | |
| | | | | Adaptive bikes | | | |
| | | | | Child seats - per hr (inc helmet) | 3.80 | 3.80 | |
| | | | | 4 Seater bikes | £15.00 per hour | £15.00 per hour | |
| | | | | Toboggan | | | |
| | | | | 1 Ride | 3.00 | 3.00 | |
| | | | | 10 rides | 17.50 | 17.50 | |
| | | | | 3 Rides | 6.00 | 6.00 | |
| | | | | Pitch and Putt | | | |
| | | | | Child, OAP & Unwaged (9 holes) | 3.20 | 4.00 | |
| | | | | Child, OAP & Unwaged (additional 9 holes) | 2.20 | 2.20 | |
| | | | | Adult | 5.30 | 5.00 | |
| | | | | Adult (additional 9 holes) | 3.20 | 3.20 | |
| | | | | Disc Golf | | | |
| | | | Child, OAP & Unwaged | 2.70 | 4.00 | | |
| | | | Adult | 3.70 | 5.00 | | |
| | | | Crazy Golf | | | | |
| | | | Child, OAP & Unwaged | 4.00 | 4.00 | | |
| | | | Adult | 5.00 | 5.00 | | |
| | | | Family Ticket | 17.50 | 17.50 | 2 adults and 3 children | |

APPENDIX C

CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges

| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | Service Provided | 2020/21 Charge Levied | | | | | | | | | 2021/22 Proposed Charge | | | | | | Comments | | | | | | | |
|--------------------------|----------------|----------------|-------------------|---------------------------------------------------------|--------------------------|------------------------------------------------|------------------------------------------------------------------------------------|-------------|------------|---------------------------|--------------------|----------|---------------------------------------------------------|--------------------------|------------|--------------------------------------------------------------------------------------|-------------|------------|---------------------------|--------------------|------|----------|------|------|-----------------------------------------------------------------|--|------------------------------------------------------------------------------|--|--|
| Season Tickets (£) | | | Pay & Display (£) | | | | SEASON TICKETS (£) | | | Pay & Display Charges (£) | | | | | | SEASON TICKETS (£) | | | Pay & Display Charges (£) | | | | | | | | | | |
| Millennium Coastal Parks | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | 96,961 | 115,179 | 117,482 | | Short stay | | | Long stay | | | | Short stay | | | Long stay | | | | | | | | | | | | |
| | | | per year | Lost tickets & change of car details as per lost policy | For 6 months (Oct-March) | up to 1 hr | up to 2 hrs | up to 4 hrs | up to 1 hr | up to 4 hrs | all day (max 8hrs) | per year | Lost tickets & change of car details as per lost policy | For 6 months (Oct-March) | up to 1 hr | up to 2 hrs | up to 4 hrs | up to 1 hr | up to 4 hrs | all day (max 8hrs) | | | | | | | | | |
| | | | | | | Car Parks | | | | 1.10 | 1.70 | 2.70 | 1.10 | 2.70 | 3.20 | | | | 1.10 | 1.70 | 2.70 | 1.10 | 2.70 | 3.20 | No Increase due to car parking issues | | | | |
| | | | | | | Trailer Park | | | | To Be discontinued | | | | | | | | | | | | | | | | | Burry Port Harbour Motorhomes car park closed on H&S grounds, pending review | | |
| | | | | | | Boat & Trailer Season Ticket (Burry Port only) | 55.00 | 10.00 | N/A | | | | | | | 55.00 | N/A | N/A | | | | | | | 12 month ticket as per policy with trailer to park within MCP | | | | |
| | | | | | | MCP general car parks | 37.50 | 10.00 | N/A | | | | | | | 40.00 | N/A | N/A | | | | | | | 12 month ticket as per policy with to park within MCP car parks | | | | |
| | | | | | | Blue Badge Scheme Holders | Get additional 1 hr free with any ticket purchased in line with CCC parking policy | | | | | | | | | Get additional 1 hour free with any ticket purchased in line with CCC parking policy | | | | | | | | | | | | | |

APPENDIX C

CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges

| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | Service Provided | 2020/21 Charge Levied | | | | | | | | | | 2021/22 Proposed Charge | | | | | | Comments |
|----------------------------------|----------------|----------------|-------------------|----------------|----------------|---------------------------|------------------------------------------------------------------------------------|-----|--------------------------|------------|-------------|---------------------------|--|--|--------------------------------------------------------------------------------------|-----|-------------------------|-----|------|---------------------------|------|------|-----------------------|
| Season Tickets (£) | | | Pay & Display (£) | | | | SEASON TICKETS (£) | | | | | Pay & Display Charges (£) | | | | | SEASON TICKETS (£) | | | Pay & Display Charges (£) | | | |
| Pendine Beach Car Parking | | | | | | | | | | | | | | | | | | | | | | | |
| | | | 36,685 | 30,608 | 31,220 | | per year | | For 6 months (Oct-March) | up to 1 hr | up to 2 hrs | up to 4 hrs | | | all day (max 8hrs) | | | | | | | | More choice for users |
| | | | | | | Car Park | N/A | N/A | N/A | 1.10 | 1.70 | 2.70 | | | 3.20 | N/A | N/A | N/A | 1.10 | 1.70 | 2.70 | 3.20 | |
| | | | | | | Blue Badge Scheme Holders | Get additional 1 hr free with any ticket purchased in line with CCC parking policy | | | | | | | | Get additional 1 hour free with any ticket purchased in line with CCC parking policy | | | | | | | | |

Outdoor Recreation Membership options

- Bronze Option 1 Park no discounts normal charges apply
 - Silver option £85 choose 2 parks 10% discount in F & B and Activities
 - Gold Option £100 Choose 3 parks 10% discount in F & B and Activities
- All the above are 12month passes for 2 vehicles registered at the same address

APPENDIX C

CHARGING DIGEST - Leisure
Country Parks Parking Charges

It should be noted that all charges included within this charging digest are maximum charges

| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | Service Provided | 2020/21 Charge Levied | | 2021/22 Proposed Charge | | Comments |
|------------------------------------|----------------|----------------|--------------------------------------------|----------------|----------------|-----------------------------------------------------------------------------|----------------------------------|--------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>Pay & Display Charges</u> | | | <u>Vehs displaying Disabled Blue Badge</u> | | | | <u>Pay & Display Charges</u> | <u>Vehs displaying Disabled Blue Badge</u> | <u>Pay & Display Charges</u> | <u>Vehs displaying Disabled Blue Badge</u> | |
| £ | | | £ | | | | £ | £ | £ | £ | |
| <u>Pembrey Country Park</u> | | | | | | | | | | | |
| 200,652 | 219,299 | 223,684 | | | | <i>Cars & Coaches</i> | | | | | |
| | | | | | | April to September (9:00am-4:30pm) | 5.50 | | 6.00 | | All day £6.00. Up to 2 hours £3. Free access for people who book a course of lessons at Country park for the hours of instruction up to 2 hours £3 |
| | | | | | | April to September (4:30pm-9:00am) | 3.00 | | 3.00 | | |
| | | | | | | October to March | 3.50 | | 3.50 | | |
| | | | | | | <i>Pay & Display (outside car park)</i> | | | | | |
| | | | | | | Up to 2 Hours | 2.00 | | 2.00 | | |
| | | | | | | Up to 4 Hours | 2.70 | | 2.70 | | |
| | | | | | | <i>Motorised 2 Wheeled Vehicles</i> | | | | | |
| | | | | | | April to September (9:00am-4:30pm) | As per vehicle price | | ANPR System does not read motorcycles | | |
| | | | | | | October to March | As per vehicle price | | As above | | |
| | | | | | | 15 minute drop off time for anybody dropping somebody off at Ski centre etc | No Charge | | | | |

APPENDIX C

CHARGING DIGEST - Leisure
Country Parks Parking Charges

It should be noted that all charges included within this charging digest are maximum charges

| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | Service Provided | 2020/21 Charge Levied | | 2021/22 Proposed Charge | | Comments |
|----------------------------------|----------------|----------------|--------------------------------------------|----------------|----------------|-----------------------------------|----------------------------------|--------------------------------------------|----------------------------------|--------------------------------------------|------------------------------------------------------------------------------------------------------------------|
| <u>Pay & Display Charges</u> | | | <u>Vehs displaying Disabled Blue Badge</u> | | | | <u>Pay & Display Charges</u> | <u>Vehs displaying Disabled Blue Badge</u> | <u>Pay & Display Charges</u> | <u>Vehs displaying Disabled Blue Badge</u> | |
| £ | | | £ | | | | £ | £ | £ | £ | |
| 100,011 | 95,572 | 97,483 | | | | Season Tickets | | | | | 2 number plates per pass must live at same address |
| | | | | | | Annual - First Time Buyers | Price per year | | | | |
| | | | | | | 12 month Annual Tickets | 55.00 | | 57.50 | | Annual Parking Permit |
| | | | | | | 7 day pass | 20.00 | | 20.00 | | |
| | | | | | | Change of vehicle/Lost tickets | 10.00 | | 10.00 | | As per lost policy |
| | | | | | | Annual Renewals | | | | | |
| | | | | | | Loyalty 12 month annual ticket | 50.00 | | 52.50 | | Annual Parking Permit. Loyalty will be for season tickets who were previous ticket holder in the past 12 months. |
| | | | | | | Oct - Mar | To be discontinued | | | | |
| | | | | | | Memberships | | | | | |
| | | | | | | Season Tickets 12 month ticket | 25.00 | | 27.50 | | Annual Parking Permit |
| | | | | | | Lost tickets change of vehicle | | | | | |
| | | | | | | 1 Hour | 1.10 | | 1.10 | | When the car park P&D m/c can accommodate then the charges will change to the same charges as MCP/Pendine |
| | | | | | | Up to 3 hours | 2.20 | | 2.20 | | |
| | | | | | | Over 3 hours | 3.20 | | 3.20 | | |

APPENDIX C

CHARGING DIGEST - Leisure

Pendine Outdoor Education Centre

It should be noted that all charges included within this charging digest are maximum charges

| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Service Provided | Charge Levied 2020/21 £ | | | | Proposed Charge 2021/22 £ | | | |
|------------------------|------------------------|------------------------|--------------------------------------------------------------|----------------------------|--------------------------|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|--------------------------|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | | Schools | | Non-Schools | | Schools | | Non-Schools | |
| | | | | Carms | Out of County | Groups | Comment | Carms | Out of County | Groups | Comment |
| 258,924 | 348,056 | 355,017 | Bed and Breakfast | 20.00 | 20.00 | >25.00 | 'All in' packages comprise 50% cost for activity instruction & 50% Food and Board. (*) VAT will only be charged on Food and Board - 50% of total net cost. 'Instructor led activities' are VAT exempt. Minimum numbers apply Free places for leaders (ratio 1: 12) Reduced rates may be offered under the following circumstances (Signed off by Snr Outdoor Rec Mgr): • To obtain a first time booking. • To increase out of season bookings. • To encourage customer loyalty. • During periods of lower demand at POEC. | 20.00 | 20.00 | >25.00 | 'All in' packages comprise 50% cost for activity instruction & 50% Food and Board. (*) VAT will only be charged on Food and Board - 50% of total net cost. 'Instructor led activities' are VAT exempt. Minimum numbers apply Free places for leaders (ratio 1: 12) Reduced rates may be offered under the following circumstances (Signed off by Snr Outdoor Rec Mgr): • To obtain a first time booking. • To increase out of season bookings. • To encourage customer loyalty. • During periods of lower demand at POEC. |
| | | | Day visit (no food) activities * * Mon-Fri lunch "All in" | >20.00 | >25.00 | >25.00 | | >20.00 | >25.00 | >25.00 | |
| | | | 4 day 'All in' | 175.00 (125.00 FSM) | 220.00 | 255.00 | | 178.50 (127.50 FSM) | 225.00 | 260.00 | |
| | | | 3 day 'All in' | 150.00 (106 FSM) | 187.00 | 220.00 | | 153.00 (108.00 FSM) | 190.00 | 225.00 | |
| | | | Fri tea - Sun lunch (no activity) | 118.00 (85.00 FSM) | 150.00 | 168.00 | | 120.00 (86.50 FSM) | 153.00 | 170.00 | |
| | | | Meals | 78.00 | 90.00 | 95.00 | | 80.00 | 92.00 | 97.00 | |
| | | | Activities - 1/2 day rate min 8 in group or £72.00 | >12.50 | 12.50 | >20.00 | | >12.50 | >12.50 | >20.00 | |
| | | | Camping | 3.50 | 3.50 child 4.50 adult | 4.00 child 5.00 adult | | 3.50 | 3.50 child 4.50 adult | 4.00 child 5.00 adult | |
| | | | Bunkhouse | 6.00 | 6.00 | 6.00 | | 6.00 | 6.00 | 6.00 | |
| | | | | 10.00 | 10.00 | 12.00 | Min numbers apply / Bring own bedding | 10.00 | 10.00 | 12.00 | Min numbers apply / Bring own bedding |
| | | | | No VAT | Plus VAT | Plus VAT(*) | | No VAT | Plus VAT | Plus VAT | |

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

| Coedcae | | | St Clears | | | Service Provided | Coedcae | | St Clears | | Comments |
|----------------|----------------|----------------|----------------|----------------|----------------|----------------------------------------------------------------------------------------------------|---------------------|-----------------------|---------------------|-----------------------|------------------------------------------------|
| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | |
| £ | £ | £ | £ | £ | £ | | £ | £ | £ | £ | |
| 13,226 | 13,362 | 13,629 | 32,256 | 38,066 | 38,827 | Fusion Household £365 (Gym, classes, swim all times monthly DD) | | 41.00 | | 41.00 | Maintain at £39 in April and £41 in Sept |
| | | | | | | Adult Activity Session (encompassing all mainstream sessions) | | 6.20 | | 6.20 | |
| | | | | | | Direct Debit Membership for Fitness Room | 23.70 | 24.30 | 23.70 | 24.30 | |
| | | | | | | Actif Household membership with access to bolt-on extras (Gym, classes, swim all times monthly DD) | | 46.00 | | 46.00 | |
| | | | | | | Actif Towel | | | | | Resale item - stock cost held |
| | | | | | | Actif RFID Wristband | | | | | Resale item - stock cost held |
| | | | | | | Actif Water Bottle | | | | | Resale item - stock cost held |
| | | | | | | Actif RFID Button | | | | | Resale item - stock cost held |
| | | | | | | Actif Membership Card (Replacement) | | | | | Resale item - stock cost held |
| | | | | | | Actif Locker Coin Keyring | | | | | Resale item - stock cost held |
| | | | | | | Actif Gift Bundle (comprising towel, wristband, water bottle, button and Keyring) | | | | | Resale item - stock cost held |
| | | | | | | Gym | | 6.20 | 6.00 | 6.20 | |
| | | | | | | Squash (per 40 mins) | | | 7.00 | 7.20 | |
| | | | | | | Badminton | 9.30 | 9.60 | 9.30 | 9.60 | |
| | | | | | | Table Tennis | | | 7.00 | 7.20 | |
| | | | | | | Main Hall non block | | | 31.30 | 37.50 | |
| | | | | | | Function rooms / kitchen hire | | | 22.60 | 24.60 | |
| | | | | | | Outdoor area - (October - March) | | | 21.20 | 18.20 | |
| | | | | | | Outdoor area - (April - September) | | | 18.20 | 18.20 | |
| | | | | | | Tennis | | | 9.00 | 9.60 | |
| | | | | | | Per child | | | 10.60 | 10.50 | |
| | | | | | | Go Actif Card (12 months) | | | 14.00 | 15.00 | |
| | | | | | | 7 day leisure centre membership - Adult | 15.90 | 18.60 | 15.90 | 18.60 | based on 3 x fitness session cost |
| | | | | | | 7 day leisure centre membership - Child (<18) | 10.80 | 9.00 | 10.80 | 9.00 | based on 3 x jnr swim session cost |
| | | | | | | 7 day leisure centre membership - Family (up to 2 adults and 2 children) | 26.60 | 27.60 | 26.60 | 27.60 | Based on adult + child (i.e. any more = value) |

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

| Coedcae | | | St Clears | | | Service Provided | Coedcae | | St Clears | | Comments |
|----------------|----------------|----------------|----------------|----------------|----------------|------------------------------------------------------------------------|---------------------|-----------------------|---------------------|-----------------------|----------|
| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | |
| £ | £ | £ | £ | £ | £ | | £ | £ | £ | £ | |
| | | | | | | All Jnr Activity Courses per 55 mins | | | 4.00 | 4.10 | |
| | | | | | | Direct Debit 'Active Young People' sessions - linked to membership | | | 16.00 | 16.40 | |
| | | | | | | Direct Debit 'Active Young People' sessions - not linked to membership | | | 16.00 | 16.40 | |
| | | | | | | <u>Health/Fitness Class</u> | | | | | |
| | | | | | | Induction | | 15.00 | 15.00 | 15.00 | |
| | | | | | | <u>Hall/Outdoor Facility Hire - also see note below</u> | | | | | |
| | | | | | | Dance Studio/Small Gym | 18.00 | 18.50 | | | |
| | | | | | | Sports Hall (Whole) | 35.50 | 37.50 | | | |
| | | | | | | Sports Hall (Half) | 18.90 | 18.75 | | | |
| | | | | | | Full Red Gravel Pitch (without lights) | 36.80 | 38.90 | | | |
| | | | | | | Half Red Gravel Pitch (without lights) | 19.50 | 23.30 | | | |
| | | | | | | Change/shower facilities | | | 2.90 | 3.00 | |
| | | | | | | <u>Equipment Hire Charges</u> | | | | | |
| | | | | | | Short Tennis Racket | 3.20 | 3.20 | | | |
| | | | | | | Table Tennis Bat Hire | 3.20 | 3.20 | | | |
| | | | | | | Table Tennis Ball Hire | 1.10 | 1.10 | | | |
| | | | | | | Badminton Racket Hire | 3.20 | 3.20 | | | |
| | | | | | | Badminton Shuttle Buy | 2.10 | 2.10 | | | |
| | | | | | | Racquet Hire | | | 3.20 | 3.20 | |
| | | | | | | Football Hire | | | 3.20 | 3.20 | |

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

| Coedcae | | | St Clears | | | Service Provided | Coedcae | | St Clears | | Comments |
|----------------|----------------|----------------|----------------|----------------|----------------|--------------------------------------------------------------------------------------|---------------------|-----------------------|---------------------|-----------------------|--------------------------------------------|
| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | |
| £ | £ | £ | £ | £ | £ | | £ | £ | £ | £ | |
| | | | | | | <u>Holiday Activity Programme</u> | | | 21.00 | 21.50 | Without food |
| | | | | | | Full Day | | | 94.50 | 96.75 | Without food |
| | | | | | | <u>Actif Anywhere</u> | | | | | |
| | | | | | | Actif Anywhere subscription per member | | 10.00 | | 10.00 | Product introduced by EBM report Sept 2020 |
| | | | | | | Actif Anywhere bolt-on subscription (for existing members on a core DD subscription) | | 7.50 | | 7.50 | Product introduced by EBM report Sept 2020 |

Note on Facility Hire: Where a customer applies to hire a facility on a commercial basis, the cost can be charged at up to 2.5 times that of the normal hire rate and charitable organisations may apply for up to 50% reduction for fundraising events.

Due to the commercial market that Sport & Leisure facilities operate within, it will be necessary to set offers at relevant times in the year and set 'bolt-on' options to allow customers that purchase selected combinations of products pre-set discounts. Where this is the case, this will require approval by the Sport & Leisure Management Team, will be minuted and consistent

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

| Carmarthen LC | | | Newcastle Emlyn | | | Service Provided | Carmarthen LC | | Newcastle Emlyn | | Comment |
|----------------|----------------|----------------|-----------------|----------------|----------------|----------------------------------------------------------------------------------------------------|---------------------|-----------------------|---------------------|-----------------------|-----------------------------------------------------------------------------------------------------|
| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | |
| £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | | |
| 626,546 | 796,552 | 812,483 | 109,878 | 139,723 | 142,517 | Health & Fitness Classes | | | | | |
| | | | | | | Adult Activity Session (encompassing all mainstream sessions) | 6.00 | 6.20 | 6.00 | 6.20 | |
| | | | | | | Junior Activity Sessions (u16) | 4.00 | 4.10 | 4.00 | 4.10 | |
| | | | | | | Aquafit | 6.50 | 6.20 | | 6.20 | |
| | | | | | | Health / Fitness Club | | | | | |
| | | | | | | Administration Fee | 15.00 | 15.00 | 15.00 | 15.00 | To be applied to other DD access memberships from 1st April 2021 (including Bronze) |
| | | | | | | Online Incentive Administration Fee | 10.00 | 10.00 | 10.00 | 10.00 | To be applied to other DD access memberships from 1st April 2021 (including Bronze) |
| | | | | | | Household Membership Administration Fee | 30.00 | 30.00 | 30.00 | 30.00 | Price hold - many competitors don't charge admin fee so increase would deter customers from joining |
| | | | | | | Household Membership Online Incentive Administration Fee | 20.00 | 20.00 | 20.00 | 20.00 | |
| | | | | | | Gym Session | 6.00 | 6.20 | 6.00 | 6.20 | |
| | | | | | | Junior Gym Session | 4.00 | 4.10 | 4.00 | | |
| | | | | | | New Platinum All inclusive all times | 35.00 | 36.00 | 35.00 | 36.00 | Maintain at £35 in April and £36 in Sept |
| | | | | | | OAP/Student Saver Scheme (Gym & Swim) | 27.00 | 27.70 | 27.00 | 27.70 | Maintain at £27 in April and £27.70 in Sept |
| | | | | | | Fusion Household £365 (Gym, classes, swim all times monthly DD) | 39.00 | 41.00 | 39.00 | 41.00 | Maintain at £39 in April and £41 in Sept |
| | | | | | | Actif Household membership with access to bolt-on extras (Gym, classes, swim all times monthly DD) | 45.00 | 46.00 | 45.00 | 46.00 | Maintain at £45 in April and £46 in Sept |
| | | | | | | Actif Household additional membership | 6.00 | 6.50 | 6.00 | 6.50 | |

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

| Carmarthen LC | | | Newcastle Emlyn | | | Service Provided | Carmarthen LC | | Newcastle Emlyn | | Comment |
|----------------|----------------|----------------|-----------------|----------------|----------------|-----------------------------------------------------------------------------------|---------------------|-----------------------|---------------------|-----------------------|-----------------------------------------------------|
| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | |
| £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | | |
| | | | | | | Synrgy Membership monthly DD (access to specified programme) | 23.60 | 24.20 | | | |
| | | | | | | Actif Towel | 6.40 | 6.40 | 6.40 | 6.40 | |
| | | | | | | Actif RFID Wristband | 5.00 | 5.00 | 5.00 | 5.00 | |
| | | | | | | Actif Water Bottle | 2.60 | 2.60 | 2.60 | 2.60 | |
| | | | | | | Actif RFID Button | 2.00 | 2.00 | 2.00 | 2.00 | |
| | | | | | | Actif Membership Card (Replacement) | 2.00 | 2.00 | 2.00 | 2.00 | |
| | | | | | | Actif Locker Coin Keyring | 1.10 | 1.10 | 1.10 | 1.10 | |
| | | | | | | Actif Gift Bundle (comprising towel, wristband, water bottle, button and Keyring) | 14.50 | 14.50 | 14.50 | 14.50 | |
| | | | | | | CORPORATE PLATINUM - Gym, classes, swim all times monthly DD | 30.00 | 31.00 | 30.00 | 31.00 | Maintain at £30 in April and £31 in Sept |
| | | | | | | GP Referrals - per visit for 16 weeks | 2.00 | 2.00 | 2.00 | 2.00 | Nationally agreed charge |
| | | | | | | Health-related outreach session | 3.60 | 3.70 | 3.60 | 3.70 | Not included in previous report - community session |
| | | | | | | Induction assessment for 'Pay as you go' customers | 20.00 | 25.00 | 20.00 | 25.00 | Price held as at top of comparable products |
| | | | | | | Fitness Test/Programmes | 25.00 | 25.00 | 25.00 | 25.00 | Price held as at top of comparable products |

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

| Carmarthen LC | | | Newcastle Emlyn | | | Service Provided | Carmarthen LC | | Newcastle Emlyn | | Comment | | |
|----------------|----------------|----------------|-----------------------------------------------------------------------|----------------|----------------|----------------------------------------------|---------------------|-----------------------|---------------------|--------------------------------------------|---------|--------|----------------------------------------------------------------------------------------------------------------|
| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | | | |
| £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | | | | |
| 426,815 | 497,373 | 507,320 | | | | Health / Fitness Club | | | 9.00 | 9.30 | | | |
| | | | | | | Gym & Sauna | | | | | | | |
| | | | | | | Health Suite/Swim | | | | | | | |
| | | | | | | Health Suite session | | | | | | | |
| | | | | | | Recreation morning | | | | | | | |
| | | | | | | Health Suite & Swim session | | | 8.00 | 8.20 | | | |
| | | | | | | Swimming | | | | | | | |
| | | | | | | Adult Swim Session | | | 4.90 | 5.00 | | | |
| | | | | | | Jnr Swim Session | | | 2.90 | 3.00 | | | |
| | | | | | | School Swim Session (per child) | | | 2.35 | 2.40 | 2.35 | 2.40 | £2.15 implemented Sept 2017, £2.20 Sept 2018, £2.30 Sept 2019, £2.35 Sept 2020 £2.40 to be implemented Sept 21 |
| | | | | | | Additional School Swim Instructor recharge | | | 16.00 | 16.40 | 16.00 | 16.40 | Not included in previous report - an optional extra for schools who may desire it |
| | | | | | | Family Swim Session (2 adults & 2 children) | | | 12.70 | 13.00 | | 13.00 | |
| | | | | | | Inflatable Session | | | 4.00 | 4.10 | | 4.10 | |
| | | | | | | BRONZE - Swim All Times monthly DD adult | | | 25.00 | 25.60 | | 25.60 | Maintain at £25 in April and £25.60 in Sept |
| | | | | | | CORPORATE BRONZE - Swim All Times monthly DD | | | 22.00 | 22.60 | | 22.60 | Maintain at £22 in April and £22.60 in Sept |
| | | | | | | Annual Swim | | | 160.00 | 165.00 | | 165.00 | For existing members only |
| | | | | | | FAST session | | | 6.00 | 6.20 | | 6.20 | |
| | | | | | | Junior FAST session | | | N/A | 4.70 | | 4.70 | New product |
| | | | FAST Light Membership monthly DD (access to specified swim programme) | | | 13.50 | N/A | | | Discontinue | | | |
| | | | FAST Light Membership Bolt-on monthly DD (core subscription required) | | | 10.15 | N/A | | | Discontinue | | | |
| | | | FAST Membership monthly DD (access to specified swim programme) | | | 27.00 | | | | To be renamed linked to triathlon coaching | | | |

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

| Carmarthen LC | | | Newcastle Emlyn | | | | Carmarthen LC | | Newcastle Emlyn | | Comment |
|----------------|----------------|----------------|-----------------|----------------|----------------|-----------------------------------------------|---------------------|-----------------------|---------------------|-----------------------|------------------------------------------------------------------------------------------------------------|
| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | Service Provided | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | |
| £ | £ | £ | £ | £ | £ | | £ | £ | £ | £ | |
| | | | | | | Swimming Instruction | | | | | |
| | | | | | | Junior / Adult Lessons Stage 1-7 Direct Debit | 24.10 | 24.70 | | | Maintain at £24.10 in April and £24.70 in Sept |
| | | | | | | Stage 8 (3 - 4.5 hours) | 43.50 | 44.60 | | | |
| | | | | | | Stage 9 (5 - 8 hours) | 51.20 | 52.40 | | | |
| | | | | | | Stage 10 (8.5 - 10.5 hours) | 51.20 | 52.40 | | | |
| | | | | | | Stage 11-12 (12-13.0 hours) | 61.40 | 62.90 | | | |
| | | | | | | Stage 11-12 (13.5-16.5 hours) | 66.50 | 68.10 | | | |
| | | | | | | 15-20 hours training | 76.80 | 78.60 | | | |
| | | | | | | One to One Lessons (Scheme) - per 30 mins | 15.20 | 15.60 | | | |
| | | | | | | One to One Lessons (External) - per 30 mins | 43.00 | 25.00 | | | Reduce as not generally sold - incentive to sell product post-Covid and aligns to fitness induction/review |
| | | | | | | Lifeguard Course (All Sites) | | | | | |
| | | | | | | Pool Lifeguard Qualification (per course) | 280.00 | 286.50 | | | Need to review in line with RLSS |
| | | | | | | Automated External Defibrillator Training | 51.20 | 52.40 | | | Need to review in line with RLSS |
| | | | | | | Facility Hire - also see note below | | | | | |
| | | | | | | Sports Hall - Full per 55 mins | 46.40 | 47.50 | 46.40 | 47.50 | |
| | | | | | | Small Hall/Dance Studio | 36.60 | 37.50 | | | |
| | | | | | | Conference room (All day) | 135.00 | 140.00 | | | |
| | | | | | | Conference room Morning/Afternoon/ Evening | 70.00 | 76.00 | | | |
| | | | | | | Multipurpose Room | 24.00 | 24.60 | | | |
| | | | | | | Main Swimming Pool (1 lifeguard) per 55mins | 96.80 | 99.20 | | | |
| 115,431 | 158,908 | 162,086 | | | | | | | | | |

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

| Carmarthen LC | | | Newcastle Emlyn | | | Service Provided | Carmarthen LC | | Newcastle Emlyn | | Comment | |
|----------------|----------------|----------------|-----------------|----------------|----------------|--------------------------------------------------------------------------|---------------------|-----------------------|---------------------|-----------------------|----------------------------------------------------------------------------------|--------------------------|
| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | | |
| £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | | | |
| | | | | | | Small Swimming Pool (1 lifeguard) per 55mins | 36.30 | 37.20 | | | Increase reflects additional 33% space (+2 lanes) and enhanced facilities (+10%) | |
| | | | | | | Main Swimming Pool per Lane | 12.10 | 12.40 | | | | |
| | | | | | | Athletic Track (club - per hr) | 48.00 | 72.00 | | | | |
| | | | | | | Athletic Track (per person per hr) | 6.00 | 6.20 | | | | |
| | | | | | | Athletic Track Steward (1 Hour) | 16.00 | 16.40 | | | | |
| | | | | | | Athletic Track Steward (Half Hour) | 8.00 | 8.20 | | | | |
| | | | | | | Full Astro turf | 60.00 | 61.40 | | | | |
| | | | | | | Half Astro turf | 36.00 | 36.90 | | | | |
| | | | | | | Outside Netball Court | 23.20 | 18.20 | | | | |
| | | | | | | Football pitch - middle of track | 38.00 | 38.90 | | | | |
| | | | | | | Changing Facilities | 21.50 | 22.00 | 21.50 | 22.00 | | |
| | | | | | | Changing Facilities (per person) | 2.90 | 3.00 | 2.90 | 3.00 | | New charge |
| | | | | | | Function Rooms | | | | | | |
| | | | | | | Activity Room - Standard | | | 23.70 | 24.60 | | Aligned with other sites |
| | | | | | | <u>Children's Birthday Parties</u> | | | | | | |
| | | | | | | Per Child | 10.20 | 10.50 | 10.20 | 10.50 | Minimum of 10 children for dryside & minimum of 15 children wetside | |
| | | | | | | <u>Leisure Saver Scheme</u> | | | | | | |
| | | | | | | Go Actif Card (12 months) | 14.00 | 15.00 | | 15.00 | | |
| | | | | | | Go Actif Card - Benefits (12 Months) | 14.00 | 15.00 | | 15.00 | | |
| | | | | | | 7 day leisure centre membership - Adult | 15.90 | 18.60 | 15.90 | 18.60 | Based on 3 x fitness session cost | |
| | | | | | | 7 day leisure centre membership - Child (<18) | 10.80 | 9.00 | 10.80 | 9.00 | based on 3 x jnr swim session cost | |
| | | | | | | 7 day leisure centre membership - Family (up to 2 adults and 2 children) | 26.60 | 27.60 | 26.60 | 27.60 | Based on adult + child (i.e. any more = value) | |

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

| Carmarthen LC | | | Newcastle Emlyn | | | Service Provided | Carmarthen LC | | Newcastle Emlyn | | Comment |
|----------------|----------------|----------------|-----------------|----------------|----------------|------------------------------------------------------------------------|---------------------|-----------------------|---------------------|-----------------------|---------|
| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | |
| £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | | |
| | | | | | | <u>Hire Charges</u> | | | | | |
| | | | | | | <u>Racket Sports</u> | | | | | |
| | | | | | | Squash Racket Hire | 3.20 | 3.20 | 3.20 | 3.20 | |
| | | | | | | Badminton Racket Hire | 3.20 | 3.20 | 3.20 | 3.20 | |
| | | | | | | Short Tennis Racket | 3.20 | 3.20 | 3.20 | 3.20 | |
| | | | | | | Table Tennis Bat Hire | 3.20 | 3.20 | 3.20 | 3.20 | |
| | | | | | | Tennis Racket Hire | 3.20 | 3.20 | 3.20 | 3.20 | |
| | | | | | | Football Hire | 3.20 | 3.20 | 3.20 | 3.20 | |
| | | | | | | <u>Racket Sports</u> | | | | | |
| | | | | | | Short Tennis (per court, 55 mins) | 9.30 | 9.60 | 9.30 | 9.60 | |
| | | | | | | Squash (per court, per 40 mins) | 7.00 | 7.20 | 7.00 | 7.20 | |
| | | | | | | Badminton (per court, per 55 mins) | 9.30 | 9.60 | 9.30 | 9.60 | |
| | | | | | | Table Tennis (per table, per 55 mins) | 7.00 | 7.20 | 7.00 | 7.20 | |
| | | | | | | Tennis (per court, per 55 mins) | 9.30 | 9.60 | 9.30 | 9.60 | |
| | | | | | | <u>Children's Instructed Sessions</u> | | | | | |
| | | | | | | All Jnr Activity Courses per 55 mins | 4.00 | 4.10 | 4.00 | 4.10 | |
| | | | | | | Direct Debit 'Active Young People' sessions - linked to membership | 16.00 | 16.40 | 16.00 | 16.40 | |
| | | | | | | Direct Debit 'Active Young People' sessions - not linked to membership | 16.00 | 16.40 | 16.00 | 16.40 | |
| 8,490 | 7,995 | 8,154 | | | | | | | | | |

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

| Carmarthen LC | | | Newcastle Emlyn | | | Service Provided | Carmarthen LC | | Newcastle Emlyn | | Comment |
|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------------------------------------------------------------------------|--------------------------|----------------------------|--------------------------|----------------------------|--------------------------------------------|
| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | | Charge Levied 20/21 £ | Proposed charge 21/22 £ | Charge Levied 20/21 £ | Proposed charge 21/22 £ | |
| | | | | | | <u>Softplay Adventure Area</u> | | | | | |
| | | | | | | Play Zone (per 55 mins) under 3year olds | 2.20 | 2.30 | | | |
| | | | | | | Play Zone (per 55 mins) under 3year olds and over | 3.80 | 3.90 | | | |
| | | | | | | Unlimited Softplay Direct Debit (Linked to Membership) | | | 2.20 | N/A | Discontinue |
| | | | | | | Unlimited Softplay Direct Debit (Linked to Membership) | | | 5.40 | N/A | Discontinue |
| | | | | | | <u>Holiday Activity Programmes</u> | | | | | |
| | | | | | | Full Day | 25.00 | 25.60 | | | With food |
| | | | | | | Weekly | 112.50 | 115.20 | | | With food |
| | | | | | | Full Day | | | 21.00 | 21.50 | Without food |
| | | | | | | Weekly | | | 94.50 | 96.75 | Without food |
| | | | | | | <u>Sauna</u> | | | | | |
| | | | | | | Sauna (per 55 minute session) | | | 7.40 | 7.60 | |
| | | | | | | <u>Actif Anywhere</u> | | | | | |
| | | | | | | Actif Anywhere subscription per member | | | 10.00 | 10.00 | Product introduced by EBM report Sept 2020 |
| | | | | | | Actif Anywhere bolt-on subscription (for exisiting members on a core DD subscription) | | | 7.50 | 7.50 | Product introduced by EBM report Sept 2020 |

Note on Facility Hire: Where a customer applies to hire a facility on a commercial basis, the cost can be charged at up to 2.5 times that of the normal hire rate and charitable organisations may apply for up to 50% reduction for fundraising events

Due to the commercial market that Sport & Leisure facilities operate within, it will be necessary to set offers at relevant times in the year and set 'bolt-on' options to allow customers that purchase selected combinations of products pre-set discounts. Where this is the case, this will require approval by the Sport & Leisure Management Team, will be minuted and consistent

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

| Amman Valley LC | | | Llandovery SP | | | Llanelli Leisure Centre | | | | Amman Valley LC | | Llandovery SP | | Llanelli Leisure Centre | | Comment |
|-----------------|----------------|----------------|----------------|----------------|----------------|-------------------------|----------------|----------------|-----------------------------------------------------------------|---------------------|-----------------------|---------------------|-----------------------|-------------------------|-----------------------|---------------------------------------------|
| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | Service Provided | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | |
| £ | £ | £ | £ | £ | £ | £ | £ | £ | | £ | £ | £ | £ | £ | £ | |
| 419,719 | 521,825 | 532,261 | 10,231 | 9,103 | 9,285 | 378,914 | 487,041 | 496,781 | <u>Health & Fitness Classes</u> | | | | | | | |
| | | | | | | | | | Adult Activity Session (encompassing all mainstream sessions) | 6.00 | 6.20 | 6.00 | 6.20 | 6.00 | 6.20 | |
| | | | | | | | | | Junior Activity Session(u16) | 4.00 | 4.10 | | 4.10 | 4.00 | 4.10 | |
| | | | | | | | | | Aquafit | 6.50 | 6.20 | 6.50 | 6.20 | 6.50 | 6.20 | |
| | | | | | | | | | <u>Health / Fitness Club</u> | | | | | | | |
| | | | | | | | | | Administration Fee | 15.00 | 15.00 | 15.00 | 15.00 | 15.00 | 15.00 | |
| | | | | | | | | | Online Incentive Administration Fee | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 | |
| | | | | | | | | | Household Membership Administration Fee | 30.00 | 30.00 | 30.00 | 30.00 | 30.00 | 30.00 | |
| | | | | | | | | | Household Membership Online Incentive Administration Fee | 20.00 | 20.00 | 20.00 | 20.00 | 20.00 | 20.00 | |
| | | | | | | | | | Gym Session | 6.00 | 6.20 | 6.00 | 6.20 | 6.00 | 6.20 | |
| | | | | | | | | | Junior Gym Session (u16) | 4.00 | 4.10 | | 4.10 | 4.00 | 4.10 | |
| | | | | | | | | | New Platinum All inclusive all times | 35.00 | 36.00 | 35.00 | 36.00 | 35.00 | 36.00 | Maintain at £35 in April and £36 in Sept |
| | | | | | | | | | OAP/Student Saver Scheme (Gym & Swim) | 27.00 | 27.70 | 27.00 | 27.70 | 27.00 | 27.70 | Maintain at £27 in April and £27.70 in Sept |
| | | | | | | | | | Fusion Household £365 (Gym, classes, swim all times monthly DD) | 39.00 | 41.00 | 39.00 | 41.00 | 39.00 | 41.00 | Maintain at £39 in April and £41 in Sept |

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

| Amman Valley LC | | | Llandovery SP | | | Llanelli Leisure Centre | | | | Amman Valley LC | | Llandovery SP | | Llanelli Leisure Centre | | Comment |
|-----------------|----------------|----------------|----------------|----------------|----------------|-------------------------|----------------|----------------|----------------------------------------------------------------------------------------------------|---------------------|-----------------------|---------------------|-----------------------|-------------------------|-----------------------|---------------------------------------------|
| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | Service Provided | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | |
| £ | £ | £ | £ | £ | £ | £ | £ | £ | | £ | £ | £ | £ | £ | £ | |
| | | | | | | | | | Actif Household membership with access to bolt-on extras (Gym, classes, swim all times monthly DD) | 45.00 | 46.00 | 45.00 | 46.00 | 45.00 | 46.00 | Maintain at £45 in April and £46 in Sept |
| | | | | | | | | | Actif household additional members | 6.00 | 6.50 | 6.00 | 6.50 | 6.00 | 6.50 | |
| | | | | | | | | | Triathlon Membership monthly DD (access to specified programme) | 35.10 | N/A | 35.10 | N/A | 35.10 | N/A | Discontinue - not introduced |
| | | | | | | | | | Triathlon Membership Bolt-on monthly DD (core subscription required) | 26.40 | N/A | 26.40 | N/A | 26.40 | N/A | Discontinue - not introduced |
| | | | | | | | | | Actif Towel | 6.40 | 6.40 | 6.40 | 6.40 | 6.40 | 6.40 | |
| | | | | | | | | | Actif RFID Wristband | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | |
| | | | | | | | | | Actif Water Bottle | 2.60 | 2.60 | 2.60 | 2.60 | 2.60 | 2.60 | |
| | | | | | | | | | Actif RFID Button | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | |
| | | | | | | | | | Actif Membership Card (Replacement) | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | |
| | | | | | | | | | Actif Locker Coin Keyring | 1.10 | 1.10 | 1.10 | 1.10 | 1.10 | 1.10 | |
| | | | | | | | | | Actif Gift Bundle (comprising towel, wristband, water bottle, button and Keyring) | 14.50 | 14.50 | 14.50 | 14.50 | 14.50 | 14.50 | |
| | | | | | | | | | CORPORATE PLATINUM - Gym, classes, swim all times monthly DD | 30.00 | 31.00 | 30.00 | 31.00 | 30.00 | 31.00 | Maintain at £30 in April and £31 in Sept |
| | | | | | | | | | GP Referrals - per visit for 16 weeks | 2.00 | 2.00 | | 2.00 | 2.00 | 2.00 | Nationally agreed charge |
| | | | | | | | | | Health-related outreach session | 3.60 | 3.70 | | 3.70 | 3.60 | 3.70 | |
| | | | | | | | | | Induction assessment for 'Pay as you go' customers | 20.00 | 25.00 | | 25.00 | 20.00 | 25.00 | Price held as at top of comparable products |
| | | | | | | | | | Fitness Test/Programmes | 25.00 | 25.00 | | 25.00 | 25.00 | 25.00 | |

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

| Amman Valley LC | | | Llandovery SP | | | Llanelli Leisure Centre | | | | Amman Valley LC | | Llandovery SP | | Llanelli Leisure Centre | | Comment |
|-----------------|----------------|----------------|----------------|----------------|----------------|-------------------------|----------------|----------------|----------------------------------------------|---------------------|-----------------------|---------------------|-----------------------|-------------------------|-----------------------|----------------------------------------------------------------------------------------------------------------|
| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | Service Provided | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | |
| £ | £ | £ | £ | £ | £ | £ | £ | £ | | £ | £ | £ | £ | £ | £ | |
| 279,924 | 270,204 | 275,608 | 81,874 | 92,158 | 94,001 | 361,233 | 421,339 | 429,765 | Health Suite/Swim | | | | | | | |
| | | | | | | | | | Health Suite & Swim session | | | 8.00 | 8.20 | | | |
| | | | | | | | | | Health suite & Gym | | | N/A | 9.30 | | | New product at Llandovery |
| | | | | | | | | | Swimming | | | | | | | |
| | | | | | | | | | Adult Swim Session | 4.90 | 5.00 | 4.90 | 5.00 | 4.90 | 5.00 | |
| | | | | | | | | | Jnr Swim Session | 2.90 | 3.00 | 2.90 | 3.00 | 2.90 | 3.00 | |
| | | | | | | | | | School Swim Session (per child) | 2.35 | 2.40 | 2.35 | 2.40 | 2.35 | 2.40 | £2.15 implemented Sept 2017, £2.20 Sept 2018, £2.30 Sept 2019, £2.35 Sept 2020 £2.40 to be implemented Sept 21 |
| | | | | | | | | | Additional School Swim Instructor recharge | 16.00 | 16.40 | 16.00 | 16.40 | 16.00 | 16.40 | |
| | | | | | | | | | Family Swim Session (2 adults & 2 children) | 12.70 | 13.00 | 12.70 | 13.00 | 12.70 | 13.00 | |
| | | | | | | | | | Inflatable Session | 4.00 | 4.10 | 4.00 | 4.10 | 4.00 | 4.10 | |
| | | | | | | | | | BRONZE - Swim All Times monthly DD adult | 25.00 | 25.60 | 25.00 | 25.60 | 25.00 | 25.60 | Maintain at £25 in April and £25.60 in Sept |
| | | | | | | | | | CORPORATE BRONZE - Swim All Times monthly DD | 22.00 | 22.60 | 22.00 | 22.60 | 22.00 | 22.60 | Maintain at £22 in April and £22.60 in Sept |
| | | | | | | | | | Annual Swim | 160.00 | 165.00 | | | 160.00 | 165.00 | For existing members only |

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

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| Amman Valley LC | | | Llandovery SP | | | Llanelli Leisure Centre | | | | Amman Valley LC | | Llandovery SP | | Llanelli Leisure Centre | | Comment |
|-----------------|----------------|----------------|----------------|----------------|----------------|-------------------------|----------------|----------------|-----------------------------------------------------------------------|---------------------|-----------------------|---------------------|-----------------------|-------------------------|-----------------------|--------------------------------------------|
| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | Service Provided | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | |
| £ | £ | £ | £ | £ | £ | £ | £ | £ | | £ | £ | £ | £ | £ | £ | |
| | | | | | | | | | FAST session | 6.00 | 6.20 | 6.00 | 6.20 | 6.00 | 6.20 | |
| | | | | | | | | | Junior FAST Session | N/A | 4.70 | | 4.70 | | 4.70 | New product |
| | | | | | | | | | FAST Light Membership monthly DD (access to specified swim programme) | 13.50 | N/A | 13.50 | N/A | 13.50 | N/A | Discontinue |
| | | | | | | | | | FAST Light Membership Bolt-on monthly DD (core subscription required) | 10.15. | N/A | 10.15 | N/A | 10.15 | N/A | Discontinue |
| | | | | | | | | | FAST Membership monthly DD (access to specified swim programme) | 27.00 | 27.00 | 27.00 | 27.00 | 27.00 | 27.00 | To be renamed linked to triathlon coaching |
| | | | | | | | | | FAST Membership Bolt-on monthly DD (core subscription required) | 20.30 | N/A | 20.30 | N/A | 20.30 | N/A | Discontinue |
| | | | | | | | | | FAST Prime Membership monthly DD (access to specified swim programme) | 40.50 | N/A | 40.50 | N/A | 40.50 | N/A | Discontinue |
| | | | | | | | | | FAST Prime Membership Bolt-on monthly DD (core subscription required) | 30.45 | N/A | 30.45 | N/A | 30.45 | N/A | Discontinue |

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

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| Amman Valley LC | | | Llandovery SP | | | Llanelli Leisure Centre | | | | Amman Valley LC | | Llandovery SP | | Llanelli Leisure Centre | | Comment |
|-----------------|----------------|----------------|----------------|----------------|----------------|-------------------------|----------------|----------------|-----------------------------------------------|---------------------|-----------------------|---------------------|-----------------------|-------------------------|-----------------------|------------------------------------------------|
| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | Service Provided | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | |
| £ | £ | £ | £ | £ | £ | £ | £ | £ | | £ | £ | £ | £ | £ | £ | |
| | | | | | | | | | Swimming Instruction | | | | | | | |
| | | | | | | | | | Junior / Adult Lessons Stage 1-7 Direct Debit | 24.10 | 24.70 | 24.10 | 24.70 | 24.10 | 24.70 | Maintain at £24.10 in April and £24.70 in Sept |
| | | | | | | | | | Stage 8 (3 - 4.5 hours) | 43.50 | 44.60 | 43.50 | 44.60 | 43.50 | 44.60 | |
| | | | | | | | | | Stage 9 (5 - 8 hours) | 51.20 | 52.40 | | 52.40 | 51.20 | 52.40 | |
| | | | | | | | | | Stage 10 (8.5 - 10.5 hours) | 51.20 | 52.40 | | 52.40 | 51.20 | 52.40 | |
| | | | | | | | | | Stage 11-12 (12-13 hours) | 61.40 | 62.90 | | 62.90 | 61.40 | 62.90 | |
| | | | | | | | | | Stage 11-12 (13.5 hours) | 66.50 | 68.10 | | 68.10 | 66.50 | 68.10 | |
| | | | | | | | | | 15- 20 hours training | 76.80 | 78.60 | | 78.60 | 76.80 | 78.60 | |
| | | | | | | | | | One to One Lessons (Scheme) - per 30 mins | 15.20 | 15.60 | 15.20 | 15.60 | 15.20 | 15.60 | |
| | | | | | | | | | One to One Lessons (External) - per 30 mins | 43.00 | 25.00 | 43.00 | 25.00 | 43.00 | 25.00 | |
| | | | | | | | | | Lifeguard Course (All Sites) | | | | | | | |
| | | | | | | | | | Pool Lifeguard Qualification (per course) | 280.00 | 286.50 | 280.00 | 286.50 | 280.00 | 286.50 | Need to review in line with RLSS |
| | | | | | | | | | Automated External Defibrillator Training | 51.20 | 52.40 | 51.20 | 52.40 | 51.20 | 52.40 | Need to review in line with RLSS |
| 23,035 | 22,453 | 22,902 | 0 | 0 | | 158,471 | 190,976 | 194,795 | Facility Hire - also see note below | | | | | | | |
| | | | | | | | | | Sports Hall - Full per 55 mins | 46.40 | 47.50 | | 47.50 | 46.40 | 47.50 | |
| | | | | | | | | | Sports Hall - Double per 55 mins | | | | 95.00 | 92.60 | 95.00 | |
| | | | | | | | | | Small Hall/Dance Studio | 36.60 | 37.50 | | 37.50 | 36.60 | 37.50 | New product at Llandovery |
| | | | | | | | | | Conference room (All day) | | | | | | | |
| | | | | | | | | | Conference room Morning / Afternoon /Evening | | | | | | | |

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

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| Amman Valley LC | | | Llandovery SP | | | Llanelli Leisure Centre | | | | Amman Valley LC | | Llandovery SP | | Llanelli Leisure Centre | | Comment |
|-----------------|----------------|----------------|----------------|----------------|----------------|-------------------------|----------------|----------------|--------------------------------------------------------------------|---------------------|-----------------------|---------------------|-----------------------|-------------------------|-----------------------|--------------------------------------------------------------------------|
| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | Service Provided | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | |
| £ | £ | £ | £ | £ | £ | £ | £ | £ | | £ | £ | £ | £ | £ | £ | |
| | | | | | | | | | Multipurpose Room (per hr) | 24.00 | 24.60 | | 24.60 | 24.00 | 24.60 | New product at Llandovery New policy to incentivise extended bookings |
| | | | | | | | | | Multipurpose Room - reduced by 10% for each additional hour booked | | | | | | | |
| | | | | | | | | | Main Swimming Pool (1 lifeguard) per 55mins | 60.50 | 62.00 | 43.00 | 40.00 | 72.60 | 74.40 | Lane cost x no. of lanes |
| | | | | | | | | | Small Swimming Pool (1 lifeguard) per 55mins | 36.30 | 37.20 | 29.20 | 29.90 | 36.30 | 37.20 | |
| | | | | | | | | | Main Swimming Pool per lane | 12.10 | 12.40 | 12.10 | 10.00 | 12.10 | 12.40 | Discounted lane cost at LSP to 80% due to 20m |
| | | | | | | | | | Full Astroturf | 60.00 | 61.40 | | | 46.15 | 47.30 | |
| | | | | | | | | | Half Astroturf | 36.00 | 36.90 | | | 24.70 | 25.30 | To be checked with Coleg Sir Gar |
| | | | | | | | | | Full 3G Pitch | 78.60 | 80.50 | | | 78.60 | 80.50 | |
| | | | | | | | | | Half 3G Pitch | 47.20 | 48.30 | | | 47.20 | 48.30 | To be checked with Coleg Sir Gar |
| | | | | | | | | | Match hire (2 hrs) | 94.30 | 96.50 | | | 94.30 | 96.50 | To be checked with Coleg Sir Gar |
| | | | | | | | | | Outside Netball Court | 17.70 | N/A | | 18.20 | | | Product not sold by us |
| | | | | | | | | | Grass Football pitch - middle of track | 36.90 | N/A | | | | | |
| | | | | | | | | | Changing Facilities (per person) | 2.90 | 3.00 | 2.90 | 3.00 | 2.90 | 3.00 | New charge |
| | | | | | | | | | Function Rooms | | | | 24.60 | 23.70 | 24.60 | Aligned with other sites |

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

| Amman Valley LC | | | Llandovery SP | | | Llanelli Leisure Centre | | | | Amman Valley LC | | Llandovery SP | | Llanelli Leisure Centre | | Comment |
|-----------------|----------------|----------------|----------------|----------------|----------------|-------------------------|----------------|----------------|--------------------------------------------------------------------------|---------------------|-----------------------|---------------------|-----------------------|-------------------------|-----------------------|---------------------------------------------------------------------------|
| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | Service Provided | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | |
| £ | £ | £ | £ | £ | £ | £ | £ | £ | | £ | £ | £ | £ | £ | £ | |
| | | | | | | | | | Children's Birthday Parties | | | | | | | |
| | | | | | | | | | Per Child | 10.20 | 10.50 | 10.20 | 10.50 | 10.20 | 10.50 | Minimum of 12 children required (not yet implemented) 15 children Wetside |
| | | | | | | | | | Leisure Saver Scheme | | | | | | | |
| | | | | | | | | | Actif Card Points | | | | | | | |
| | | | | | | | | | Go Actif Card (12 months) | 14.00 | 15.00 | 14.00 | 15.00 | 14.00 | 15.00 | |
| | | | | | | | | | Go Actif Card - Benefits (12 Months) | 14.00 | 15.00 | 14.00 | 15.00 | 14.00 | 15.00 | |
| | | | | | | | | | 7 day leisure centre membership - Adult | 15.90 | 18.60 | 15.90 | 18.60 | 15.90 | 18.60 | Based on 3 x fitness session cost |
| | | | | | | | | | 7 day leisure centre membership - Child (<18) | 10.80 | 9.00 | 10.80 | 9.00 | 10.80 | 9.00 | Based on 3 x jnr swim session cost |
| | | | | | | | | | 7 day leisure centre membership - Family (up to 2 adults and 2 children) | 26.60 | 27.60 | 26.60 | 27.60 | 26.60 | 27.60 | Based on adult + child (i.e. any more = value) |
| | | | | | | 16,852 | 20,005 | 20,405 | Hire Charges | | | | | | | |
| | | | | | | | | | Racket Sports | | | | | | | |
| | | | | | | | | | Squash Racket Hire | 3.20 | 3.20 | | 3.20 | 3.20 | 3.20 | |
| | | | | | | | | | Badminton Racket Hire | 3.20 | 3.20 | | 3.20 | 3.20 | 3.20 | |
| | | | | | | | | | Short Tennis Racket | 3.20 | 3.20 | | 3.20 | 3.20 | 3.20 | |
| | | | | | | | | | Table Tennis Bat Hire | 3.20 | 3.20 | | 3.20 | 3.20 | 3.20 | |
| | | | | | | | | | Tennis Racket Hire | 3.20 | 3.20 | | 3.20 | 3.20 | 3.20 | |
| | | | | | | | | | Football Hire | 3.20 | 3.20 | | 3.20 | 3.20 | 3.20 | |

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

| Amman Valley LC | | | Llandovery SP | | | Llanelli Leisure Centre | | | | Amman Valley LC | | Llandovery SP | | Llanelli Leisure Centre | | Comment |
|-----------------|----------------|----------------|----------------|----------------|----------------|-------------------------|----------------|----------------|------------------------------------------------------------------------|---------------------|-----------------------|---------------------|-----------------------|-------------------------|-----------------------|--------------|
| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | Service Provided | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | |
| £ | £ | £ | £ | £ | £ | £ | £ | £ | | £ | £ | £ | £ | £ | £ | |
| | | | | | | | | | <u>Racket Sports</u> | | | | | | | |
| | | | | | | | | | Short Tennis (per court, 55 mins) | 9.30 | 9.60 | | 9.60 | 9.30 | 9.60 | |
| | | | | | | | | | Squash (per court, per 40 mins) | | | | | 7.00 | 7.20 | |
| | | | | | | | | | Badminton (per court, per 55 mins) | 9.30 | 9.60 | | 9.60 | 9.30 | 9.60 | |
| | | | | | | | | | Table Tennis (per table, per 55 mins) | 7.00 | 7.20 | | 7.20 | 7.00 | 7.20 | |
| | | | | | | | | | Tennis (per court, per 55 mins) | 9.30 | 9.60 | | 9.60 | 9.30 | 9.60 | |
| | | | | | | | | | <u>Children's Instructed Sessions</u> | | | | | | | |
| | | | | | | | | | All Jnr Activity Courses per 55 mins | 4.00 | 4.10 | | 4.10 | 4.00 | 4.10 | |
| | | | | | | | | | Direct Debit 'Active Young People' sessions - linked to membership | | 16.40 | | 16.40 | 16.00 | 16.40 | |
| | | | | | | | | | Direct Debit 'Active Young People' sessions - not linked to membership | | 16.40 | | 16.40 | 16.00 | 16.40 | |
| | | | | | | | | | <u>Holiday Activity Programmes</u> | | | | | | | |
| | | | | | | | | | Full Day | | | | | 25.00 | 25.60 | With Food |
| | | | | | | | | | Weekly | | | | | 112.50 | 115.20 | With Food |
| | | | | | | | | | Full Day | 21.00 | 21.50 | | 21.50 | | | Without food |
| | | | | | | | | | Weekly | 94.50 | 96.75 | | 96.75 | | | Without food |

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

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|-----------------|----------------|----------------|----------------|----------------|----------------|-------------------------|----------------|----------------|--------------------------------------------------------------------------------------|---------------------|-----------------------|---------------------|-----------------------|-------------------------|-----------------------|--------------------------------------------|
| 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | 2019/20 Actual | 2020/21 Budget | 2021/22 Budget | Service Provided | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | Charge Levied 20/21 | Proposed charge 21/22 | |
| £ | £ | £ | £ | £ | £ | £ | £ | £ | | £ | £ | £ | £ | £ | £ | |
| | | | | | | | | | Sauna Sauna (per 55 minute session) | | | 7.40 | 7.60 | | | |
| | | | | | | | | | Actif Anywhere Actif Anywhere subscription per member | | 10.00 | | 10.00 | | 10.00 | Product introduced by EBM report Sept 2020 |
| | | | | | | | | | Actif Anywhere bolt-on subscription (for existing members on a core DD subscription) | | 7.50 | | 7.50 | | 7.50 | Product introduced by EBM report Sept 2020 |

Note on Facility Hire: Where a customer applies to hire a facility on a commercial basis, the cost can be charged at up to 2.5 times that of the normal hire rate. Actif, partner and charitable organisations may apply for up to 50% reduction for fundraising events. Both will be require approval by the Actif Management Team

Due to the commercial market that Sport & Leisure facilities operate within, it will be necessary to set offers at relevant times in the year and set 'bolt-on' options to allow customers that purchase selected combinations of products pre-set discounts. Where this is the case, this will require approval by the Sport & Leisure Management Team, will be minuted and consistent

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

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| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Service Provided | Charge Levied 20/21 £ | Proposed charge 21/22 £ | Comment |
|------------------------|------------------------|------------------------|---------------------------------------------------------------------------------|-----------------------------|-------------------------------|---------------------------------------------------|
| | | | <u>Actif Anywhere (digital platform)</u> | | | |
| | | | Small School Annual Fee | N/A | 365.00 | Pupil numbers aligned to Education classification |
| | | | Medium School Annual Fee | N/A | 438.00 | Pupil numbers aligned to Education classification |
| | | | Large School Annual Fee | N/A | 525.60 | Pupil numbers aligned to Education classification |
| | | | Independent Living Centre Annual Fee | N/A | TBC | |
| | | | Care Home Annual Fee | N/A | TBC | |
| | | | <u>Hire of activity provision to partners</u> | | | |
| | | | Activity Coach p/h | N/A | 22.50 | |
| | | | Programme Management p/h | N/A | 30.00 | |
| | | | <u>Community Activity Sessions</u> | | | |
| | | | Introductory price for 'Actif Communities Team' led programmes (up to 16 weeks) | N/A | 2.00 | |
| | | | Coach-led session in the community | N/A | 3.70 | |

Due to the commercial market that Sport & Leisure facilities operate within, it will be necessary to set offers at relevant times in the year and set 'bolt-on' options to allow customers that purchase selected combinations of products pre-set discounts. Where this is the case, this will require approval by the Sport & Leisure Management Team, will be minuted and consistent

APPENDIX C

CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges

| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | Charge Levied 20/21 £ | Proposed Charge 21/22 £ | Comments |
|------------------------|------------------------|------------------------|--------------------------------|----------------------------------------------------|-----------------------------|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 41,524 | 44,774 | 45,669 | ARTS & THEATRES | Lyric | | | Charges proposed with sensitivity and knowledge of market to ensure sustainability of users |
| | | | Performances | Hire of Venue | | | |
| | | | | Single performance hire: | 1,070.00 | 1,070.00 | Minimum 5 hour call. Inclusive of 3 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+. |
| | | | | Single performance hire: Additional hours per hour | 67.00 | 67.00 | Up to an additional 5 hours per day. (Max 10 hour day) |
| | | | | Fit-ups and Rehearsals: | 600.00 | 600.00 | Minimum 4 hour call. Inclusive of 3 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). Streamlined costs which are standardised across the venues. 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+. |
| | | | | Fit-ups and Rehearsals: Additional hours per hour | 40.00 | 40.00 | Up to an additional 6 hours per day. (Max 10 hour day) |
| | | | | Full week hire | 4,400.00 | 4,400.00 | Inclusive of 3 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff for up to 4 performances, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community & amateur groups. |
| | | | Conferences | Conferences | 530.00 | 530.00 | Minimum 4 hours. Includes projector, furniture, basic sound, basic lighting and technician/FoH staff. CCC departments qualify for 20% discount |
| | | | | Conferences: Additional hours per hour | 115.00 | 115.00 | |
| | | | Classes & Workshops | Studio Hire Daytimes per hour | 15.50 | 15.50 | |
| | | | | Studio Hire evenings & weekends per hour | 25.50 | 25.50 | |

APPENDIX C

CHARGING DIGEST - Leisure

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| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | Charge Levied 20/21 £ | Proposed Charge 21/22 £ | Comments |
|------------------------|------------------------|------------------------|---------------------|----------------------------------------------------------------------|-----------------------------|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 157,995 | 152,027 | 155,067 | Y Ffwrnes | Hire of Venue | | | |
| | | | Performances | Main House Single performance hire: | 1,070.00 | 1,070.00 | Minimum 5 hour call. inclusive of 3 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+. |
| | | | | Main House Single performance hire: Additional hours per hour | 67.00 | 67.00 | Up to an additional 5 hours per day. (Max 10 hour day) |
| | | | | Main House Fit-ups and Rehearsals: | 600.00 | 600.00 | Minimum 4 hour call. Inclusive of 3 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). Streamlined costs which are standardised across the venues. 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+. |
| | | | | Main House Fit-ups and Rehearsals: Additional hours per hour | 40.00 | 40.00 | Up to an additional 6 hours per day. (Max 10 hour day) |
| | | | | Main House Full week hire | 4,400.00 | 4,400.00 | Inclusive of 3 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff for up to 4 performances, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community & amateur groups. |
| | | | | Stiwdio Stepni Single performance hire: | 530.00 | 530.00 | Minimum 5 hour call. Inclusive of 1 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+. |
| | | | | Stiwdio Stepni Single performance hire: Additional hours per hour | 67.00 | 67.00 | Up to an additional 5 hours per day. (Max 10 hours day) |
| | | | | Stiwdio Stepni Fit-ups and Rehearsals: | 280.00 | 280.00 | Minimum 4 hour call. Inclusive of 1 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+. |
| | | | | Stiwdio Stepni Fit-ups and Rehearsals: Additional hours per hour | 40.00 | 40.00 | Up to an additional 6 hours per day. (Max 10 hours day) |

APPENDIX C

CHARGING DIGEST - Leisure

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|-------------------------|------------------------|------------------------|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3,725 | 5,496 | 5,605 | Conferences | Stiwdio Stepni Full week hire | 1,750.00 | 1,750.00 | Hire charge is inclusive of 1 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff for up to 4 performances, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community & amateur groups. |
| | | | | Main House Conferences | 530.00 | 530.00 | Minimum 4 hours. Includes projector, furniture, basic sound, basic lighting and technician/FoH staff. CCC departments qualify for 20% discount |
| | | | | Main House Conferences: Additional hours per hour | 115.00 | 115.00 | |
| | | | | Studio & Crochan Conferences | 215.00 | 215.00 | Minimum 4 hours. Includes projector, furniture, basic sound, basic lighting and technician/FoH staff. CCC departments qualify for 20% discount |
| | | | Classes & Workshops | Studio & Crochan Conferences: Additional hours per hour | 53.00 | 53.00 | |
| | | | | Studio & Crochan Workshops - Daytimes | 15.50 | 15.50 | |
| | | | | Studio & Crochan Workshops - evenings & weekends per hour | 25.50 | 25.50 | |
| | | | Miner's Theatre Performances | Monday to Sunday | | | |
| | | | | Single performance hire: | 360.00 | 360.00 | Minimum 5 hour call. Inclusive of 1 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+. |
| | | | | Single performance hire: Additional hours per hour | 33.00 | 33.00 | Up to an additional 5 hours per day. (Max 10 hour day) |
| Fit-ups and Rehearsals: | 200.00 | 200.00 | | Minimum 4 hour call. Inclusive of 1 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+. | | | |
| | | | Fit-ups and Rehearsals: Additional hours per hour | 20.00 | 20.00 | Up to an additional 6 hours per day. (Max 10 hour day) | |

APPENDIX C

CHARGING DIGEST - Leisure

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| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | Charge Levied 20/21 £ | Proposed Charge 21/22 £ | Comments |
|------------------------|------------------------|------------------------|--------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 133,413 | 145,314 | 148,220 | Classes & Workshops All Theatres Misc Resources | Full week hire | 1,470.00 | 1,470.00 | Hire charge is inclusive of 1 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff for up to 4 performances, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community & amateur groups. |
| | | | | Workshops Hire Daytimes per hour | 15.50 | 15.50 | |
| | | | | Workshops Hire evenings & weekends per hour | 25.50 | 25.50 | |
| | | | | Box Office Commission | 5% | 5% | Charged on the net box office takings |
| | | | | PRS | Recharged to applicable tariff | Recharged to applicable tariff | Performing Rights Society recharge - tariffs varies according to type of show. Charged on the net box office takings. |
| | | | | Credit Card Commission | 2% | 2% | Charged on the net box office takings |
| | | | | Tickets for Performances & Events | Price set according to individual contracts, taking into account factors such as venue capacity/artist fee/likely demand/time of year etc | Price set according to individual contracts, taking into account factors such as venue capacity/artist fee/likely demand/time of year etc | Tickets prices set in accordance with programming strategy, and with sensitivity and knowledge of market and local audiences. Occasional special initiatives (such as 'Pay What you Decide' or discounted/free tickets offered to specific community groups, offered to incentivise and develop or diversify audiences, and to be determined in line with audience development plans |
| | | | | Additional discounts on hire charges for specific initiatives | Management discretion | Management discretion | Occasional special initiatives such as discounted/free venue hire offered to specific community groups, offered to incentivise and develop local community engagement and support, and to be determined in line with audience development plans |
| | | | | Loyalty Card Scheme | 5% | 5% | 5% bonus to Individual TSG Loyalty Card Holders (Agency Ticket sales are precluded from the Individual TSG Loyalty Card Scheme). Sales by registered Ticket Agents not applicable and are subject to negotiation |
| Bank Holiday rates | Double rate | Double rate | All venue hire including performances, fit-ups and rehearsals, and additional hours, but excluding full week hires | | | | |

APPENDIX C

CHARGING DIGEST - Leisure

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|--------------------------------------------------------------------------------|-----------------------------------------------|-----------------------------------------------|-----------------------------|----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| 35,536 | 39,468 | 40,257 | Dylan Thomas Boathouse | Overrun charges per hour | 200.00 | 200.00 | For hours exceeding the specified daily cap on venue hire (over 10 hrs) |
| | | | | Marketing services recharges | By quotation + 15% | By quotation + 15% | e.g. radio or print advertising, e-mail or or social media campaigns etc |
| | | | | Technical services & equipment recharges/ contracted hire | By quotation + 15% | By quotation + 15% | e.g. piano tuning, special effects, technical equipment, additional technical staff |
| | | | | Kiosk & Bar | Mark up to RRP | Mark up to RRP | |
| | | | | Entrance Fees | | | |
| | | | | Entry Charges | | | |
| | | | | Adults | 4.95 | 5.25 | |
| | | | | Concessionary | 3.95 | 4.25 | |
| | | | | Children (7 - 16) | 2.20 | 2.50 | |
| | | | | Parties of 5 or more | 10% discount | 10% discount | |
| | | | | Family Ticket (2 adults & 2 children) | 12.50 | 13.50 | |
| | | | | Educational Party Visits. Winter months only | Free | Free | |
| | | | | Access to Writing Shed to the Public during Peak holiday periods. Photography allowed. | TBC | 30.00-90.00 | Minimum charge £30.00 |
| | | | | Tickets for Events | Price set taking into account factors such as venue capacity/ artist fee/likely demand/time of year etc | Price set taking into account factors such as venue capacity/ artist fee/likely demand/time of year etc | Management discretion delegated |
| | | | | Facility Hire | | | |
| Access to the Writing Shed By professional Companies/individuals | £80 per hour, £40 for amateur groups/individ. | £90 per hour, £45 for amateur groups/individ. | Access hours by negotiation | | | | |
| Per hour - Access for to the Boathouse for profit making filming & photography | £120 per hour | £130 per hour | Access hours by negotiation | | | | |

APPENDIX C

CHARGING DIGEST - Leisure

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|------------------------|------------------------|------------------------|---------------------------------------------------------|------------------------------------------------------------------------------------|-----------------------------------------------------------|---------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|
| 24,371 | 27,800 | 28,356 | Oriel Myrddin | Per hour - Facility fees for private hire for functions/events (out of normal hrs) | £200 up to 3 hours and £50 per hour thereafter | £250 up to 3 hours and £50 per hour thereafter | Potentially available as a wedding venue. TBC. Facility hire at management discretion. |
| 48,403 | 44,699 | 45,592 | | Bookshop | Mark up to RRP | Mark up to RRP | 30% mark up |
| | | | | Tearoom | Prices vary according to menu. Target 3 x wholesale costs | Prices vary according to menu. Target 3 x wholesale costs | |
| 15,637 | 4,031 | 4,112 | | Retail Area | | 30% | Retail mark-up at discretion of Manager with view to maximising profit whenever possible |
| | | | | Exhibitions originated by gallery and made available to tour elsewhere | 500.00 | 500.00 | |
| | | | | Tickets for Events | 45.00 - 250.00 | 45.00 - 250.00 | No change |
| 25 | 150 | 153 | | Hire of Studio | Room hire /hr or part | | |
| | | | | Room hire /session, morning, afternoon or evening | 25.00 | 25.00 | No change |
| | | | | Room hire all day | 40.00 | 40.00 | |
| | | | | Gallery Hire Evening 5pm -9pm (include one member of Staff) | | | Managers discretion |
| | | | Deposit on Gallery hire | | | | |
| | | | School Artist Workshop Residencies | | | This can vary depending on the nature of the supporting external grant | |
| | | | Formal education visits to gallery (schools & colleges) | up to 10 students £30 | up to 10 students £30 | | |
| | | | Gallery led workshops for schools | 11-20 students £60 21-25 students £75 | 11-20 students £60 21-25 students £75 | No change No change | |
| 25,656 | 3,324 | 3,391 | Exhibitions & work on sale commissions | | | These will be taken to the Trustees for comment and any changes they may decide | |
| | | | Grant Aided Exhibitions | | | | |
| | | | Exhibited work | | 30% | | |
| | | | Gallery open workshops - Adults | half day £45 whole day £60 - £100 weekend £100 | half day £45 whole day £60 - £100 weekend £100 | Dependent on who delivers, outcome materials etc. No change No change | |
| | | | | w/s series £250 | w/s series £250 | | |
| | | | Gallery open workshops - Children | £5 - £35 | £5 - £35 | Dependent on who delivers, outcome materials etc. | |
| | | | Lectures | £2 - £5 | £2 - £5 | Suggested donations to the gallery are increasing | |

APPENDIX C

CHARGING DIGEST - Leisure

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|------------------------|------------------------|------------------------|------------------------------------------------------------|-------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|-------------------------------|---------------------------------------------------|
| 11,219 | 12,500 | 12,750 | Carmarthenshire Centre for Crafts - Y Gat / The Gate | Studio Hire | | 20.00 | Kiln Firing |
| | | | | Large Units | 125.00 | 130.00 | Option for Management Discretion |
| | | | | Small Units | 70.00 | 75.00 | Option for Management Discretion |
| | | | | Meeting Room Hire Community 'not for profit' organisations | | | |
| | | | | Weekdays | | | |
| | | | | Per hour in the day | 17.00 | 18.00 | Option for Management Discretion |
| | | | | Per hour in the evening | | 25.00 | |
| | | | | Session of up to 4 hours | 35.00 | 40.00 | |
| | | | | Full day | 70.00 | 75.00 | |
| | | | | Weekends | | | |
| | | | | Per hour in the day | 22.00 | 25.00 | |
| | | | | Per hour in the evening | | | |
| | | | | Session of up to 4 hours | 45.00 | 50.00 | |
| | | | | Full day | 75.00 | 80.00 | |
| | | | | Meeting Room Hire Commercial Users | | | |
| | | | | Weekdays | | | |
| | | | | Per hour in the day | 20.00 | 25.00 | |
| | | | | Per hour in the evening | 30.00 | 35.00 | |
| | | | | Session of up to 4 hours | 50.00 | 55.00 | |
| | | | | Full day | 70.00 | 85.00 | |
| | | | Weekends | | | | |
| | | | Per hour in the day | 35.00 | 40.00 | | |
| | | | Per hour in the evening | | | | |
| | | | Session of up to 4 hours | 70.00 | 75.00 | | |
| | | | Full day | 90.00 | 95.00 | | |
| 1,042 | 65,424 | 0 | | Tea Room | Now "in-house". Prices vary according to menu. Target 3x wholesale costs. Menu & prices need reviewing. | | CLOSED DOWN therefore no budget entered for 21/22 |

APPENDIX C

CHARGING DIGEST - Leisure

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|------------------------|------------------------|------------------------|---------------|---------------------------|---------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|-------------------------------|
| 17,007 | 21,120 | 21,542 | | Retail Area | Bought in stock. Mark up to RRP Exhibited work at sale or return 30% + VAT | Bought in stock. Mark up to RRP Exhibited work at sale or return 30% + VAT | Also at Management discretion |
| | | | | Tickets for Events | Price set taking into account factors such as venue capacity/ artist fee/likely demand/time of year etc | Price set taking into account factors such as venue capacity/ artist fee/likely demand/time of year etc | Also at Management discretion |

APPENDIX C

CHARGING DIGEST - Leisure

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| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | Charge Levied 20/21 £ | Proposed Charge 21/22 £ | Comments |
|------------------------|------------------------|------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------|------------------|
| 1,609 | 1,783 | 1,818 | Archives | <p>Photographic Permits 1 day 1 week 1 year Use of tripod (day rate)</p> <p>Reproduction in Publications Price per image</p> <p>Bespoke Research Fees 1 hour min. & 2 hours max. per request 1 hour minimum & 2 hours maximum Commercial</p> <p>Official Letter Official Letter / Letter of Certification</p> <p>Filming on Premises. Hourly rate (minimum 1 hour)</p> <p>Television. Welsh / Regional broadcast up to 10 years British broadcast up to 10 years Reproduction worldwide up to 10 years Web use of images Web use - Online digital streaming services</p> <p>Stationery Pencils</p> <p>Photocopying Black & White A4 Black & White A3 Coloured A4 Coloured A3 Census Prints</p> | | | |
| | | | | | | 7.00 | New heading |
| | | | | | | 20.00 | New heading |
| | | | | | | 100.00 | New heading |
| | | | | | | 10.00 | New heading |
| | | | | | | | |
| | | | | | | 30.00 | New heading |
| | | | | | | | New heading |
| | | | | | 30.00 an hour | 35.00 | |
| | | | | | 45.00 an hour | | Delete - defunct |
| | | | | | | 8.00 | New heading |
| | | | | | | 55.00 | New heading |
| | | | | | | 100.00 | New heading |
| | | | | | | 150.00 | New heading |
| | | | | | | 170.00 | New heading |
| | | | | | | 60.00 | New heading |
| | | | | | | 200.00 | New heading |
| | | | | | | 0.40 | New Heading |
| | | | | | | | |
| | | | | | 0.20 | 0.60 | |
| | | | | | 0.30 | 0.70 | |
| | | | | | 0.70 | 0.80 | |
| | | | | | 1.20 | 0.90 | |
| | | | | | 1.00 | | Delete - defunct |

APPENDIX C

CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges

| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | Charge Levied 20/21 £ | Proposed Charge 21/22 £ | Comments |
|------------------------|------------------------|------------------------|------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| | | | | Scanned Copies Printed on A4 plain paper Printed on A3 plain paper Scanned copy saved to CD for 1 Scanned copy saved to CD for 2 - 5 Scanned copy saved to CD for 6 - 10 (Max.) | | 0.60 0.70 3.00 5.00 10.00 | New heading New heading New heading New heading New heading |
| | | | | Digital Copies - Sent by email Jpeg file type for 1 Jpeg file type for 2 - 5 Jpeg file type for 6 - 10 (Max.) | | 2.00 4.00 8.00 | New heading New heading New heading |
| | | | | Group Visits Group visit per session (20 people maximum) | | 10.00 | New heading |
| 3,080 | 8,560 | 8,731 | Library Service | Lending Fees DVDs/Videos DVD Box sets CDs/Cassettes | 2.00 2.00 1.00 | 2.00 2.00 1.00 | No change as to encourage higher usage No change as to encourage higher usage No change as to encourage higher usage |
| 59,860 | 41,562 | 42,392 | | Reservation Charges Items not in stock | | 4.00 per item | |
| | | | | Lettings Fees per hour per 2.5 - 4 hr session per day 9am to 4:30pm evening 5pm to 10pm weekly rate for exhibitions | 15.00 38.00 68.00 100.00 | 15.00 38.00 68.00 100.00 | No change No change No change No change |
| | | | | | 30% commission fee on any sales during the exhibition | 30% commission fee on any sales during the exhibition | No change |
| | | | | Gallery/Room Hire per week incl. public performance | £250 for non profit making organisation, £350 for profit making organisation | £250 for non profit making organisation, £350 for profit making organisation | No change |
| | | | | Projector hire | £10 per hire session | £10 per hire session | No change |

APPENDIX C

CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges

| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | Charge Levied 20/21 £ | Proposed Charge 21/22 £ | Comments |
|------------------------|------------------------|------------------------|---------------|------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|----------------------------------------|
| 8,109 | 14,696 | 14,989 | | Fines | 20p per day up to a maximum of £10 per item (adults only) | 20p per day up to a maximum of £10 per item (adults only) | No change |
| | | | | DVD's | £1 per day up to a maximum of £10 per item | £1 per day up to a maximum of £10 per item | No change |
| 22,173 | 22,467 | 22,916 | | Photocopying | | | |
| | | | | Black & White A4 | 0.20 | 0.20 | No change as to encourage higher usage |
| | | | | Black & White A3 | 0.30 | 0.30 | No change as to encourage higher usage |
| | | | | Coloured A4 | 0.70 | 0.70 | No change as to encourage higher usage |
| | | | | Coloured A3 | 1.20 | 1.20 | No change as to encourage higher usage |
| | | | | Scanning | 1.00 per copy | 1.00 per copy | No change as to encourage higher usage |
| | | | | Bespoke Research Fees | | | |
| | | | | Private | £30 per hour | £30 per hour | No change as to encourage higher usage |
| | | | | Commercial | £45 per hour | £45 per hour | No change as to encourage higher usage |
| | | | | Family history training sessions | £15 per hour | £15 per hour | No change |
| | | | | Local history enquiries e.g. newspaper searches, census searches | £5 per half an hour (under 30 mins - no charge, Over 30mins to a maximum of 2 hours charged at £5 per half hour) | £5 per half an hour (under 30 mins - no charge, Over 30mins to a maximum of 2 hours charged at £5 per half hour) | No change |
| | | | | Makerspace room hire fees | | | |
| | | | | per hour | 15.00 | 15.00 | No change |
| | | | | per 2.5 - 4 hr session | 38.00 | 38.00 | No change |
| | | | | per day 9am to 4:30pm | 68.00 | 68.00 | No change |
| | | | | evening 5pm to 10pm | 100.00 | 100.00 | No change |
| | | | | Weekly rate non-profit organisations | 250.00 | 250.00 | No change |
| | | | | Weekly rate profit making organisation | 350.00 | 350.00 | No change |
| | | | | Makerspace equipment hire per session | | | |
| | | | | Green screen | 10.00 | 10.00 | No change |
| | | | | Recording Equipment | 10.00 | 10.00 | No change |
| | | | | Projector | 10.00 | 10.00 | No change |
| | | | | Sewing Machine | 10.00 | 10.00 | No change |

APPENDIX C

CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges

| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | Charge Levied 20/21 £ | Proposed Charge 21/22 £ | Comments |
|------------------------|------------------------|------------------------|-------------------|----------------------------------------------|-----------------------------|-------------------------------|-------------------------------------------------------------------------------|
| | | | | Instruction Fees (1st induction free) | | | |
| | | | | Staff led | 30.00 | 30.00 | No change |
| | | | | Commercial | 45.00 | 45.00 | No change |
| | | | | 3D printing charges | | | |
| | | | | 3D printing per minute | 0.10 | 1.00 | Change in line with other services |
| 0 | 10,643 | 10,855 | Museums | Museum of Speed | 2.00 | | Museum closed until Spring 2021. New charging schedule in preparation. |
| 27,999 | 40,095 | 40,896 | Venue Hire | Carmarthenshire Museum | | | |
| | | | | Bishop's Library | | | New room added (Bishop's Dining Room) and Chapel added to same charging rates |
| | | | | Per hour (10am- 4.30pm) | 22.00 | 22.00 | No change |
| | | | | per half day (up to 3 hours) | 48.00 | 48.00 | No change |
| | | | | per day (9am to 4:30pm) | 75.00 | 75.00 | No change |
| | | | | Out of hours (morning) per hour | 30.00 | 30.00 | No change |
| | | | | Out of hours (evening) fixed rate | 110.00 | 110.00 | No change |
| | | | | Museum café/small meeting room | | | Room no longer available for hire |
| | | | | Per hour (10am- 4.30pm) | 15.60 | 0.00 | |
| | | | | per half day (up to 3 hours) | 40.60 | 0.00 | |
| | | | | per day (9am to 4:30pm) | 69.70 | 0.00 | |
| | | | | Out of hours (morning) per hour | 26.00 | 0.00 | |
| | | | | Main Hall | | | Room no longer available for hire |
| | | | | Per hour (10am- 4.30pm) | 22.00 | 0.00 | |
| | | | | per half day (up to 3 hours) | 48.00 | 0.00 | |
| | | | | per day (9am to 4:30pm) | 75.00 | 0.00 | |
| | | | | Out of hours (morning) per hour | 30.00 | 0.00 | |
| | | | | Out of hours (evening) fixed rate | 110.00 | 0.00 | |
| | | | | Chapel | | | |
| | | | | Per hour (10am- 4.30pm) | 15.60 | | See above - included with other room rates |
| | | | | per half day (up to 3 hours) | 40.60 | | See above - included with other room rates |
| | | | | per day (9am to 4:30pm) | 69.70 | | See above - included with other room rates |
| | | | | Out of hours (morning) per hour | 26.00 | | See above - included with other room rates |
| | | | | Out of hours (evening) fixed rate | 106.65 | | See above - included with other room rates |

APPENDIX C

CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges

| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | Charge Levied 20/21 £ | Proposed Charge 21/22 £ | Comments |
|------------------------|------------------------|------------------------|---------------|-----------------------------------|-----------------------------|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| | | | | Parc Howard | | | |
| | | | | Stepney Gallery | | | |
| | | | | Per hour (10am- 4.30pm) | 22.00 | 22.00 | No change |
| | | | | per half day (up to 3 hours) | 48.00 | 48.00 | No change |
| | | | | per day (9am to 4:30pm) | 75.00 | 75.00 | No change |
| | | | | Out of hours (morning) per hour | 30.00 | 30.00 | No change |
| | | | | Out of hours (evening) fixed rate | 110.00 | 110.00 | No change |
| | | | | Neville Gallery | | | |
| | | | | Per hour (10am- 4.30pm) | 22.00 | 22.00 | No change |
| | | | | per half day (up to 3 hours) | 48.00 | 48.00 | No change |
| | | | | per day (9am to 4:30pm) | 75.00 | 75.00 | No change |
| | | | | Out of hours (morning) per hour | 30.00 | 30.00 | No change |
| | | | | Out of hours (evening) fixed rate | 110.00 | 110.00 | No change |
| | | | | Museums All/venue hire | | | |
| | | | | Exclusive hire | 200.00 | 0.00 | Hire at manager's discretion |
| | | | | Classes | | | 20% discount on classes of 3+ bookings (minimum of half day booking) to attract business. 20% deposit on total anticipated hire fee. |
| | | | | TV/Film location | 260.00 | 260.00 | Minimum charge |
| | | | | Equipment hire, per event | | | |
| | | | | Projector hire + screen | 15.00 | 15.00 | No change |
| | | | | Flipchart and pens | 10.00 | 10.00 | No change |
| | | | | Extension cable, cable covers | 10.00 | 10.00 | No change |
| | | | | Easel, each | 10.00 | 10.00 | No change |
| | | | | Portable induction loop | 10.00 | 10.00 | No change |
| | | | | Lectern | 10.00 | 10.00 | No change |

APPENDIX C

CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges

| 2019/20 Actual £ | 2020/21 Budget £ | 2021/22 Budget £ | Business Unit | Service Provided | Charge Levied 20/21 £ | Proposed Charge 21/22 £ | Comments |
|------------------------|------------------------|------------------------|---------------|------------------------------|-----------------------------|-------------------------------|-----------------------------------------|
| | | | Sales | Retail (all sites) | | | RRP or as determined by retail strategy |
| | | | | Refreshments | | | RRP or as determined by retail strategy |
| | | | | Supply of digital images | 26.00 | 26.00 | |
| | | | | Image licence | 75.00 | 75.00 | |
| | | | | Arts / crafts sales | | | Minimum 30% commission on sales |
| | | | | Photocopying | | | |
| | | | | Black & White A4 | 0.20 | 0.22 | |
| | | | | Black & White A3 | 0.30 | 0.33 | |
| | | | | Coloured A4 | 0.70 | 0.77 | |
| | | | | Coloured A3 | 1.20 | 1.32 | |
| | | | | Scanning | 1.00 | 1.10 | |
| | | | | Research fees | | | |
| | | | | Private/individual, per hour | 30.60 | 33.00 | |
| | | | | Commercial, per hour | 45.90 | 46.00 | |

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COMMUNITY SCRUTINY COMMITTEE 2ND FEBRUARY 2021

Housing Revenue Account Budget and Housing Rent Setting for 2021/22

To consider and comment on the following issues:

- That as part of the Budget Consultation process, the Scrutiny Committee considers the revenue and capital budgets of Housing Revenue Account (HRA) and rent setting proposals for 2021/22. This will be considered by Executive Board 22/02/2021 and subsequently County Council on 3/03/2021

REASONS:

- To enable the Authority to set its Housing Revenue Account Budget and the Housing Rent levels for 2021/22.
- To formulate views for submission to the Executive Board / Council for consideration.

To be referred to the Executive Board for decision: YES
Executive Board – 22nd February 2021
Full Council – 3rd March 2021

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:- Cllr David Jenkins

| | | |
|--------------------------------------------------------------------------|---------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Directorate: Corporate Services Name of Director: Chris Moore</p> | <p>Designations: Director of Corporate Services</p> | <p>Tel No's / E Mail Addresses: 01267 224160 CMoore@carmarthenshire.gov.uk</p> |
| <p>Report Author: Andrea Thomas</p> | <p>Group Accountant</p> | <p>01267 228742 AndThomas@carmarthenshire.gov.uk</p> |

EXECUTIVE SUMMARY
COMMUNITY SCRUTINY COMMITTEE
2ND FEBRUARY 2021

**Housing Revenue Account Budget and Housing Rent
Setting for 2021/22**

This report has been prepared in conjunction with officers from the Communities Department and brings together the latest proposals for the Revenue and Capital Budgets for the Housing Revenue Account 2021/2024, which will be presented to the Executive Board on 22nd February 2021.

The report is presented to the Community Scrutiny Committee as part of the budget consultation process and the Executive Board will consider any views expressed by this Committee when setting the Budget and Housing Rents for 2021/22.

The report has been prepared reflecting the latest proposals contained in the Housing Revenue Account (HRA) Business Plan, which is the primary financial planning tool for delivering the Carmarthenshire Homes Standard *Plus* (CHS+) for the future. The proposed investment within the current business plan delivered the CHS by 2015 (to those homes where tenants agreed to have work undertaken), provides investment to maintain CHS+ and continues investment for our Affordable Housing Commitment.

The report also details how rents are proposed to increase for 2021/22:

- Appendix A provides the proposed Revenue Account Budget for 2021/24.
- Appendix B of this report provides the proposed Capital Programme for 2021/24.

The HRA budget for 2021/24 is being set to reflect:

- Social Housing Rent Policy set by Welsh Government (WG)
- Proposals contained in the Carmarthenshire Homes Standard *Plus* (CHS+)
- Affordable Homes Delivery Plan

Part of the agreement to exit the Housing Revenue Account Subsidy system included LAs with retained stock were required to adopt the new Social Housing Rents Policy set by the Welsh Government (WG). It aimed to develop a coherent and consistent rent policy framework that would apply to all social landlords, reflect local variations in affordability and housing market values, providing for a more equitable distribution of rents for social sector tenants across Wales, while at the same time ensuring the viability of individual social landlords. County Council approved the implementation of the policy on 24/02/15. This policy provided consistency for 4 years from 2015/16 to 2018/19. WG provided an interim policy for 2019/20 while they await the results of the Affordable Housing Supply Review. The result of this review was to retain the existing policy for a further 5 years which was implemented in 2020/21 with some additional/amended requirements.

Below are the main points detailed in WG letter:-

- An annual rent uplift (total rent envelope) of up to CPI+1%, each year for 5 years from 2020-21 to 2024-25 using the level of CPI from the previous September each year. September 2020 was 0.5%.
- CPI+1% will be the maximum increase allowable in any one year but CPI+1% must not be regarded as an automatic uplift to be applied by social landlords. Landlords decisions on rent should take into account the affordability of rents for tenants as set out below.
- The level of rents for individual tenants can be reduced or frozen or can rise by up to an additional £2 over and above CPI+1%, on condition that total rental income collected by the social landlord increases by no more than CPI+1%. This provision is designed to enable social landlords to restructure rents payable where necessary. However, the freezing or reducing of rents will only apply to local authorities who have the scope to do so within their target rent band and they continue to comply with the social housing rent policy.
- Should CPI fall outside the range of 0% to 3%, the Minister with responsibility for housing will determine the appropriate change to rent levels to be applied for that year only.
- Social landlords should advise the Welsh Government where they have concerns about the impact that rent policy has upon their business plan or financial viability, or on their ability to meet their obligations to tenants and lenders.
- As an intrinsic part of the five year rent policy, social landlords will be expected to set a rent and service charge policy which ensures that social housing remains affordable for current and future tenants. As part of their annual decision on the level of rent uplift/reduction to be applied they should make an assessment of cost efficiencies, value for money and affordability for tenants which should be discussed at the Board/Cabinet/Council.
- During the pandemic, governmental resources have been re-prioritised meaning this year's rent data-set collection was suspended at the start of the COVID 19 crisis, therefore there is no up-to-date, robust data available to generate Target Rent Bands for the year ahead. WG have therefore considered the role of the Target Rent Bands in conjunction with representative bodies and individual stakeholders. Discussions revealed that whilst Target Rent Bands played a valuable role when they were introduced, the landscape today is very different and for most landlords they do not play a significant role in local rent setting. WG have therefore taken the decision to *suspend* them *for this year*. This results in setting the 2021/22 rents without target rent bands. The suspension will be re-considered for future years.

The letter also refers to shortage of social housing and the need to build homes near carbon zero and decarbonisation of existing stock. WG want LA's to consider the "whole cost of living in a property", looking at not only rent and service charges but energy costs also in order to reduce the financial burden on tenants. In recognition of the greater stability and certainty due to the rent policy WG also want to strengthen joint working with LA's in a wider rental agreement. WG also want LA's to produce annual assessments of affordability, value for money and demonstrate finding efficiencies as part of monitoring compliance.

| | |
|--|--|
| | |
|--|--|

| | |
|----------------------------------|------------|
| DETAILED REPORT ATTACHED? | YES |
|----------------------------------|------------|

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Chris Moore

Director of Corporate Services

| | | | | | | |
|-----------------------------------------|-------------|------------|-------------|------------------------|-----------------------|-----------------|
| Policy, Crime & Disorder and Equalities | Legal | Finance | ICT | Risk Management Issues | Staffing Implications | Physical Assets |
| NONE | NONE | YES | NONE | NONE | NONE | YES |

FINANCE

The report details the HRA proposals to be considered by Executive Board. If the proposals are agreed the budget for the HRA will be set for 2021/22 with an expenditure level of £51M. The average rent will increase from £90.11 to £91.46 (1.5% or £1.35).

The proposed Capital Programme will be £37.6M for 2021/22 £37.4M for 2022/23 and £30.6M for 2023/24.

Physical Assets

The capital programme continues the works to maintain the Carmarthenshire Home Standard *Plus* and deliver the Affordable Homes programme as per the 30 year business plan.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Chris Moore

Director of Corporate Services

1. Local Member(s) - Not applicable
2. Community / Town Council – Not applicable
3. Relevant Partners - Not applicable
4. Staff Side Representatives and other Organisations – Not applicable

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

| Title of Document | File Ref No. | Locations that the papers are available for public inspection |
|-------------------------------|--------------|---------------------------------------------------------------|
| | | |
| Social Housing Rents Policy | | Financial Services, County Hall, Carmarthen |
| 30 year Housing Business Plan | | Financial Services , County Hall, Carmarthen |

REPORT OF THE DIRECTOR OF CORPORATE SERVICES

COMMUNITY SCRUTINY COMMITTEE

2nd FEBRUARY 2021

HOUSING REVENUE ACCOUNT AND HOUSING RENT SETTING 2021/22

- REVENUE AND CAPITAL

| DIRECTOR & DESIGNATION. | DIRECTORATE | TELEPHONE NO. |
|----------------------------------------|--------------------|---------------|
| C Moore Director of Corporate Services | Corporate Services | 01267 224120 |
| AUTHOR & DESIGNATION | DIRECTORATE | TELEPHONE NO |
| A Thomas Group Accountant | Corporate Services | 01267 228742 |

1. INTRODUCTION

1.1. This report explains the proposed 2021/22 Housing Revenue Account (HRA) budget for both revenue and capital. It has been prepared in conjunction with officers from the Communities Department. This report is presented to this Community Scrutiny Committee as part of the budget consultation process. The views expressed by this Committee will be fed back to Executive Board for their consideration when they set the 2021/22 HRA budget and Housing Rents.

1.2. The HRA budget for 2021/22 is being set to reflect:

- Welsh Government's Policy for Social Housing Rents (Rent Policy) issued 30/11/2020, incorporating the recommendations of the Independent Affordable Housing Review Panel.
- Proposals contained in the Carmarthenshire Homes Standard *Plus* (CHS+)
- Affordable Homes Delivery Plan

1.3. The HRA budget is prepared to maintain the CHS(+) Business Plan, deliver our affordable homes aspirations and manage and maintain our homes on a daily basis. As a ring-fenced account this expenditure is balanced by income primarily generated through rents charged to tenants. Supporting the CHS(+) Business Plan is a 30 years financial model which is submitted to and scrutinised/approved by WG annually (as part of the Major Repairs Allowance application).

Carmarthenshire County Council along with the other 10 local authorities (LAs) in Wales who retained their Housing Stock, exited the Housing Revenue Account Subsidy (HRAS) system on 1/4/15, which allows Local Authorities more flexibility in the management of their stock going forward.

Part of the agreement to exit included LAs with retained stock were required to adopt the new Social Housing Rents Policy set by the Welsh Government (WG). It aimed to develop a coherent and consistent rent policy framework that would apply to all social landlords, reflect local variations in affordability and housing market values, providing for a more equitable distribution of rents for social sector tenants across Wales, while at the same time ensuring the viability of individual social landlords. County Council approved the implementation of the policy on 24/02/15. This policy provided consistency for 4 years from 2015/16 to 2018/19. WG provided an interim policy for 2019/20 while they await the results of the Affordable Housing Supply Review. The result of this review was to retain the existing policy for a further 5 years which was implemented in 2020/21 with some additional/amended requirements. Below are the main points detailed in WG letter:-

- An annual rent uplift (total rent envelope) of up to CPI+1%, each year for 5 years from 2020-21 to 2024-25 using the level of CPI from the previous September each year. September 2020 was 0.5%.
- CPI+1% will be the maximum increase allowable in any one year but CPI+1% must not be regarded as an automatic uplift to be applied by social landlords. Landlords decisions on rent should take into account the affordability of rents for tenants as set out below.
- The level of rents for individual tenants can be reduced or frozen or can rise by up to an additional £2 over and above CPI+1%, on condition that total rental income collected by the social landlord increases by no more than CPI+1%. This provision is designed to enable social landlords to restructure rents payable where necessary.
- Should CPI fall outside the range of 0% to 3%, the Minister with responsibility for housing will determine the appropriate change to rent levels to be applied for that year only.

- Social landlords should advise the Welsh Government where they have concerns about the impact that rent policy has upon their business plan or financial viability, or on their ability to meet their obligations to tenants and lenders.
- As an intrinsic part of the five year rent policy, social landlords will be expected to set a rent and service charge policy which ensures that social housing remains affordable for current and future tenants. As part of their annual decision on the level of rent uplift/reduction to be applied they should make an assessment of cost efficiencies, value for money and affordability for tenants which should be discussed at the Board/Cabinet/Council.
- During the pandemic, governmental resources have been re-prioritised meaning this year's rent data-set collection was suspended at the start of the COVID 19 crisis, therefore there is no up to date, robust data available to generate Target Rent Bands for the year ahead. WG have therefore considered the role of the Target Rent Bands in conjunction with representative bodies and individual stakeholders. Discussions revealed that whilst Target Rent Bands played a valuable role when they were introduced, the landscape today is very different and for most landlords they do not play a significant role in local rent setting. WG have therefore taken the decision to *suspend* them *for this year*. The impact of this decision in next year's rent setting, if there are any unexpected and unintended matters arising from this decision, will be re-considered for future years. This results in setting the 2021/22 rents without target rent bands.

The letter also refers to shortage of social housing and the need to build homes near carbon zero and decarbonisation of existing stock. WG want LA's to consider the "whole cost of living in a property", looking at not only rent and service charges but energy costs also in order to reduce the financial burden on tenants. In recognition of the greater stability and certainty due to the rent policy WG also want to strengthen joint working with LA's in a wider rental agreement. WG also want LA's to produce annual assessments of affordability, value for money and demonstrate finding efficiencies as part of monitoring compliance.

1.4 Capital investment

A capital investment of £231m has been undertaken to deliver the CHS+ by 2015. This included £117million of unsupported borrowing. This investment was being funded by Major Repairs Allowance received from the WG, capital receipts from the sales of land and dwellings, HRA revenue funding, external grants and borrowing. This ensured the delivery of work

programmes to all our tenants' homes (with the exception of where the work was declined by tenants). Since achieving the CHS, a further £64M will have been spent on maintaining the standard and £45M on providing additional affordable homes in the HRA by the end of 2020/21.

The (CHS+) Business Plan 2021-24 highlights the approach that will be taken over the next three years and will be presented by the Head of Homes and Safer Communities in this meeting. It includes further investment over the next 3 years of £56million to maintain the CHS+ and £49million for our Affordable Homes programme. This will be supported by an on-going cost certainty exercise to ensure our investment is targeted to maintain the CHS+ and deliver our Affordable Homes targets.

The timing and method of sale of HRA land is being kept under review to ensure that receipts are maximised to support the Business Plan however there are no anticipated sales in current plan. Land sales are scrutinised on an individual basis, decisions on sale/retention depend on housing demand within that area.

The profile of capital expenditure required to maintain the CHS+ and invest in affordable homes is detailed in appendix B. The plan is extremely sensitive to change and is currently being fully reviewed every 6 months, with ongoing monthly monitoring to identify any potential issues.

1.5 Decarbonisation

WG ministers commissioned a report "Better Homes, Better Wales, Better World". The report recommended that "Political parties in Wales should make a strategic commitment to national residential decarbonisation and stick to it."

This included "setting ambitious energy targets for homes to achieve net zero carbon by 2050"

This will have a significant impact on future investment plans.

The CHS+ business plan details our proposed approach to decarbonisation of our HRA stock headlines include :-

- Make Fabric Energy Efficient
- Monitoring, Evaluation, Development, Training, Skills through using research, smart technologies etc.
- Reduce Demand through working with tenants
- Off Grid Solutions – Decarbonise Supply by harnessing the natural environment.

2. BUSINESS PLAN ASSUMPTIONS

2.1. There are many assumptions within the Business Plan, including future rental levels, interest rates, inflation, pay awards etc. Business Plan guidance from the WG (received 30/11/2020 for 2021/22) requires submission of a viable plan by 31/03/2020.

Underpinning the CHS(+) Business Plan is the 30 year financial model which has many assumptions including:

- **Rents** The WG Social Housing rents policy allows local authorities to increase rent by CPI plus 1% (the County Council is currently within the target rent band for 2020/21). The increase in rent for 2021/22 has been notified as a maximum of 1.5%. It is proposed in this report that the rent envelope is increased by 1.5%
- **Major Repairs Allowance (MRA)** is a grant from WG which is provided to support our works in maintaining the standard and is audited annually. This has not been increased for future years, but has been varied for changing stock numbers. Our MRA is estimated to be £6.2million for 2021/22.
- **Capital Receipts** We have suspended our Right to Buy for tenants (WG has also subsequently suspended RTBs) so there are no planned receipts from sales of houses. There are no intentions for any land sales in current plan.
- **Void Loss** incurred on dwellings currently set on long term basis at 2%. Current performance, partly due to covid is higher at 4.18% due to restricted activity in 2020/21. We have allowed for voids at 4.18% for 21/22.
- **Central Support Costs** are based on services received by departments, these have been validated accordingly.
- **Stock Numbers** have been updated based on affordable homes delivery plan.
- **Interest on Balances** is estimated to be £8k based on an interest rate of 0.15% (average interest earned).

2.2.

Members will be aware that as part of the HRAS exit agreement in 2015, Local Authorities were required to agree a Borrowing Cap, which was a requirement put in place by the UK Government. This restricted what a Local Authority could borrow in respect of the HRA, for this Authority the limit was set at £228M. The minister for Housing and Regeneration wrote to LA's 29/10/2018 detailing that the Chancellor of the Exchequer had confirmed that the removal of HRA borrowing caps applied to Wales as well as England. This was a significant change in policy designed to encourage LA's to build at pace and scale and to deliver their affordable homes ambitions. This places a responsibility on LA's to develop Business Plans which are financially sustainable as well as ambitious. This has led to a review of how we fund our capital investment programme to release additional resources in a prudent manner. We are therefore now

developing the New Build programme with a greater number of schemes being commissioned and developed by the Council internally, e.g. Glanmor Terrace ,Dylan Bynea.

However, although the borrowing cap has been released, it should be noted that there is a significant responsibility on the County Council to ensure any borrowing for the HRA is sustainable, prudent and affordable within the HRA financial business plan. An officer working group has been developed with WG to establish some key ratios to help manage these plans. Work is currently ongoing.

As most of the schemes delivering Housing projects have a significant lead in time, there will be an ongoing review of what is needed to maintain CHS+ and deliver our Affordable Housing ambitions, which will utilise the borrowing available as we develop our plans.

3. EXPENDITURE

The expenditure levels in the Business Plan have been set in line with the Business Planning guidance.

Maintenance and Stock Improvement

Revenue repairs and maintenance expenditure is forecast to be £11.8million in 2021/22. This is an increase on the 2020/21 budget (£11.3million) which reflects local building costs, forecast outturn for 2020/21 changes in stock numbers and additional revenue costs relating to void properties.

The capital programme provides resources to:-

- maintain our stock to the CHS+ (including carrying out improvements to previously declined properties)
- deliver our Affordable Homes commitment

Maintain our Stock

For 2021/22 the capital programme to maintain the CHS (+) is £19.8million. This gives an overall spend of £31.6million on stock improvement and maintenance (the total for 2020/21 was £29.7million). This will be further informed by stock condition data which will be gathered in 2021/22.

Affordable Housing Commitment

Housing Finance Grant (HFG2) funding for new affordable housing ended in 2019/20. This funding was provided as a revenue source, requiring the authority to borrow the money and WG repaying the capital charges. It

effectively supported £4.6million of capital expenditure, the revenue consequence of this is generating £246k annually.

We will be bidding for any other additional resources available to support our Affordable Homes delivery. WG are yet to confirm the details of additional/alternative funding for delivering more Affordable homes. Current year ICF grants are due to support £4M of capital expenditure.

We have set aside £49million over the next three years as part of the capital programme to increase the supply of affordable homes. Within 2021/22 £18million has been identified for the Delivery Plan (including development costs).

The capital programme and funding sources for this programme up to 2023/24 are detailed in Appendix B.

Validation

The proposed Business Plan includes the following validations for 2021/22, which is in line with the proposed budget strategy:

- general payroll costs are +2.75% (average). It is recognised that the Chancellor of Exchequer has expressed a view regarding a pay freeze but currently impact of this is unclear and therefore not to allow for pay-award would be imprudent.
- general inflation has been accommodated at +2%
- Electricity, gas & oil +5%.

Capital Financing and Subsidy

The capital financing costs reflect the borrowing requirement inclusive of the exit from HRAS.

Details of the budget for Housing Revenue Account for the period up to 2023/24 is shown in Appendix A.

4. INCOME

4.1. As outlined in Paragraph 1.3 above, WG have now re-confirmed the original policy that was in place up to 18/19 with increases in rent being CPI plus 1% for the next 5 years (subject to certain parameters). Setting at a lower level than CPI + 1% rent increase, will impact on the current proposed Business Plan.

Carmarthenshire's current average rent for 2020/21 is £90.11 average rents per week. In the private sector median rents for 2 bedrooms are £114, 3 bedrooms are £132 and 4 bedrooms are £167 as at October 2020. At the present time there are 2 homes above target rent, 1700 homes below this level with the remainder at target rent.

When setting rents for 2021/22 the WG policy will need to be applied.

4.2. Target Rents for Carmarthenshire

Target rents bands have been removed for 2021/22 (as detailed in 1.3), actual rents including a 1.5% increase are detailed below:-

| | Houses and Bungalows (£) | | | | | Flats (£) | | | | Bedsits (£) |
|-----------------------------------------------|--------------------------|-------|--------|--------|--------|-----------|-------|-------|-------|-------------|
| | 1Bed | 2Bed | 3Bed | 4Bed | 5+Bed | 1Bed | 2Bed | 3Bed | 4+Bed | |
| Actual Rent 2021/22 with 1.5% increase | 82.46 | 91.63 | 100.78 | 109.94 | 119.11 | 74.60 | 82.91 | 91.18 | 99.49 | 66.31 |

This produces average of £91.46 for 2021/22

Carmarthenshire's 2020/21 actual rent is the 2nd lowest of eleven stock retaining authorities at £90.11

WG have advised LA's that a 1.5% increase should be the maximum applied in 2021/22.

4.3.

Implementing the 1.5% overall increase for Carmarthenshire and implementing rental progression of £1, has the following impact :

For those properties at target rent the increase will be:-

Consumer Price Index(CPI for Sept 2020) @0.5%+0.77% = 1.27%

For those properties where rent is below target rent, the increase can be:

Consumer Price Index (CPI for Sept 2020 @+0.5%)+0.77% = 1.27%

plus a maximum of £1 progression in order to achieve an average rent increase of 1.5%.

Those rents above target are frozen until such time that they meet the target, there are only 2 of these properties remaining. When a property becomes empty it is placed in the target rent band.

Based on applying the above for 2021/22 at 1.5% rent increase this would produce an average rent of £91.46 (increase of £1.35)

Details of the rent increases on individual households are below :-

| Receive an increase of :- | 1.5% increase |
|---------------------------|---------------|
| No increase | 2 |
| up to £1.00 | 19 |
| £1.00 to £1.99 | 7,434 |
| £2.00 to £2.99 | 1,681 |
| | 9,136 |

Table : No .of Householders affected by average increases.

There are just under 1900 tenants who are now in receipt of universal credit (21% of our tenants). 31% of tenants are on full Housing Benefit (HB), 20% are on partial HB and 28% receive no HB.

The proportion of dwellings below target rents is 19% as a result of the £1 progression implemented last year and the target rent being charged as a result of properties becoming vacant. This was over 85% when we began the harmonisation process.

4.4. Garage Rental Income

The HRA currently receives a net rental income of £125k per annum. This equates to a weekly charge of £9.00 per week. It is proposed that garage rents are maintained at £9.00 per week. Garage bases will similarly remain at £2.25 per week.

4.5. Service and Heating charges

Service charges are calculated in line with the policy adopted in 2011. These charges are made to cover the additional services we provide as a landlord that are not covered within the rent and to ensure that all communal areas are kept in a good condition.

These charges will vary annually as they are based on actual expenditure from the previous financial year. By implementing the Service Charge Policy we are ensuring that tenants who receive additional services pay for them in a fair and transparent way.

4.6. Sewerage Treatment Works

We have 15 pumping stations serving approx. 154 properties, the cost of running and maintaining the stations falls on the HRA. We also have 8 cesspits. It is proposed for 2021/22 that current charges are increased as per our rent increase.

4.7. Commission on Collection of Water Rates

In addition to the rent collection process we act as an agent on behalf of Dwr Cymru/Welsh Water, which generates an income of £400k in the form of commission. The implementation of the HelpU scheme for tenants has reduced this commission receivable by approximately £100k. The HelpU tariff assists tenants with low household income (less than £15,300 per annum) by reducing their water bills by nearly £200 per annum. The value of support also depends on number of residents per dwelling.

4.8. Universal Credit

Universal Credit (UC) is a new monthly payment for people who are either unemployed, or working, but on a low income. It will eventually replace six legacy benefits, including Housing Benefit. For Carmarthenshire, it was introduced in December 2018. We currently have nearly 1,900 tenants on Universal Credit.

We anticipate, unless things change, that a further 4,000 tenants could transfer over the next two to three years. From a business point of view, evidence from other social housing providers has shown that rent arrears will increase in the short to medium term and we have allowed for this within this plan in terms of our bad debt provision.

To date, there has only been a slight increase in rent arrears overall. This is lower than we had been expecting and certainly compares very favourably with the experience of other social housing providers.

The CHS+ Business Plan presents more detail on this, including the actions that are being undertaken to mitigate the impact for Council tenants.

5. BALANCES

5.1. If a rental increase is set at 1.5%, the overall proposed budget will result in a deficit on the Housing Revenue Account of £6.5million for the year, however this has been accommodated in the long term plan leaving £12million in balances at the end of 2021/22. It should also be noted in Appendix A that balances are required to support the current strategy of funding our capital expenditure and continue to make our business plan affordable over a 30 year period.

6. PROPOSED RECOMMENDATIONS TO EXECUTIVE BOARD

- **To increase average housing rent as per WG Social Housing Rents Policy.**
 - Properties at target rents will increase by 1.27% and
 - Properties where rent is below target rent, rent will increase by 1.27% plus a maximum progression of £1 per week
 - Those rents above target are frozen until such time that they meet the target.
 - This will produce an increase on the average housing rent of 1.5% (CPI +1%) or £1.35
- **This will produce a sustainable Business Plan, maintain CHS+, resource our Affordable Homes programme and is supported by DCHS Steering Group**
- **To maintain garage rents at £9.00 per week and garage bases at £2.25 per week**
- **Apply the service charge policy to ensure tenants who receive the benefit from specific services pay for those services**
- **To increase charges for using our sewerage treatment works in line with rent increase.**
- **To approve the Housing Revenue Account Budget for 2021/24 (2022/23 & 2023/24 being soft budgets) as set out in Appendix A.**
- **To approve the proposed Capital Programme and applicable funding for 2021/22 and the indicative spends for 2022/23 to 2023/24 as set out in Appendix B.**

7. RECOMMENDATION

That as part of the budget consultation process, Community Scrutiny consider and comment on the Revenue and Capital Budget of the Housing Revenue Account and rent setting proposals 2021/22. This will be considered by Executive Board 22/2/21 and subsequently County Council 03/03/21.

Department for Communities
Homes & Safer Communities
Housing Revenue Account 2021/22 - 2023/24
Appendix A

| | Budget 2021/22 (£000s) | Budget 2022/23 (£000s) | Budget 2023/24 (£000s) |
|-----------------------------------------|------------------------------|------------------------------|------------------------------|
| REVENUE SPENDING TO: | | | |
| Repair and maintain homes | 11,833 | 11,890 | 12,149 |
| Supervision and management | 10,473 | 10,703 | 10,993 |
| Support services e.g. legal and finance | 1,714 | 1,749 | 1,784 |
| Provision for Bad debts | 594 | 648 | 666 |
| Direct Revenue financing | 11,333 | 9,882 | 10,347 |
| Capital charges | 15,068 | 15,984 | 16,694 |
| TOTAL | 51,015 | 50,856 | 52,634 |
| | | | |
| | Budget 2021/22 (£000s) | Budget 2022/23 (£000s) | Budget 2023/24 (£000s) |
| REVENUE FUNDING FROM: | | | |
| Tenant rents | 42,025 | 44,473 | 46,138 |
| Service charges | 816 | 837 | 863 |
| Interest received | 23 | 15 | 10 |
| Housing Finance Grant 2 | 246 | 246 | 246 |
| Water rates commission | 315 | 319 | 323 |
| Grants / Other | 1,136 | 1,150 | 1,164 |
| TOTAL | 44,560 | 47,040 | 48,744 |
| Surplus/(Deficit in year) | -6,456 | -3,816 | -3,889 |
| | | | |
| | Budget 2021/22 | Budget 2022/23 | Budget 2023/24 |
| HRA END OF YEAR POSITION: | | | |
| Balance brought forward from last year | 18,624 | 12,168 | 8,353 |
| HRA budgeted surplus (-)/ deficit (+) | -6,456 | -3,816 | -3,889 |
| BALANCE CARRIED FOWARD | 12,168 | 8,353 | 4,464 |

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Department for Communities
Homes & Safer Communities
Housing Revenue Account 2021/22 - 2023/24
Appendix B

| CAPITAL SPENDING TO: - | Budget 2021/22 | Budget 2022/23 | Budget 2023/24 |
|----------------------------------------------------------------------------------|-----------------------|-----------------------|-----------------------|
| | (£000s) | (£000s) | (£000s) |
| Maintain the standard: | | | |
| All Internal works | 3,592 | 3,500 | 3,400 |
| All External Works | 4,000 | 4,000 | 4,000 |
| Voids and Major Works to homes | 5,250 | 3,000 | 3,000 |
| Structural works - Estates and boundary walls (inc. identified structural works) | 600 | 1,300 | 1,521 |
| Decants | 150 | 150 | 150 |
| Support Tenant and Residents: | | | |
| Sheltered Scheme Investment | 1,294 | 664 | 650 |
| Assisted Living Projects | 949 | 1,025 | 500 |
| Adaptations | 1,500 | 1,500 | 1,000 |
| Environmental works | 380 | 380 | 380 |
| Provide more affordable homes: | | | |
| Housing Development Programme | 17,793 | 18,840 | 12,850 |
| Decarbonisation: | | | |
| Works to deliver decarbonisation | 200 | 1,380 | 1,500 |
| Support the delivery of CHS+: | | | |
| Programme management | 656 | 669 | 682 |
| Stock condition information | 240 | 240 | 240 |
| Risk Reduction Measures | 845 | 557 | 557 |
| Sewerage treatment works & associated costs | 184 | 220 | 160 |
| TOTAL | 37,633 | 37,425 | 30,590 |

| CAPITAL FUNDING FROM: - | Budget 2021/22 | Budget 2022/23 | Budget 2023/24 |
|--------------------------------------|-----------------------|-----------------------|-----------------------|
| | (£000s) | (£000s) | (£000s) |
| Welsh Government Grant - MRA | 6,228 | 6,228 | 6,228 |
| Welsh Government Grant - IHP & other | 1,600 | 1,700 | 1,700 |
| Direct Revenue Financing | 11,333 | 9,882 | 10,347 |
| External Borrowing | 18,472 | 19,615 | 12,315 |
| TOTAL | 37,633 | 37,425 | 30,590 |

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COMMUNITY & REGENERATION SCRUTINY COMMITTEE 2ND FEBRUARY, 2021

SUBJECT: THE CARMARTHENSHIRE HOMES STANDARD *PLUS* (CHS+)- BUSINESS PLAN 2021-24

Purpose:

- To explain the vision and detail of the Carmarthenshire Homes Standard Plus over the next three years, and what it means for tenants
- The income that we receive from tenants rents and other funding sources affords us a capital programme of £107m over the next three years to:
 - build over 400 affordable homes
 - improve and maintain our existing stock
 - develop new standards for energy efficiency and move towards carbon neutral homes
- To show how the housing investment programmes can help stimulate the local economy and recovery from Covid 19
- To produce a business plan for the annual application to Welsh Government for Major Repairs Allowance (MRA) Grant for 2021/22, equating to 6.2m.

To consider and comment on the following issues:

- To confirm the vision of the CHS+, the Council's new build programme, the financial and delivery programmes over the next three years
- To confirm the submission of the 2021/22 Business Plan to Welsh Government
- To note the principles behind moving towards carbon neutral homes and developing a decarbonisation strategy to support this
- To note the importance of the investment included in this plan and its role in stimulating the local economy and recovery from the Covid 19 pandemic.

Reasons:

- To continue our CHS+ vision to deliver what really matters to tenants
- To continue to support tenants by maintaining the standard and accelerate how we approach the decarbonisation agenda. This will allow the further evolution of the CHS+ and what it will look like to be fit for the future. An overall investment of £56m is planned over the next three years;
- To build on our successful Affordable Homes Plan to provide more good quality low-cost homes. The investment, already confirmed, will be targeted at those households most in need, which over the three years of this plan will be nearly £49m

- To link our housing investment programme with wider regeneration initiatives with a real focus on developments in the Tyisha ward, Pentre Awel, Town Centres and key rural towns
- To make members' aware that the delivery of the Plan is dependent on an average rent increase of 1.5% for 2021/22; and
- To access MRA grant from WG (£6.2m) for 2021/22 to help maintain our existing homes.

Exec Board Decision Required YES – 22nd February, 2021

Council Decision Required YES – 3rd March, 2021

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:-

Cllr. Linda Evans (Housing Portfolio Holder)
 Cllr Hazel Evans (Environment Portfolio Holder)
 Cllr David Jenkins (Resources Portfolio Holder)

Directorate: Communities

Name of Head of Service:

Jonathan Morgan

Report Author:

Gareth Williams

Rachel M Davies

Designations:

Head of Homes and Safer Communities

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EXECUTIVE SUMMARY
COMMUNITY & REGENERATION SCRUTINY COMMITTEE
2ND FEBRUARY, 2021

SUBJECT:
THE CARMARTHENSHIRE HOMES STANDARD PLUS (CHS+)-
BUSINESS PLAN 2021-24

1. Purpose

- 1.1. At the start of each we develop a business plan which explains our vision and the three-year housing investment programmes to maintain the Carmarthenshire Homes Standard Plus (CHS +) and deliver more affordable homes.
- 1.2. It is important that the plan is clear and that all readers, including our tenants, understand its contents. Meeting our tenant's expectations is a key priority within the plan.
- 1.3. The income that we receive from tenants rents and other funding sources affords us an investment programme of over £260m (Capital - £107m and Revenue - £155m) to run our services, build more affordable homes, improve and maintain our existing stock as well as develop new standards for energy efficiency over the next three years.
- 1.4. The plan also reflects on previous years achievements and through careful consideration confirms the financial profile, based on current assumptions, for the delivery of the CHS+ and delivery of more affordable homes, over the next three years.
- 1.5. To help maintain the investment programme, each year we apply for WG Major Repair Allowance (MRA) grant. We access this funding by having a detailed business plan and compliance policy. The MRA application for 2021/22 will equate to £6.2m.

2. Context

- 2.1. The Business Plan sets out our priorities, plans and activities for 2021- 2024 for new and existing homes.
- 2.2. In comparison with previous years this year's business plan is different as we try to understand the effects of Covid 19 on our investment programme and how this plan will help with the Councils economic recovery from the pandemic.

- 2.3. The plan also seeks to acknowledge the effects that the pandemic has had on our tenants. It shows how we have developed new ways of communicating with tenants, that has ensured that we have continued engage with them and support some most vulnerable household's in our communities.
- 2.4. A comprehensive investment programme has been developed within the plan to ensure that we carryout the work that we unable to complete in 2020 and accelerate other work programmes such as the new build programme and decarbonisation strategy.
- 2.5. Through careful consideration and planning the plan looks to continually improve the standards within our existing stock, build more homes using innovative technology and ensure that current and future tenants have decent, affordable homes to live in.
- 2.6. As of 31st March 2021, the Council was fully WHQS Compliant having met the standard during 2015 utilising a whole house delivery approach. Some of our housing stock does not meet the CHS+ standards and the main reason was due to resident's choice (95%). A small number of properties (5%) were not improved because of physical constraints or the cost of reedy.
- 2.7. The Council has over 9000 homes and our approach goes beyond general repair and maintenance, it is based on looking at the whole life of the homes. Adopting this approach means that we can guarantee that what we do today, will be fit for purpose and sustainable for years to come.
- 2.8. Over the next three years we plan to deliver a comprehensive work programme that will see an investment of £56m in our existing homes and £49m in building new Council homes.
- 2.9. To maintain this level of investment we have considered a rent increase within the plan. Care has been taken to ensure that this is fair and proportional to the current circumstances and that our tenants do not suffer financial hardship as a result of this decision.
- 2.10. The rental increase included in this plan for 2021/22 has been limited to 1.5%
- 2.11. The plan has been divided into **four** key themes that will drive our business for the next three years. They are as follows:

Theme 1- Supporting Tenants & Residents

The commitment and support of our tenants' and Members' continues to be important to us to ensure that we maintain and improve on the CHS+ in the future. Our tenants are generally pleased with the services they receive with 82% satisfaction overall. We do however understand that there is

more that we can do to engage with our tenants. We will explore new innovative ways to engage with our tenants and give each and everyone an opportunity to have their say

**Theme 2- Investing
in Homes & the
Environment**

This year WG will develop a new WHQS that will build on what has already been achieved through the CHS+. It will feature an increased standard for energy efficiency performance in our homes. To address this we will develop a new decarbonisation strategy which will introduce new technology and improve the fabric performance of our homes. These measures will conserve heat and reduce fuel bill for tenants.

Tenants tell us that getting repairs done on time and maintaining homes to a good standard is important to them. Maintaining the standard is a statutory duty, and the Council has made a commitment to achieve and maintain the CHS. We will also make sure that our homes are safe by reviewing risk reduction measures, particularly around fire safety and radon. In addition, we will try to anticipate other opportunities whereby we can help improve the services we offer or contribute to the wider Council objectives around regeneration including Tyisha, Pentre Awel, town centres and rural areas.

Theme 3- Providing More Homes

Providing more affordable homes has been a key a strategic priority for the Council for a number of years. Our affordable housing plans will also play a key part in economic recovery following the Covid19 pandemic.

During 2020, we exceeded our target of delivering 1000 affordable homes a year ahead of schedule. Plans are also already underway to invest of £60m and develop over 500 new Council homes over the next 4 years. This investment is currently made up of HRA capital funding and external grant funding which is likely to increase as more funding becomes available from WG.

Due to the huge success of the Affordable Homes Delivery Plan and the Council New Build Programme we plan to develop a new 10 Year Affordable Housing and Regeneration Master Plan by Autumn 2021.

Our approach and delivery will be based on expanding the innovative affordable housing solutions already developed. It will also include maximising all funding opportunities to support wider regeneration initiatives, including rural areas, town centres and being part of and contributing to the Swansea Bay City Region Deal- Homes as Power Stations programme.

Theme 4- Foundational Economy, Community Benefits & Procurement

As an Authority we fully understand the importance of this Plan and its role across the wider capital investment programme to stimulate, support and develop the foundational economy. As part of our COVID-19 economic recovery plans, we will be looking to further develop the Council's approach to procurement in order to ensure we maximise our contribution to local economic prosperity and enhance our focus on social value and community wealth. Our aim is that the different local foundational economy sectors benefit and thrive. We look forward to combining this investment programme with the findings and recommendation of the Centre for Local Economies and Strategies (CLES) when it is available.

As we move forward with our recovery plans the CHS+ and Council new build programmes will provide sustained periods of trade. They will benefit local contractors and builders, creating more jobs, training opportunities and other community benefits. The decarbonisation of our homes will

also become a fundamental part of our future CHS+ programmes. Rolling this out across our entire housing stock will result in increased job opportunities and further training opportunities as we explore new ways of providing low carbon, energy efficient homes for our tenants.

Procuring services whether through the framework or competitive tender must be equitable for us as the Council, the contractors and for our tenants. Ensuring that we have value for money is our upmost priority, but if we have the chance to support local suppliers through our investment programme, we will do that.

- 2.12 Annually the Council reviews the Housing Revenue Account (HRA) Business Plan which sets out the investment needed to maintain the CHS+ investment programmes. The Council has a robust 30-year business plan in place and since April 2015 has become self-financing having exited the Housing Revenue Account Subsidy System (HRAS).
- 2.13 We will also pursue, where possible, other funding streams and grants to maximise our income that will support and complement the work programmes and/ or services outlined in the Business Plan.
- 2.14 Also included in the plan is how we measure and verify compliance. We believe that we report compliance accurately in achieving and maintaining the CHS+, and we will continue to do so.

3. Conclusion

- 3.1. In concluding, we believe the Business Plan sets out a clear intent to improve our housing stock, look to the future with the decarbonisation strategy that will help our environment and lower tenants fuel bills as well as building more affordable homes to meet an ever increasing need for social housing.
- 3.2. Whilst these are exciting times, we know that this is also a time of uncertainty and anguish for our tenants. As a result, we have been able to keep the rent increase for 2021/22 at its lowest possible, with an average increase of 1.5%.
- 3.3. In light of the Pandemic, the Council, more so now than ever, is committed to stimulating our foundational economy through our housing investment programmes and we trust that this will help our communities to recover and build resilience for the future

- 3.4. Finally, we set out what the key assumptions are to make sure the Business Plan remains viable, what we will spend the money on and how it is funded.
- 3.5. Over the next year we must ensure clarity from Welsh Government on their future financial priorities in terms of maintaining existing standards, introducing new standards to support the decarbonisation agenda and building much needed affordable homes for those in need.

4. Recommendations

- 4.1. To confirm the vision of the CHS+, the Councils new build programme, the financial and delivery programme over the next three years
- 4.2. To confirm the submission of the 2021/22 Business Plan to Welsh Government
- 4.3. To note the principles behind moving towards carbon neutral homes and developing a decarbonisation strategy to support this
- 4.4. To note the importance of the investment included in this plan and its role in stimulating the local economy and recovery from the Covid 19 pandemic.

| | |
|----------------------------|--------------------------------------------------------------------------|
| DETAILED REPORT ATTACHED ? | YES – Carmarthenshire Homes Standard PLUS (CHS+) Business Plan 2021/2024 |
|----------------------------|--------------------------------------------------------------------------|

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Jonathan Morgan

Head of Homes and Safer Communities

| Policy, Crime & Disorder and Equalities | Legal | Finance | ICT | Risk Management Issues | Staffing Implications | Physical Assets |
|-----------------------------------------|-------|---------|------|------------------------|-----------------------|-----------------|
| YES | YES | YES | NONE | YES | NONE | YES |

1. Policy, Crime & Disorder and Equalities

The CHS+ will act as the framework for policy development across Homes and Safer Communities and will contribute to wider agendas and programmes.

2. Legal

The Housing (Wales) Act 2014 sets out our statutory duty to maintain the Welsh Housing Quality Standard (our version is the Carmarthenshire Homes Standard *PLUS*) in our existing stock.

3. Finance

Delivering the CHS+ will continue to present significant financial challenges and risks to the County Council.

A capital investment of £231m has been undertaken to deliver the CHS+ by 2015. This included £117million of unsupported borrowing. Since achieving the CHS, a further £64M will have been spent on maintaining the standard and £45M on providing additional affordable homes in the HRA by the end of 2020/21.

Through careful management, the financial model remains viable to not only maintain the CHS+ and evolve the current standard but also deliver more affordable homes. A summary of costs over the next three years is included in the plan.

A general rent increase of 1.5% for 2021/22 is also assumed in the plan.

4. Risk Management

The CHS+ programme is identified as moderate risk in the Council's Risk Management Plan. A risk management plan has been developed to mitigate and review all risks associated with the programme.

Failure to deliver a viable Business Plan to Welsh Government by the end of March 2021 will mean the MRA of £6.2m for 2021/22 being withdrawn.

5. Physical Assets

The CHS+ will involve the management, maintenance and improvement of the Council's housing stock. This will be carried out within the context of our asset management principles which are defined within the plan. Any decision to acquire, convert or dispose of homes, land and/or garage areas will be considered in line with these principles.

This plan will also result in an increase in the number of homes in the Council's housing stock through the Council new build and purchasing private sector homes programmes.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Jonathan Morgan

Head of Homes and Safer Communities

1. Local Member(s) - N/A

2. Community / Town Council - N/A

3. Relevant Partners

Engagement with stakeholders and partners has taken place in order to develop this Plan through digital interaction.

4. Staff Side Representatives and other Organisations

Engagement with tenants, has taken place in order to develop this Plan, however this has been limited because of the pandemic and stakeholder events, 1-2-1 interviews, visits and events in communities, and various meetings have not been included.

**EXECUTIVE BOARD PORTFOLIO
HOLDER(S) AWARE/CONSULTED:**

YES

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

| Title of Document | File Ref No. | Locations that the papers are available for public inspection |
|-------------------------------------------------------------------------------|------------------------------|---------------------------------------------------------------|
| Carmarthenshire Homes Standard PLUS (CHS+) Business Plan 2021/2024 | Housing General Files | Council website- Democratic Services |

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Carmarthenshire Homes Standard Plus (CHS+)

Business Plan

March 2021



carmarthenshire.gov.uk/housing

Cyngor **Sir Gâr**
Carmarthenshire
County Council



Page 127

Contents

| | |
|--------------------------------------------------------|----|
| Foreword by our Executive Board Members..... | 3 |
| Introduction | 5 |
| 2020/ 2021 Achievements | 5 |
| Context..... | 7 |
| Theme 1 - Supporting Tenants and Residents | 10 |
| Theme 2 – Investing in Homes and the Environment | 12 |
| Theme 3 – Providing More Homes | 18 |
| Theme 4 - Community Benefits and Procurement..... | 22 |
| Funding and Risk Management | 24 |
| Compliance, Verification and Monitoring..... | 27 |

Foreword by our Executive Board Members

We are pleased to introduce our Carmarthenshire Homes Standard *PLUS* (CHS+) Business Plan 2021-2024, which sets out our priorities, plans and activities for new and existing council housing for the coming years.

With careful consideration and understanding the effects of Covid on the business over the past year, this Plan seeks not only to maintain the standard, but will also provide a catalyst to stimulate our local economy. As we look to build more affordable homes and other innovative ways to improve our housing stock, we trust that this plan will help the County in its recovery.

Through the income we receive from tenants' rents and other funding sources we have been able to develop an investment programme of over £260m (Capital £107m and Revenue £155m) over the next three years. This will be used to run our services, improvement and maintenance programmes, make our tenants homes more energy efficient, as well as developing over 400 new council homes

The demand for affordable homes across the County remains high. The pandemic has also increased demand to provide suitable housing options to combat homelessness in the county. But even in these challenging times, through the continuous hard work of officers, we have maintained the high standards of performance and delivered on our promises.

We are extremely pleased to confirm that during last year (2020/21) we surpassed our affordable homes target of a thousand homes, almost a year ahead of schedule. Individual households, that were in housing need, have benefitted from good quality, affordable homes in their area of choice. We are confident that giving people a choice of where they would like to live, in areas that are local to them, will build stronger, more resilient communities.

It is with great optimism, that we look forward to developing our new Affordable Housing and Regeneration Master Plan by the autumn, with sites like Dylan, Garreglwyd, Maespiode and Glanmor Terrace nearing completion. We will build more housing and expand this to rural areas, that will fit in with our Ten Towns Initiative. The new houses achieve extremely high energy performance levels and we intend to introduce new technology and fabrics into our existing housing stock. This will make all of our homes more affordable to run for our tenants and lessen the impact on the environment through a reduction in carbon emissions. We will also be linking our housing investment programme to wider regeneration initiatives and focus on Tyisha, Pentre Awel and our Town Centres.

Last year was an exceptionally difficult year, particularly for our tenants. Many are vulnerable or families that have struggled to come to terms with the effects of the pandemic. Interacting with our tenants has remained one of our key priorities. We have found new ways to communicate with them through technology, as face to face meetings

are not at this time possible. This has enabled us to continue to provide the support and reassurance they require to live healthy and happy lives.

The pandemic has caused uncertainty and anguish for many of our tenants. We have therefore ensured that the rental levels for 2021/22 will be kept as low as possible. The rent increase for this year is the lowest it has been for the past 20 years.

Finally, we know that there is a lot more to do and that Covid has temporarily delayed some of our programmes. However, the details within the plan clearly lay out our priorities and realise the opportunities that lie ahead. The plan provides confidence that we will continue to invest in new and existing homes, improve our tenants' lives, the communities and environment they live in and help build a sustainable, prosperous local economy.

Thank you,



Linda Davies Evans
Executive Board Member
for Housing



Cllr Hazel Evans
Executive Board Member for
Environment



Cllr David Jenkins
Executive Board Member
for Resources

Introduction

Purpose of the CHS+ Plan

The purpose of this Plan is to explain the vision and detail of the Carmarthenshire Home Standard (CHS+), and what it means for tenants. The CHS+ is an enhanced version of the Welsh Housing Quality Standard (WHQS) which we delivered in 2015, well in advance of the Welsh Government (WG) timescales. This plan also includes a £107m capital investment programme, over the next three years. This will allow us to build 400 new Council homes, meet our ambition to improve the energy efficiency of our existing homes and meet our net zero carbon target by 2030.

The approved Plan enables us to submit our annual application to WG for Major Repairs Allowance (MRA) for 2021/22, which amounts to £6.2m. Previous years' business plans and forecasting of our spend profile have allowed us to draw down the full MRA allocation each year. In 2020/21, despite the interrupted works programme because of Covid, we still delivered a works programme large enough to draw down the full amount.

Advancing the CHS+ Plan

This Plan is updated annually considering the views of tenants and stakeholders, the latest stock condition information, updated financial information, WG guidance and any revised Council policies.

Progress against the actions within the plan and the associated budgets will be monitored regularly by the CHS+ Working Group. It also provides strategic direction that will be reported to the Housing & Regeneration Strategic Team. The plan also acknowledges the link between good quality housing and estate management with the seven goals in the Well-being of Future Generations Act. A copy of the Governance structure and the well-being goals are provided in Appendix A.

2020/2021 Achievements

2020 proved to be an exceptionally difficult year and many housing-related activities had to be delayed because of local and national restrictions. However, it would be remiss not to acknowledge some of last year's achievements in this plan.

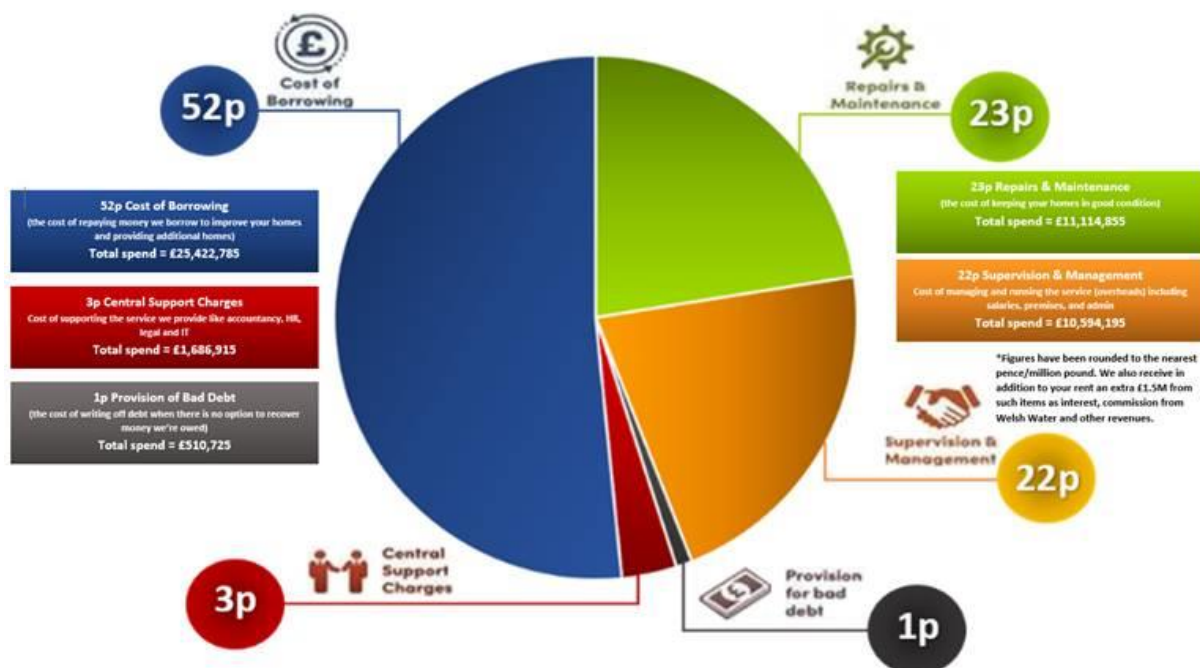
We have:

- Delivered over 1,000 affordable homes, nearly a year ahead of schedule
- Let over 30 new build Council homes, with a further 120 new build Council homes on site

- Designed a further 21 new development sites which will be delivered through a range of delivery vehicles
- Prevented 90 families from becoming homeless
- Made additional temporary accommodation available to vulnerable individuals
- Provided additional support and well-being services to vulnerable households
- Mitigated the impact of Covid on rent arrears and maintained our income
- Continued with our voids, maintenance and adaptations programmes
- Continued with our servicing programmes for boilers and smoke detectors
- Reviewed the first year of 'Canfod Cartref', our choice-based lettings system
- Submitted successful grant bids for the Optimised Retrofit Programme to decarbonise our homes
- Worked with Cardiff University to model and develop our Decarbonisation Strategy
- Maximised our income through successful grant funding bids including Integrated Care Fund, Land Release Fund and IHP Optimised Retrofit Grant
- Continued to respond and take appropriate action to deal with anti-social behaviour

The following sections will provide the context and detail of what we plan to deliver over the next three years. This includes how we intend paying for it and the wider benefits of the investment programme. We will cover FOUR key themes that have been identified that will drive our business for the next three years.

What your rent was used for in 2020/2021



Context

The CHS+ Business Plan

This Plan covers all housing services and assets in the Housing Revenue Account (HRA). It sets out the objectives of the CHS+ and what this means for tenants and leaseholders across a range of housing activities. The Council has:

- Over 9,000 homes;
- Over 1,400 garages (including bases); and
- Housing portfolio land

Further details of our housing assets and the profile of our tenants and applicants are set out in Appendix B.

Outlined in this Plan are the delivery programmes for CHS+ that will enable us to maintain full compliance with WG's Quality Standard (WHQS). We will focus on:

- Demonstrating sustained commitment and investment in repairs and maintenance
- Appraising options for some of our more uneconomic housing stock
- Our ambition to develop a new affordable housing and regeneration master plan
- Getting value for money through capital and revenue spend, ensuring value for money

We will invest nearly £56m in our existing homes over the next three years. £3m will be allocated to affordable warmth and decarbonisation initiatives. The plan has a revenue provision of £36m for repairs and maintenance and over £49m will be invested in building new Council homes.

Approach to managing assets

Our approach goes beyond repair and maintenance. It is based on looking at the whole life of the homes and the tenants that will live there. It also makes sure that these homes are in the right location, are affordable and of the high quality. Applying an effective asset management strategy will help us achieve this. It will go beyond general compliance, ensuring value for money, and providing confidence that this is a well-managed service.

Underpinning this are the following principles:

- Engage with tenants, stakeholders and Members and as far as is possible, meet aspirations and priorities
- Assess the condition of our stock regularly to inform our cyclical work programmes and review/ revisit any homes that do not meet the CHS+
- Respond to and carry out work in line with legislative changes e.g. health and safety

- Respond to unplanned failures in homes to avoid further deterioration or disrepair
- Bringing voids back into use quickly and efficiently without compromising standards
- A programme of environmental estate improvements that is strategically targeted, that will improve our neighbourhoods and communities
- Check on all homes annually and increase their frequency where issues are identified
- Continue to invest in adapting homes to suit the needs of tenants
- Understand the future investment required for sheltered housing and developing our offer to older people that is attractive and meets their needs
- Delivering more affordable homes through new build and utilising the private housing sector
- Procure services properly and where possible use local suppliers or contractors to encourage the local economy, develop skills and talents for future years

The Compliance Policy (Appendix E) shows how we will achieve this, through allocating adequate resources to maintain the standard, a robust asset management system, verification of the data and validation to ensure cost certainty over the 30 year financial model.

Ensuring our assets are economical to maintain and meet our strategic objectives

Homes Every year there are a small number of homes that need major work where the previous tenants have declined the CHS+ works, or where structural works are identified. We will monitor these and intervene appropriately.

Before committing to do the work, we need to ensure that the cost of work is proportional to the value of the property and demand for housing. For consistency, extensive work programmes, for one or many houses, will be assessed based on the Most Satisfactory Course of Action (MSCA). This will allow us to establish the net value of the homes over a 30-year period and whether it is worth investing in them.

Garages We have been gathering information on the types of agreements used and the condition of garages, by establishing who uses the garages and bases. Our intention is to standardise agreements and charges and consult owners and leaseholders on future options for garage sites including repairs or even demolition if they are unsafe or unused.

Land We own areas of land across the County. As part of our commitment to affordable housing, we have identified areas of land that could be used for development, prioritising those in areas of greatest need and meeting the Councils wider strategic regeneration priorities.

We may sell land which we have no use for it and costs us to maintain.
The receipts from sales will contribute to maintaining the CHS+.

**Sewage
Treatment
Works**

We currently have 15 treatment works serving 154 homes and 8 septic tanks. Covid restrictions delayed the options appraisal in 20/21. However, we will revisit the charging arrangements and monitor the ongoing maintenance of these facilities and further consider a programme of remedial works that will comply with licence discharge conditions

We will develop a programme and consult with residents on the future strategy for maintaining and charging for sewage treatment works.

Theme 1 – Supporting Tenants and Residents

The commitment and support of our tenants and Members continues to be important to us, to ensure that we maintain and improve on the CHS+ in the future.

Tenant and resident engagement and communication

Tenant and community engagement have always underpinned the delivery of the CHS+, but we want to do more. We want to get better by engaging as widely as possible and with those that don't usually take part, to maximise opportunities and help build stronger communities.

We also believe we should give our tenants the opportunity to influence decisions about their homes, the area where they live and ensure the services they receive are value for money. Our vision is: -

“To make it easy and inviting for tenants to get involved in shaping strategic decisions and improve services through meaningful involvement by ensuring residents have the relevant skills”.

Impact of Coronavirus.

Covid 19 has impacted significantly on a many of our activities and the way we engage with our tenants. Events and projects had to be postponed during the lockdown periods last year until a time that they were safe to resume. Tenants have previously told us of the importance of communication and keeping in touch. We ensured that vulnerable tenants weren't left isolated during this time and found new ways to communicate with them through technology and other digital platforms such as WhatsApp.

TPAS Cymru¹ is an independent body that represents tenants' interests. We asked them to conduct a gap analysis on our communication platforms with tenants, gaps in tenant feedback and best practice and future requirements under a revised WHQS. The results will be incorporating in our future engagement plans.

What are our tenants telling us?

We have previously undertaken tenant satisfaction surveys. In total, 2,087 tenants took part in the survey, which represented a 29% response rate overall. A quarter of the total number of responses were collected online (513), and 82 surveys were completed in Welsh (4%).



¹TPAS Cymru- Tenant Advisory Participation Service



Tenants aged under 25 or over 65 were the most satisfied;



Satisfaction rates were lower for 35-54-year-olds;



Satisfaction rates did vary by wards; and



There were clusters of below average satisfaction in more urban wards.

Generally, our satisfaction rates were greater than the national average for other stock retaining authorities but slightly lower than other registered social landlords. Satisfaction in responding to repairs and carrying out works was comparable. However, listening and acting on tenants' views was lower and requires further work.

What happens next?

- Gain a better understanding of differences in satisfaction rates by ward from the STAR survey
- Revamp of our approach to the way we listen and act on tenant's views
- Give tenants a say through single-issue meetings, digital participation and challenge panel and ensure they have the skills and support to take part
- Engage with tenants on our plans to decarbonise their homes
- Continue with the roll out of time-banking platform "Connect to Carmarthenshire"

Responding to Universal Credit & Covid 19

Universal Credit (UC) was introduced in Carmarthenshire in 2018 and replaced six legacy benefits including Housing Benefit. We currently have 1855 tenants on Universal Credit and a further 3693 that could transfer across. How tenants on UC currently pay their rent is shown in Appendix B.

We anticipated a significant increase in rent arrears in the short to medium term based on other Local Authority experiences. The pandemic will have also affected the way working families or individuals pay and we have allowed for this within this plan through bad debt provision. However, we are pleased to say that, to date, there has only been a slight increase in rent arrears overall compared same time last year – about £300K. We will continue to monitor this and take appropriate measures to mitigate the impact of UC and Covid in 2021/22.

Continuing with our pre-tenancy service will also help new tenants understand what is expected from them and that they are 'set up' well from the start. We ensure that tenants are financially stable whether that's helping them with applications, setting up a direct debit and/ or providing furniture or white goods will help lower debt and maintain income.

Theme 2 – Investing in Homes and the Environment

In 2015 we completed the CHS+ programme of works to all homes where tenants had agreed to the work- well before WG’s target of December 2020. This is in line with our agreed assumptions that the standard of our homes will be to the CHS+ and replacement programmes will be based on condition, not time.

This year WG will develop a new WHQS that will build on what has already been achieved through the CHS+. It will feature an increased standard for energy efficiency performance. Our new homes have been designed to be highly efficient and highly affordable for our tenants. To address any inequality where affordable warmth is concerned, we will develop a new standard where new technology is introduced into our existing homes. We will improve the fabric of the building to conserve heat.

We acknowledge that housing will play a significant part in contributing to the Councils overall ambitions to become a ‘net zero carbon’ Authority by 2030, lessen the impact on our environment and contribute to tackling the climate emergency. We will achieve this by:

Research & Modelling

Following two successful grant funding bids to WG, Carmarthenshire will work with Cardiff University’s Welsh School of Architecture to model housing stock data and research the different retrofit models that could be applied to different housing types. We will also look at the cost of each solution, how they work together and how they can be applied to our cyclical programme as well as the impact on health, living conditions and fuel poverty. This will complement previous research - SPECIFIC 2 LCBE (European Regional Development Fund)

Robust Decarbonisation Strategy

The research programme will inform our decarbonisation strategy which will:

- Address the challenges and increase the impact of the Optimised Retrofit Programme by moving at scale and pace
- Provide a pathway for retrofitting tenants homes to the expected new WHQS SAP level of 92
- Adopt appropriate standards that will reduce cost and waste
- Accelerate the retrofit programme to stimulate the foundational economy and recovery through local supply chains
- Meet our decarbonisation goals

Monitoring, Evaluation and Training

We will ensure that our officers are trained to the appropriate standard (PAS2035) to survey, design and coordinate retrofit schemes in line with the Decarbonisation Strategy. Funding has been awarded through the research grant. Also, we will need to engage and train tenants to use technologies and heat their homes effectively, so that they have maximum benefit from their high-performing homes

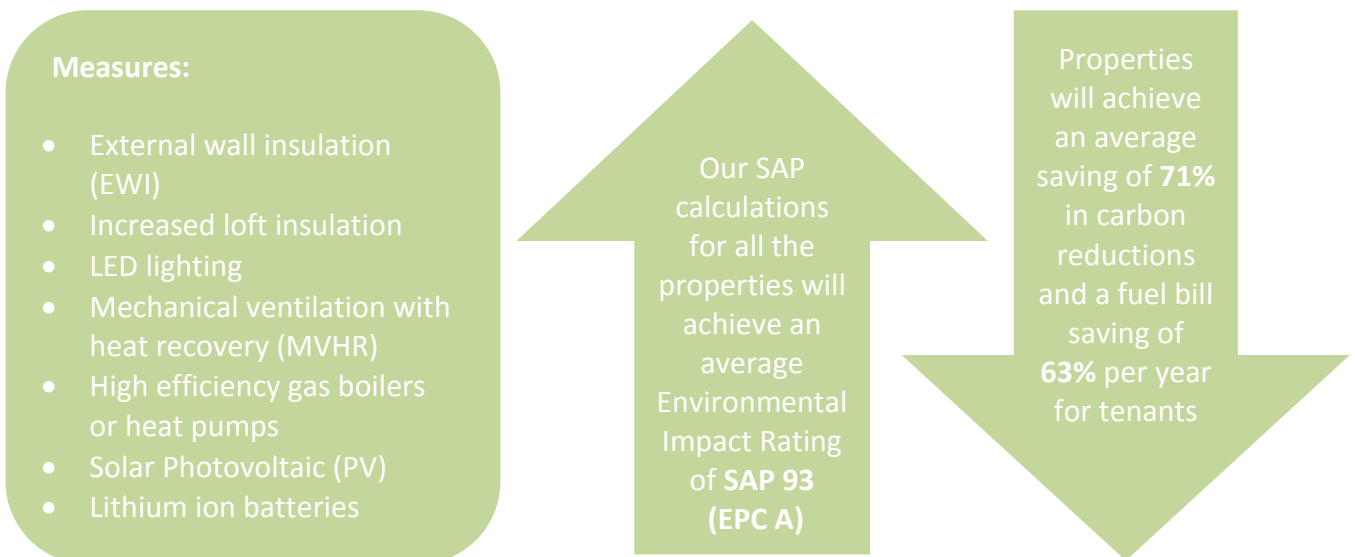
| | |
|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Homes as Power Stations | Aligned with the above, we also want to maximise the impact of the Swansea Bay City Region Deal 'Delivering Homes as Power Stations' project which may provide additional funding streams and supply chains. Also, it will identify the skills gaps within the market, and we will work with Coleg Sir Gar, the Universities and local businesses to develop these skills and plug the gap |
| Off Grid Solutions | Explore the natural environment and harness off grid energy sources such as wind and water to help to generate sustainable and affordable energy |

Our Vision

“Develop a new Carmarthenshire Standard by continuing to move towards carbon neutral homes, both existing and new, ensuring that new supply chains, jobs and training opportunities are delivered”

Our approach & findings so far

We have already undertaken some research and modelling and applied this to some of our new schemes, such as Coleshill Terrace and to seven void retrofit projects. The Coleshill project offers a solution for shared housing and flats, which WG have found it difficult to find a solution for. The void properties represent a quarter of our typical archetypes. One of those properties offers an off-grid energy solution where an air source heat pump will be installed. We anticipate the following results by installing the measures listed:



The true cost of decarbonisation will become apparent as we model and develop our decarbonisation strategy. We also know that different models will be required for different homes, in different locations – multiple solutions.

Maintaining the Carmarthenshire Homes Standard Plus (CHS+)

Tenants tell us that getting repairs done on time and maintaining homes to a good standard is important to them. Maintaining the standard is a statutory duty, and the Council has made a commitment to achieve and maintain the CHS. The standard is laid out in the Compliance Policy (Appendix E).

Our on-going consultation has identified six key areas of work:

| Work Area | Context | Action(s) |
|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Repairs and Maintenance | Proper and timely maintenance, consistent service, maintaining homes to a high standard and continue to improve the housing stock | <ul style="list-style-type: none"> • Advising tenants how quickly we can carry out the works when they report minor repairs • Carrying out repairs in the timescales we have agreed or at a time that is more convenient for the tenant • Introducing an appointments system for our urgent responsive repairs service, using mobile technology • Introducing an automatic scheduling of repairs system |
| Internal Works | For internal components such as kitchens, bathrooms, electrical upgrading and central heating, we replace components nearer to the time of failing | <ul style="list-style-type: none"> • Contacting tenants who have previously declined CHS+ works to discuss having the works undertaken • Ensuring homes have the appropriate smoke alarms, heat detectors or carbon monoxide detectors, and discuss with tenants how we can upgrade these for their safety |
| Servicing | The aim is to assess the condition of our gas, oil, electric and solid fuel appliances and meeting our statutory servicing obligations. Protecting the health and well-being of our tenants by ensuring that all homes are fitted with compliant electrical systems, including hard-wired smoke and Carbon Monoxide (CO) detectors | <ul style="list-style-type: none"> • Continuing our annual programme of safety checks on gas fires, and gas or oil boilers, and replacing or upgrading where necessary with energy-efficient appliances • Inspecting homes for appropriate smoke, heat and carbon monoxide detectors. Installing/upgrading where necessary • Gaining access to ensure that the necessary works are completed • Installing servicing timers when we gain access (where a tenant repeatedly refuses access), to help protect lives |

| | | |
|---------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| External Works and Environment | Our homes are generally in good condition and meet the CHS+. The aim is to achieve economies of scale by only replacing components nearer to the time of failing; including rendering and roofing upgrading/replacement programmes and improving the estate environment around our tenants homes | <ul style="list-style-type: none"> • Continuing to review and update our annual roof and rendering programme to include external wall insulation (EWI) • Working with a range of partners to identify opportunities to install low carbon technologies to our homes • Continue our programme of replacing structural boundary and retaining walls • Ensuring sheds/ outhouses, gardens, paths and fencing meet the CHS+ standard where reasonably practicable |
| Empty Council Homes (Voids) | Our aim is to let empty Council homes as quickly as possible, striving to meet customers' expectations, reduce rent loss and reduce the pressure on front line homelessness services particularly over the past 12 months | <ul style="list-style-type: none"> • Completing individual options appraisals if homes are no longer fit for purpose • Making sure that homes are maintained and repaired to our standards, together with making sure gardens are clear of rubbish • Make empty properties available for letting as quickly as possible • Ensuring every new tenant receives relevant information and certification about their new home |
| Improving Standards | Tenants have told us they want a standard that continues to evolve | <ul style="list-style-type: none"> • Engaging with tenants on our Decarbonisation Strategy and ensure they become fully involved • Giving tenants a say through single-issue meetings, digital participation and challenge panel • Developing an energy savings programme and ensure we have robust Energy Performance Certificate (EPC) data to better inform future workstreams • Providing adaptations for our tenants to meet their needs and maintain their independence • Meet the needs of households on the Accessible Housing Register (AHR) through conversion or where an empty Council property with existing adaptations is matched to a new household |

- Evaluating the results of the pilot study on the treatment of lichen and algae growth on affected homes and determining a suitable remedy
- Investigating the costs of external works such as gutter clearance and external high-level cleaning on homes

“In a recent tenant survey 75% of tenants were satisfied with repairs and maintenance overall; and 79% of tenants were satisfied with last completed repair”.

The detail of the type of work to be completed in 2021/22 can be found in Appendix D. This includes works (capital & revenue) that weren't completed in 2020/21 because of the pandemic and have subsequently been rolled forward to future years.

Risk Reduction Measures

Approach to fire management - Following a review of fire risk assessments to our purpose-built blocks of flats and sheltered schemes, we have identified improvements to be made and an action plan has been developed. This provides a record of present risks, defects identified and the remedial action to be taken in a defined period. The risk assessments are monitored by the CHS+ Working Group, as set out in our governance structure.

Radon Testing Programme - Following guidance issued by the Welsh Government and Public Health Wales, we have started a programme of radon testing in all our homes located in areas where there is a greater probability of high radon levels. Officers from the Council will contact tenants and arrange to place radon detectors in specific, discreet locations within the house and will be left there for 3 months to gather data. We will contact tenants with the results and let them know if we need to take remedial action if levels are higher than recommended.

Anticipated Development, Initiatives and Opportunities

Older people's future housing - The evidence of what is needed to meet older people's future housing and accommodation requirements suggests that mix of housing models and approaches will be required over the next 10-20 years. This range covers general needs housing, specialist housing (i.e. housing specifically for older people) and care-based provision (residential/ nursing care, hospital-based care). Within our sheltered schemes we will also consider the communal facilities and living arrangements to manage public health and infection transmission.

Investing in Sheltered Housing – It is important that the right type of support and facilities are in the right schemes, in areas where older people wish to live and where it is convenient

to access local amenities. As part of our programme we continue to challenge whether schemes will meet the expectations of future residents. We will also continue our annual sheltered housing programme of:

- Communal boiler replacement/upgrades making boilers more energy efficient
- Maintaining and servicing lifts
- Transferring lifelines from non-scheme sites to our Telecare service (Delta Wellbeing)
- Introduce broadband to all our schemes so that all tenants are connected

Developing assisted living options for older people - We will consider the requirements and options to develop independent and supported living at Pentre Awel. This will include options for general needs and specialist housing.

Regeneration plans for Tyisha (Llanelli) - We have developed a transformational plan for the area. The main elements involve developing the area around the railway station to create a gateway into the town centre to include new housing, environmental and street scene enhancements. The aim is to improve the Station Road area that will link the town centre to the Pentre Awel and provide new housing solutions including options for key workers. Our plans involve working with the community to help regenerate the area and bring prosperity to the most deprived ward in the county.

Supported Housing (Mental Health & Learning Disabilities) – Projects are usually commissioned for accommodation and support for individuals or groups of people that have learning difficulties or mental health needs. Through a planned approach and understanding the medium to long term need, we will make available housing that can be used for this purpose and provide an option for transitional care arrangements. By bringing the landlord function ‘in house’, and commissioning the care separately, we can lower the cost and liability to other services and provide safe, decent and affordable accommodation for our most vulnerable clients. This is not intended for crisis management. We will redesignate houses within the current stock or purchase additional homes for this purpose where a need is identified. We want to offer tenants a choice over where they would like to live and who the support provider is.

Theme 3 – Providing more homes

Providing more affordable homes has been a key a strategic priority for the Council for several years:

- In 2015, we published our five-year vision¹ to increasing the supply of affordable homes.
- In 2016, we set out our first ambitious programme to deliver over 1000 affordable homes² by April 2021, a target we achieved nearly a year ahead of programme
- In September 2019 we published our transformational plan to build over 900 new Council homes, investing nearly £150m across the county by 2029³

Our affordable housing plans will play a key part in economic recovery following the Covid19 pandemic. The investment will help stimulate the foundation economy and the local supply chain. It will also help regenerate town centres and rural communities as we provide more homes in these areas to meet housing need.

Our commitment to increasing the supply of affordable housing will also ensure that we deliver the greatest increase in the number of Council homes in the County since the 1970's. Returning our housing stock levels to those last seen in the 1990's meeting housing need across the county.

Affordable Housing Performance

The first five years have been very successful with over 1,150 additional affordable homes delivered by the end of 2020, exceeding our original target of 1,000 homes nearly a year early. This includes the completion of our first Council new build development at Garreglwyd in Pembrey and the completion of phase 1 at Dylan in Bynea.

Our overall performance for the first five years (2016/17 - 2020/21) is shown in the graph below:



¹ Our Commitment to Affordable Homes – Agreed by Council in October 2015

² Affordable Homes Delivery Plan – Agreed by Council in March 2016

³ Building More Council Homes – Our ambition and plan of action – Agreed by Council in September 2019

The delivery of these affordable homes has been achieved by using a variety of innovative solutions including:

- building new Council homes
- buying private sector homes
- supporting landlords in the private rented sector with our Social Lettings Agency
- bringing empty homes back into use
- supporting our housing association partners to build new homes through the social housing grant programme
- Section 106 developer contributions through the planning system.

It was always anticipated that over time, we would need to provide even more affordable homes to meet the actual housing need in the County. Our ambitious new build programme was developed to help us achieve this.

Our Council New Build Programme

In September 2019, we published our first ambitious Council new build programme. This programme will deliver over 900 new Council homes with a 10-year investment programme of nearly £150m and is in addition to the Affordable Homes Delivery Plan that has already delivered over 1,150 homes.

Plans are already underway to develop over **400 homes** with a total investment exceeding £49m during the first three years of this programme. This investment is currently made up of HRA capital funding and external grant funding which is likely to increase as more funding becomes available from WG. The new build programme was developed by:

- Prudent financial management
- Maximising external funding opportunities, including Affordable Housing Grant and Innovative Housing Programme Funding
- Identifying a range of delivery vehicles including working with private sector development partners and the local housing associations to deliver more homes
- Following the four affordable housing action areas developed as part of the Affordable Homes Delivery Plan, linking wards geographically and culturally

The delivery of our new build programme begun in September 2019 with works starting on two sites (Garreglwyd in Pembrey and Dylan in Bynea) and creating 46 homes. Garreglwyd and Dylan (Phase 1) are now fully occupied.

Between January 2020 and March 2021 works began on a further seven sites, creating a further 99 homes, including:

| | |
|--------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Glanmor Terrace, Burry Port | This development will create 32 highly energy efficient homes that will lower fuel bills as well as carbon emissions. This development attracted £4.7m of Innovative Housing Programme Grant in 2019/20. |
| Gwynfryn, Ammanford | This development will create 28 homes, a mix of 2, 3 and 4-bedroom homes meeting local housing need. This development attracted £3m of Affordable Housing Grant in 2019/20 |
| Maespiode, Llandybie | This is a small development of 8 two-bedroom homes that will help meet housing need in the area |
| Market Street North, Llanelli Town Centre | This development will create 10 apartments in Llanelli Town Centre. It is part of a wider development to regenerate Llanelli Town Centre and also attracted Target Regeneration Investment Funding (TRI) to demolish the existing building and develop 4 commercial spaces on the ground floor. |
| YMCA Building, Llanelli Town Centre | This site is also part of a wider development to regenerate Llanelli Town Centre and also attracted Target Regeneration Investment Funding (TRI) for the development of new commercial spaces in this historic building. The development will create 8 new apartments in Llanelli Town Centre. |
| Coleshill Terrace, Llanelli | This development will create 8 highly energy efficient apartments that will help mitigate fuel poverty as well as reducing carbon emissions. This development forms part of our assisted living project that creates homes specialist accommodation |
| Heol Aman, Glanamau | This development also forms part of our assisted living project. This development will create 5 assisted living apartments |

Our new build programme is fully underway, 30 new homes have already been let and a further 8 new build developments are on site that will create a further 120 homes. Works are currently on-going on the development of a further 21 sites.

The Future- Creating a 10 Year Affordable Housing and Regeneration Master Plan

Following the success of the Affordable Homes Delivery Plan and the New Build Programme we plan to develop a new 10 Year Affordable Housing and Regeneration Master Plan by the autumn.

The plan will provide even more opportunities for investment and regeneration that will shape the construction industry and create local jobs and training prospects. Not only will the plan boost our supply of much needed social housing, it will also have a pivotal role in delivering the wider Council priorities to grow the local economy and recover from the economic devastation caused by Covid 19. Our approach and delivery will be based on expanding the innovative solutions listed above and by maximising every funding opportunity to support wider regeneration initiatives. This includes rural areas, town

centres and being part of and contributing to the Swansea Bay City Region Deal- Homes as Power Stations programme.

Theme 4 – Foundational Economy, Community Benefits and Procurement

As an Authority we fully understand the importance of this Plan and its role across the wider capital investment programme to stimulate, support and develop the foundational economy. As part of our COVID-19 economic recovery plans, we will be looking to further develop the Council's approach to procurement in order to ensure we maximise our contribution to local economic prosperity and enhance our focus on social value and community wealth. Our aim is that the different local foundational economy sectors benefit and thrive. It is therefore important that our investment plans:

- contribute to the immediate recovery from the Covid 19 pandemic
- are sustainable in future years as we continue to invest and maintain our homes
- enable local businesses and industries to develop, grow and lay down strong roots
- keep the pound local, benefiting our economy and contribute directly to the prosperity of our County and its residents
- create new jobs and training opportunities for local people

As we move forward with our recovery plans the CHS+ and Council new build programmes will provide sustained periods of trade and benefit local contractors and builders. This will create more jobs, training opportunities and other community benefits. Whilst local and national restrictions have made it difficult to work in tenants' homes, our new build schemes have been able to carry on at 'scale and pace'. Our future new build programmes will have greater focus on providing more homes in town centres and rural areas, having a direct impact on business and commerce in these areas.

The decarbonisation of our homes will also become a fundamental part of our future CHS+ programmes. Rolling this out across our entire housing stock will result in increased job opportunities and further training opportunities as we explore new ways of providing low carbon, energy efficient homes for our tenants. A significant proportion of the council housing stock is in rural market towns and in rural areas. Encouraging small to medium enterprises (SMEs) to participate in those areas will help with local employment and allow young people to stay in the community where they want to live.

Our procurement strategy aims to develop our programmes using local contractors and suppliers to stimulate the local economy. Where this is not possible initially, because of limitations on the supply and availability of local skills (e.g. homes built using Modern Methods of Construction (MMC)), we will learn from these projects and put measures in place (close the gaps) to ensure that the skills and work force needed is available locally. We will also influence this through the Regional Skills and Partnerships workstream.



- £333,011 of work carried out via the framework
- Every £1 spent, £1.58 was reinvested into the local economy
- 50% was spent on local businesses
- £31,888 were cash contributions or sponsorships
- £930 was for in kind donations (labour, goods and services)
- 4 new job created directly through our investment
- 135 weeks of training was provided
- 5 Apprenticeships started
- 2 work experience / internship opportunities
- 16 non-accredited training opportunities were completed

During construction, contractors will contribute to the wider local economy by increasing footfall into the town centre and spending money in rural market towns/ villages by accessing local amenities such as shops, supermarkets, restaurants and cafés. This increased footfall in town centres will help compensate for the reduced use of the town centre commerce during the pandemic as local offices remain empty.

It is however, extremely important that all contracts demonstrate good value for money and through the Regional Contractors and the Minor Works Framework we will challenge their costs and the principles of construction to make sure that we achieve this.

Procuring services whether through the framework or competitive tender must be equitable for us as the Council, the contractor and for our tenants. Ensuring that we have value for money is our upmost priority, but if we have the chance to support local suppliers through our investment programme, we will do so. The local supply chain will become even more important in the years to come as is helping smaller enterprises to competitively tender for contracts or join a framework. This will increase the quality and standard of workmanship, improve skills and lower cost without making it unprofitable for smaller companies.



Funding and Risk Management

Major Repairs Allowance

Every year we receive over £6 million from WG to support our capital investment. The grant comes with clear guidance on what it can and cannot be used for. The main condition is that it must be spent on property within the HRA. It cannot be used for revenue repairs or maintenance, demolition costs, repayment of borrowing etc. A full breakdown can be found in our MRA acceptance letter issued by Welsh Government.

The MRA makes a significant contribution towards achieving and maintaining the CHS. A reduction or ending the MRA could be detrimental to future investment plans.

Planning Assumptions

To help us plan our investments, we must make certain assumptions. Changes to our assumptions may mean re-visiting the objectives included in this plan.

INCOME

| | |
|--------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| Major Repairs Allowance (MRA) <i>i.e. the amount of capital funding we get from the Welsh Government</i> | £6.2m each year. This is on the basis that we receive an average £682 for each home. |
| Rent increase 2020/21 | 1.5% average (with a maximum progression of £1 per household) |
| Future rent increase levels <i>Based on Welsh Government Policy</i> | Consumer Price Index plus 1% from 2021/22 for 5 financial years |
| Borrowing and direct revenue financing (DRF) | Borrowing £51m and utilising £32m DRF over next 3 years to Maintain the CHS+ And deliver our Affordable Homes ambitions. |

OTHER

| | |
|------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| Expenditure/income inflation | Employees' pay at 2.75% for 2021/22 as per the council fund, general inflation at 2% |
| Right to Buy receipts <i>i.e. Money we get from tenants' buying their home</i> | No receipts from 1 st April 2015 following suspension of Right to Buy |
| Balances on the revenue account <i>i.e. the amount of money we need to keep in reserve</i> | Minimum of £4.5m (based on £150 per property) |

SPENDING

| | | |
|-----------------------------------------------------------------------------------|----------------------------------------------------------------------|-----------------------------------------------|
| Assumed Borrowing costs <i>i.e. the amount it costs to borrow money</i> | Cost of existing and new debt: 2021/22: 3.93% And future years | Cost of exiting HRAS: Average of 4.57% |
| Provision for Bad debt <i>i.e. debt that we will be unable to recover</i> | 2021/22: £594k 2022/23: £648K 2023/24: £666K | |

| CAPITAL SPENDING TO: - | Budget 2021/22 | Budget 2022/23 | Budget 2023/24 |
|-------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|
| | (£000s) | (£000s) | (£000s) |
| Maintain the standard: | | | |
| All Internal works | 3,592 | 3,500 | 3,400 |
| All External Works | 4,000 | 4,000 | 4,000 |
| Voids and Major Works to homes | 5,250 | 3,000 | 3,000 |
| Structural works - Estates and boundary walls (inc. identified structural works) | 600 | 1,300 | 1,521 |
| Decants | 150 | 150 | 150 |
| Support Tenant and Residents: | | | |
| Sheltered Scheme Investment | 1,294 | 664 | 650 |
| Assisted Living Projects | 949 | 1,025 | 500 |
| Adaptations | 1,500 | 1,500 | 1,000 |
| Environmental works | 380 | 380 | 380 |
| Provide more affordable homes: | | | |
| Housing Development Programme | 17,793 | 18,840 | 12,850 |
| Decarbonisation: | | | |
| Works to deliver decarbonisation | 200 | 1,380 | 1,500 |
| Support the delivery of CHS+: | | | |
| Programme management | 656 | 669 | 682 |
| Stock condition information | 240 | 240 | 240 |
| Risk Reduction Measures | 845 | 557 | 557 |
| Sewerage treatment works & associated costs | 184 | 220 | 160 |
| TOTAL | 37,633 | 37,425 | 30,590 |

| CAPITAL FUNDING FROM: - | Budget 2021/22 | Budget 2022/23 | Budget 2023/24 |
|--------------------------------------|---------------------------|---------------------------|---------------------------|
| | (£000s) | (£000s) | (£000s) |
| Welsh Government Grant - MRA | 6,228 | 6,228 | 6,228 |
| Welsh Government Grant - IHP & other | 1,600 | 1,700 | 1,700 |
| Direct Revenue Financing | 11,333 | 9,882 | 10,347 |
| External Borrowing | 18,472 | 19,615 | 12,315 |
| TOTAL | 37,633 | 37,425 | 30,590 |

| REVENUE SPENDING TO: | Budget 2021/22 | Budget 2022/23 | Budget 2023/24 |
|-----------------------------------------|---------------------------|---------------------------|---------------------------|
| | (£000s) | (£000s) | (£000s) |
| Repair and maintain homes | 11,833 | 11,890 | 12,149 |
| Supervision and management | 10,458 | 10,693 | 10,986 |
| Support services e.g. legal and finance | 1,714 | 1,749 | 1,784 |
| Provision for Bad debts | 594 | 648 | 666 |
| Direct Revenue financing | 11,333 | 9,882 | 10,347 |
| Capital charges | 15,068 | 15,984 | 16,694 |
| TOTAL | 51,000 | 50,846 | 52,627 |

| REVENUE FUNDING FROM: | Budget 2021/22 | Budget 2022/23 | Budget 2023/24 |
|--------------------------------------------------------------|-------------------|-------------------|-------------------|
| | (£000s) | (£000s) | (£000s) |
| Tenant rents | 42,025 | 44,473 | 46,138 |
| Service charges | 816 | 837 | 863 |
| Interest received | 8 | 5 | 3 |
| Housing Finance Grant 2 | 246 | 246 | 246 |
| Water rates commission | 315 | 319 | 323 |
| Grants / Other | 1,136 | 1,150 | 1,164 |
| TOTAL | 44,545 | 47,030 | 48,737 |
| Difference between 'Revenue Funding' and 'Revenue Spending'* | -6,456 | -3,816 | -3,889 |

| HRA END OF YEAR POSITION: | Budget 2021/22 | Budget 2022/23 | Budget 2023/24 |
|----------------------------------------|-------------------|-------------------|-------------------|
| | (£000s) | (£000s) | (£000s) |
| Balance brought forward from last year | 18,624 | 12,168 | 8,353 |
| HRA budgeted difference * | -6,456 | -3,816 | -3,889 |
| BALANCE CARRIED FOWARD | 12,168 | 8,353 | 4,464 |

*N.B. + is a surplus in revenue funding over spending and – is a deficit/ shortfall in revenue funding over spending

Risk Management

Each year, as part of the HRA business planning process, we identify, assess and prioritise potential risks and consider the likelihood and impact of each. This exercise is carried out by each service delivery area. Once this has been done, we identify ways in which we can reduce or manage the potential risk and impact. These are recorded corporately and monitored regularly.

The greatest risks identified in delivering this plan are:

- Maintaining up to date asset information about our stock;
- Uncertainty of the impact of market conditions about inflation, pricing and availability of workforce (Covid 19 and Brexit), to inform the 30-year cost certainty exercise
- The impact of balancing investment in maintaining the existing standard, introducing new measures to support decarbonisation and continuing to deliver our ambitious housing and regeneration development programme.

All risks are monitored by the CHS+ Working Group.

Compliance, Verification and Monitoring

Compliance and Acceptable Fails

Recording compliance and acceptable fails is not a simple collection of condition information for things like kitchens, bathrooms, electrics and so on. It is a combination of occupancy and property condition information. Surveying of homes, collating of information, how we manage our data, and the ability to report 100% accurate information, are all data-hungry activities.

An acceptable failure occurs when an individual component e.g. a kitchen or bathroom, has not been completed for one or more of the following reasons:

- Cost of remedy
- Timing of remedy
- Resident's choice
- Physical constraint

The details of our acceptable fails and compliance are set out in Appendix D, and our full CHS+ compliance document is set out in Appendix E.

Energy Efficiency

We have had several different programmes running to improve the energy efficiency of homes. These programmes have helped save tenants money on their heating costs and improve the SAP rating of our homes. The average SAP across our stock is 65 out of 100 which meets the current requirements of the WHQS. The new WHQS is likely to require our housing stock to reach a SAP rating of 92.

Independent Verification

We believe that we report compliance accurately in achieving and maintaining the CHS+, and we will continue to do so. We will also back this up with further verification by:

- Demonstrating compliance by ensuring there is a clear separation of duties between CCC staff reporting compliance and those staff responsible for delivering the CHS+
- Using internal staff in conjunction with external support, where necessary to undertake desktop reviews
- Commencing a sample programme of stock condition visits every year
- Asking tenants how they would like to be part of the process of verification
- Continuing to use a range of methods to assess compliance. Some data is already independently collected, e.g. boiler inspections, EPCs and electrical tests
- Providing Home Information packs for all new tenants, informing them of boiler inspections, asbestos advice, Energy Performance Certificates, electrical tests and when any outstanding CHS+ work will be carried out.

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Carmarthenshire Homes Standard Plus (CHS+)

Business Plan - Appendices A-D

March 2021



Contents

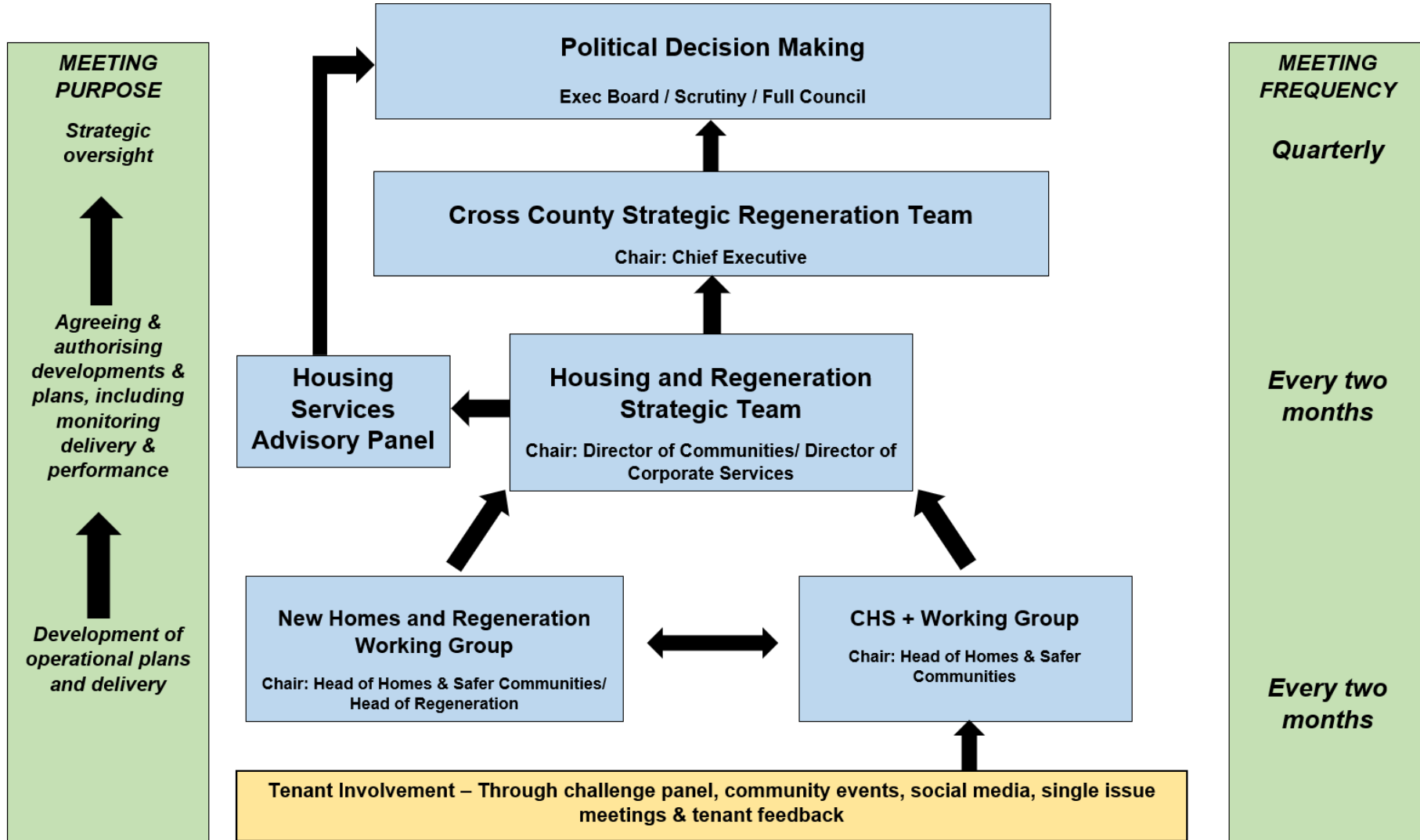
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|----------------------------------------------------------------------------|----|
| Appendix A: Well-being Priorities & Governance Structure..... | 2 |
| Appendix B: Stock, Tenant and Housing Choice Register Profile..... | 7 |
| Appendix C: How Happy Tenants are with the Services we Provide..... | 10 |
| Appendix D: Acceptable Fails..... | 12 |

Appendix A: Well-being Priorities & Governance Structure

| | |
|----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>A more prosperous Wales</p> | <p>We will focus on:</p> <ul style="list-style-type: none"> • Ensuring long-term economic and social benefits for Carmarthenshire through the Swansea Bay City Region and future European and external funding avenues. <p>We are committed to:</p> <ul style="list-style-type: none"> • Contributing to the social, economic and environmental well-being of the wider community |
| <p>1</p> | |
| <p>A resilient Wales</p> | <ul style="list-style-type: none"> • Asking tenderers to deliver community benefits in our tendering activities through the delivery of the contracts or frameworks awarded |
| <p>2</p> | <ul style="list-style-type: none"> • Maximising the value for every pound we spend, applying a community benefits approach to any tender valued over £1million; and • Capturing and recording community benefits utilising WG’s community benefits measurement tool. |
| <p>A healthier Wales</p> | <p>We will focus on:</p> <ul style="list-style-type: none"> • Increasing the availability of rented and affordable homes to support the needs of local people by building new homes, bringing empty homes back into use and ensuring an allocation of affordable homes on new developments • Mitigating the local impacts of welfare reform by supporting affected residents through the changes • Providing homes better suited to tenants needs by investing in adapting homes and understanding the future investment needs for our sheltered housing stock. |
| <p>3</p> | |
| <p>A more equal Wales</p> | <p>We will focus on:</p> <ul style="list-style-type: none"> • Reducing anti-social behaviour by working in partnership with other agencies and communities to tackle local problems. |
| <p>4</p> | <ul style="list-style-type: none"> • We want to get better by engaging as widely as possible and maximising opportunities to help build stronger communities. |
| <p>A Wales of cohesive communities</p> | <p>We believe we should:</p> <ul style="list-style-type: none"> • Give our tenants the opportunity to influence decisions about their homes, the area they live and ensure the services they receive achieve value for money. Our vision is: - <p style="text-align: center;"><i>“To make it easy and inviting for tenants to get involved in shaping strategic decisions and improve services through meaningful involvement by ensuring residents have the relevant skills”.</i></p> |
| <p>5</p> | |
| <p>A Wales of vibrant culture and thriving Welsh language</p> | <p>We will focus on what our tenants are telling us:</p> <ul style="list-style-type: none"> • During the summer months we undertook a tenant satisfaction survey. In total, 2,087 tenants took part in the survey. This represented a 29% response rate overall. 82 surveys were completed in Welsh (4%). • We will carry out an in-depth analyse of results to get a better understanding of the differences in satisfaction rates by age, by ward and property type; and revamp our approach to the way we listen and act on tenant’s views. |
| <p>6</p> | |
| <p>responsible Wales</p> | <p>We will ensure that:</p> <ul style="list-style-type: none"> • Our new build activities and retrofits of renewable energy technology to our tenants’ homes are cost effective and meet our ambitions and obligations related to climate emergency (in particular its commitment to becoming a net zero carbon local authority by 2030) • We meet our ambitions to save tenants money on their energy costs, support the vulnerable and stimulate a sustainable local economy. |
| <p>7</p> | |

Governance Structure

All actions in this Plan will be monitored on a bi-monthly basis by the Housing and Regeneration Strategic Team. This group provides strategic direction and corporate leadership to ensure appropriate progression on the initiatives included.

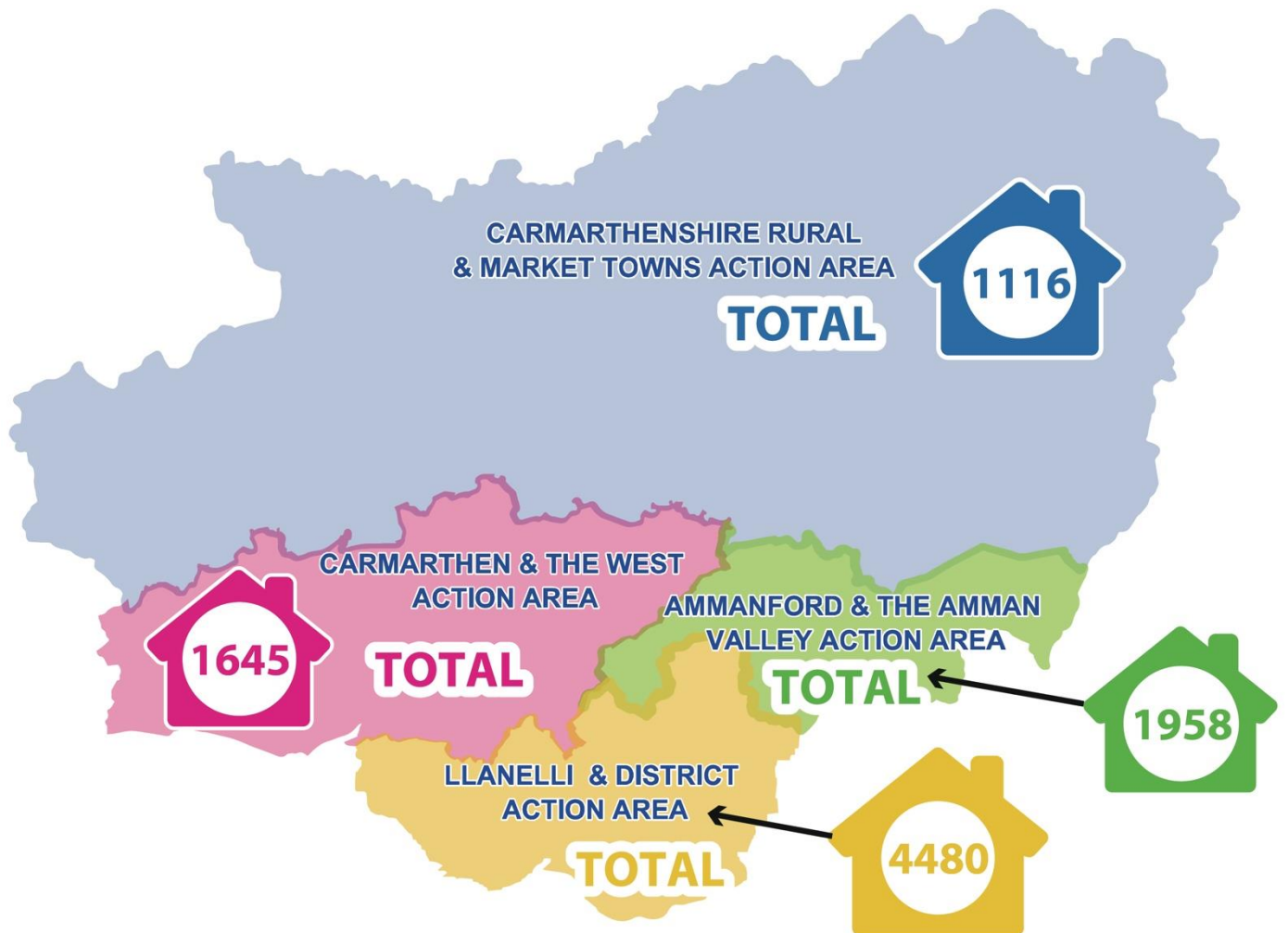


Appendix B: Stock, Tenant and Housing Choice Register Profile

Stock Make Up

Carmarthenshire County Council's HRA stock (as set out below) comprises 9,199 homes, including 519 sheltered homes, and an additional 220 leasehold homes.

The housing stock comprises 5,036 houses and 2,183 bungalows, with the remainder made up of 1,980 flats (including sheltered), bedsits and maisonettes. The majority of the stock is 2- and 3-bedroom homes.

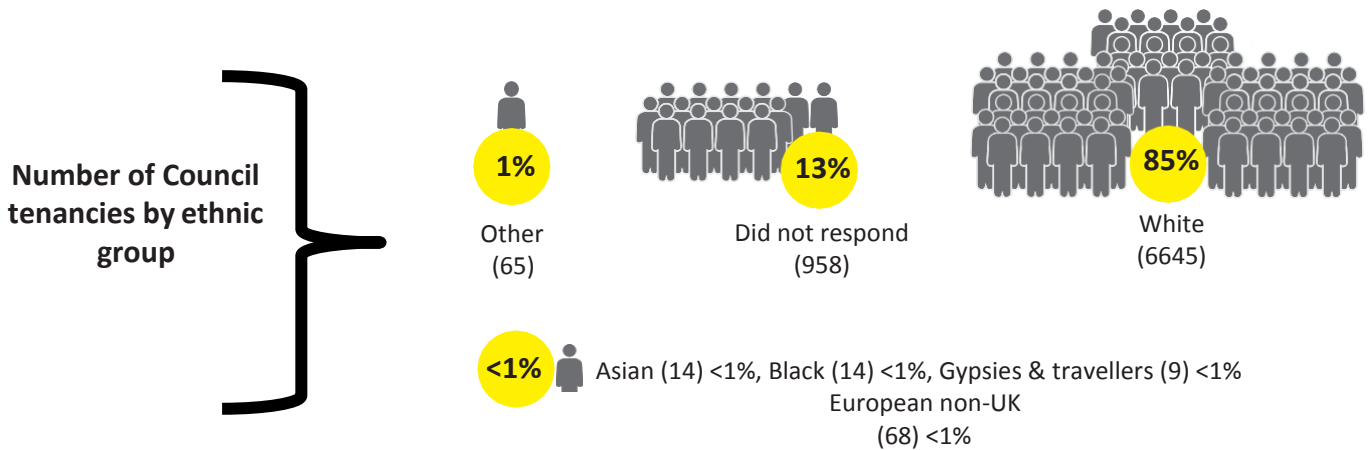
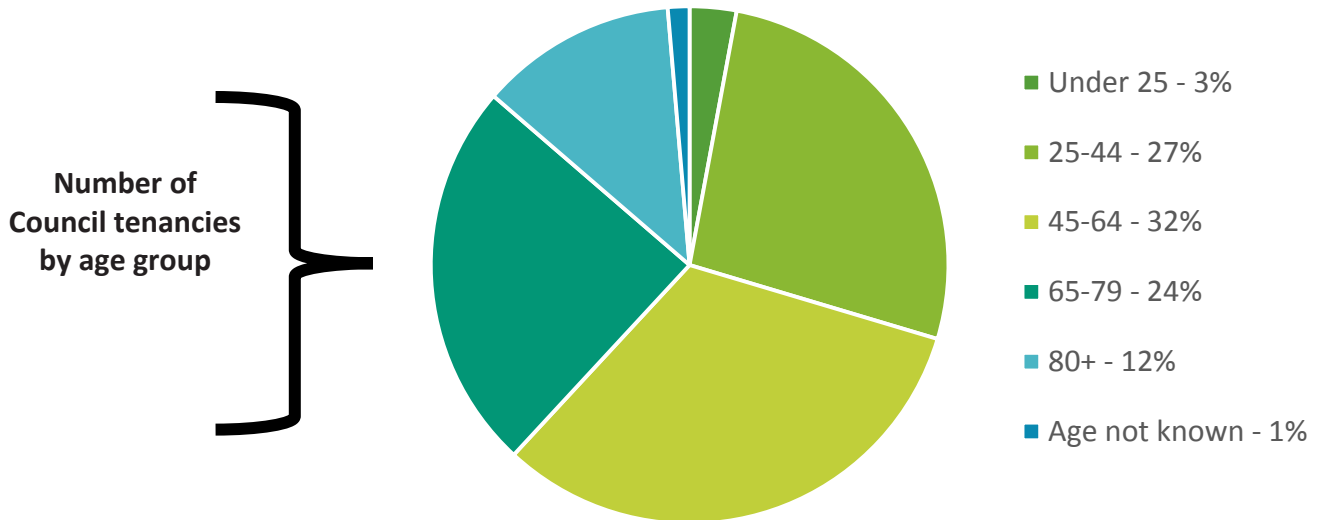


| Property Type | Carmarthenshire Rural & MKT Town | Carmarthen & The West | Ammanford & the Amman Valley | Llanelli & District |
|-----------------------|----------------------------------|-----------------------|------------------------------|---------------------|
| Bedsit | 0 | 19 | 0 | 3 |
| Bungalow | 540 | 497 | 502 | 644 |
| Flats (Inc Sheltered) | 182 | 330 | 509 | 897 |
| House | 394 | 781 | 946 | 2915 |
| Maisonette | 0 | 18 | 1 | 21 |

Tenant Profile

We know that 12% of our lead tenants are aged 80 or over and a further 24% are aged 65 to 79. As a result, 36% of our lead tenants are 65 or above. Only 3% of our lead tenants are under 25, the remaining 61% are aged 25 to 65.

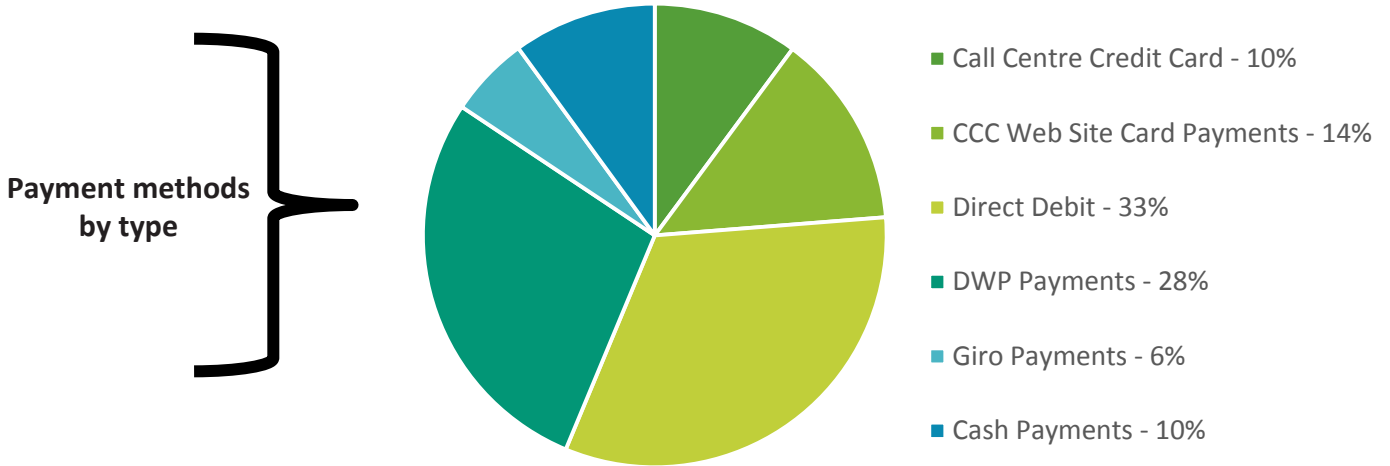
We know that 85% of our lead tenants are white British. A further 13% did not provide information about their ethnic group.



Universal Credit Tenant Payment Profile

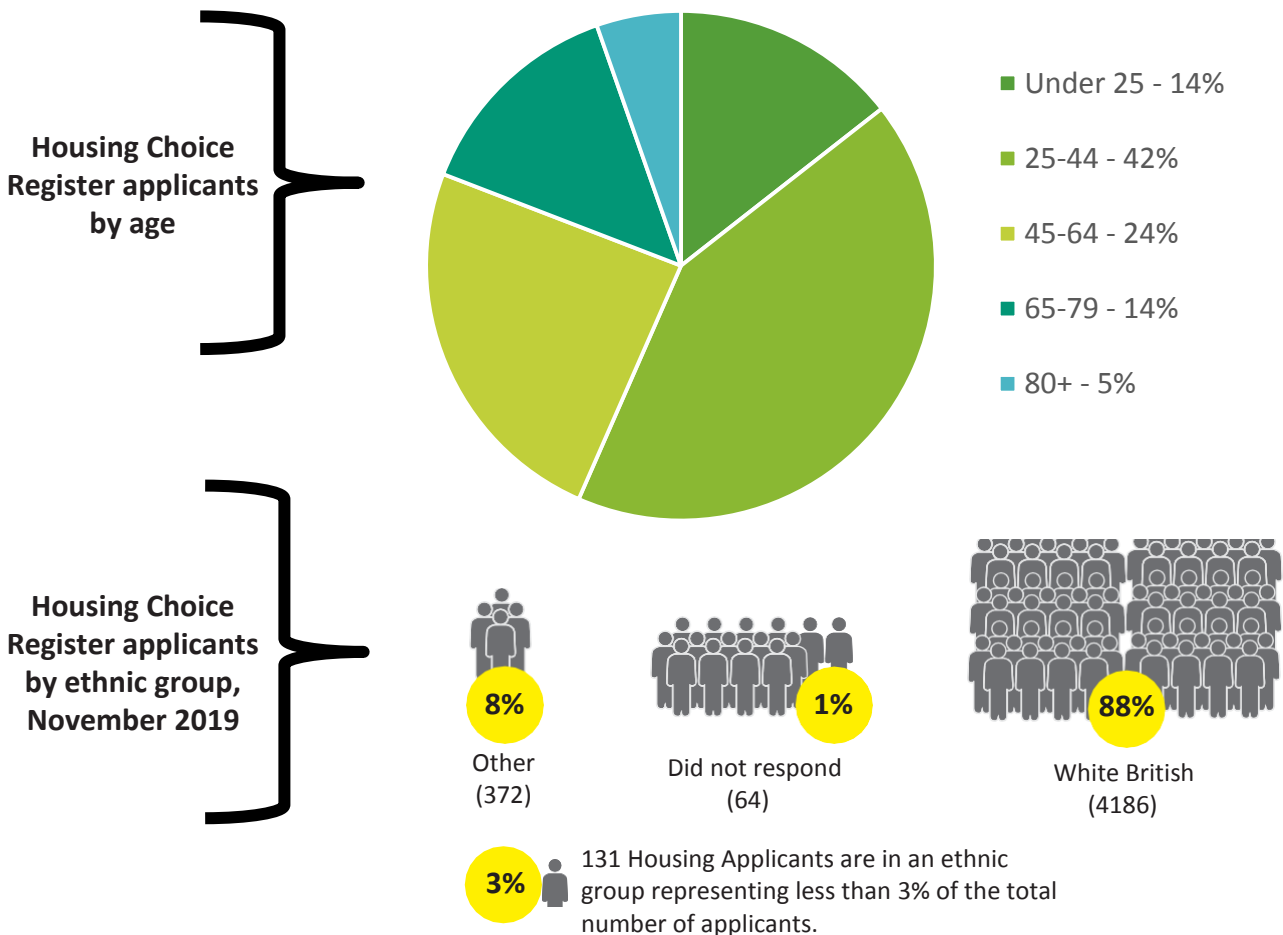
For tenants currently claiming Universal Credit, we know that 33% are paying their rent by direct debit. A further 16% are receiving Universal Credit Payments direct to CCC.

Tenant Payment methods

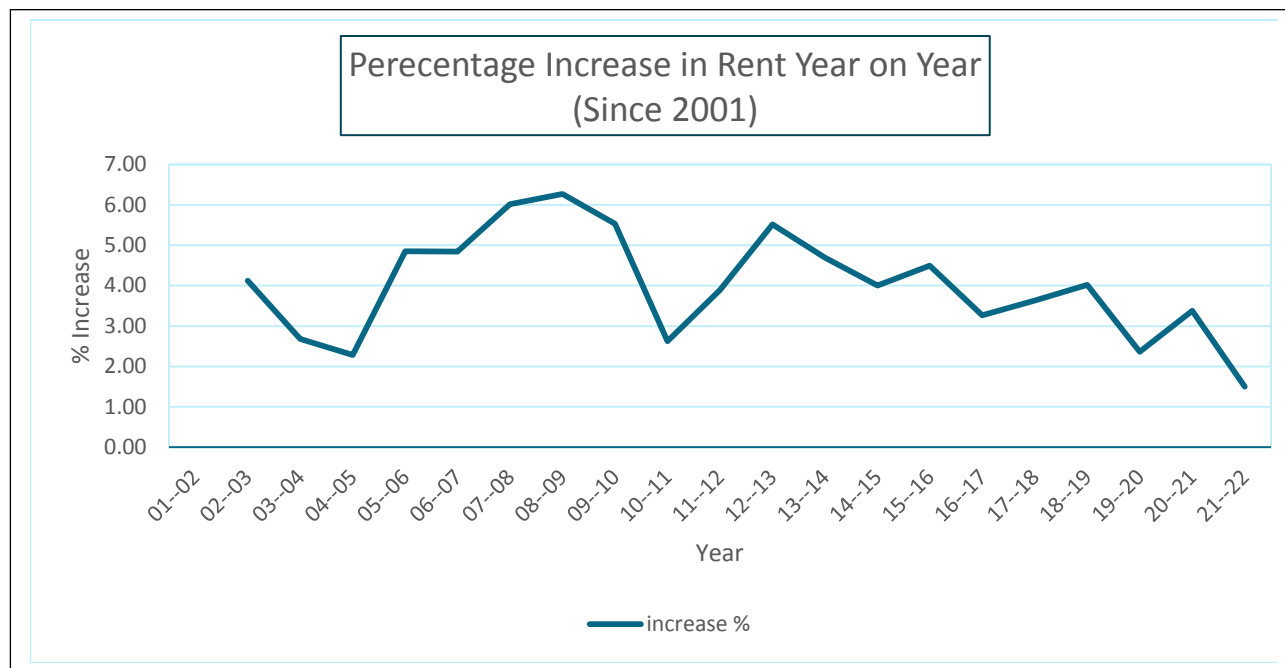


Housing Choice Applicants

We know that 42% of our lead applicants are aged 25 to 44 with a further 14% aged under 25. 5% are aged 80+ and the remaining 39% are aged 45 to 79. We know that 88% of applicants are white British and a further 1% of our lead applicants did not provide information about their ethnic group.



Rent Increase Profile (Since 2001)



Appendix C: How Happy Tenants are with the Services we Provide

During 2019 we have continued to engage with tenants and other stakeholders in a number of ways. We have recently received feedback from a STAR Resident Satisfaction Survey that provided us with an overall summary for how satisfied tenants are with the overall services we provide as a Council.

The results are provided below:



Neighbourhood Services

85%

Satisfied with neighbourhood as a place to live

66%

Satisfied with the grounds maintenance service

Communication

58%

Satisfied with the way the Council deals with ASB

Rural areas such as Cynwyl Elfed, St Ishmael and Gorslas has almost unanimous satisfaction

Satisfaction was significantly lower in urban areas of North and West Carmarthen, Eastern Llanelli and Ammanford

Ground maintenance satisfaction was on par with other landlords

Dealing with ASB was a secondary key driver of satisfaction

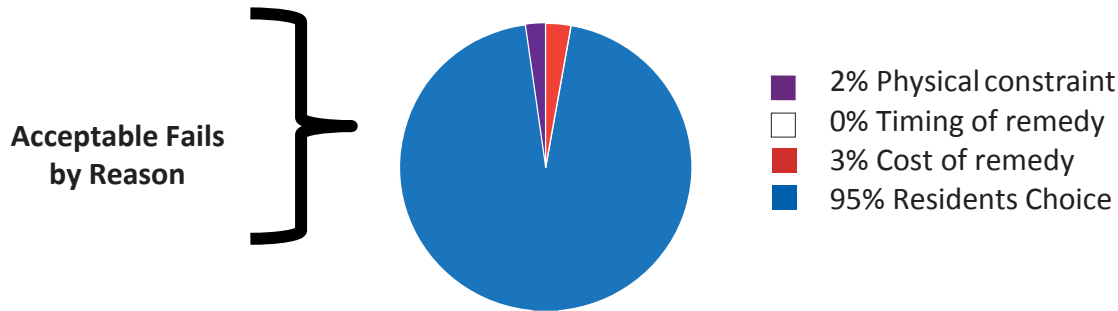
Satisfaction was lowest for 35-49-year olds

Some correlation between ASB satisfaction and rating for the neighbourhood overall

Appendix D: Acceptable Fails

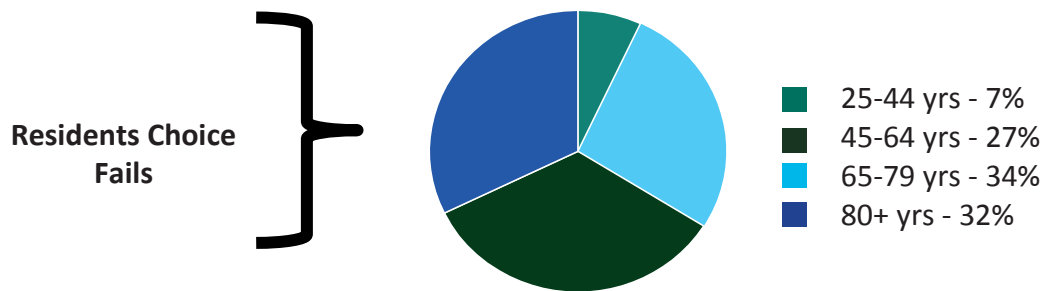
The Welsh Government Outlines ‘acceptable fails’ as a home which meets the standard but has not had all works carried out to make it full compliant. There are different reasons for why these acceptable fails would occur.

Some tenants have chosen not to have the work done (Residents’ choice) because they were happy with their homes, have made their own improvements or some, particularly older tenants, do not want the disruption. This is, by far, the main reason why homes do not currently meet the standard.



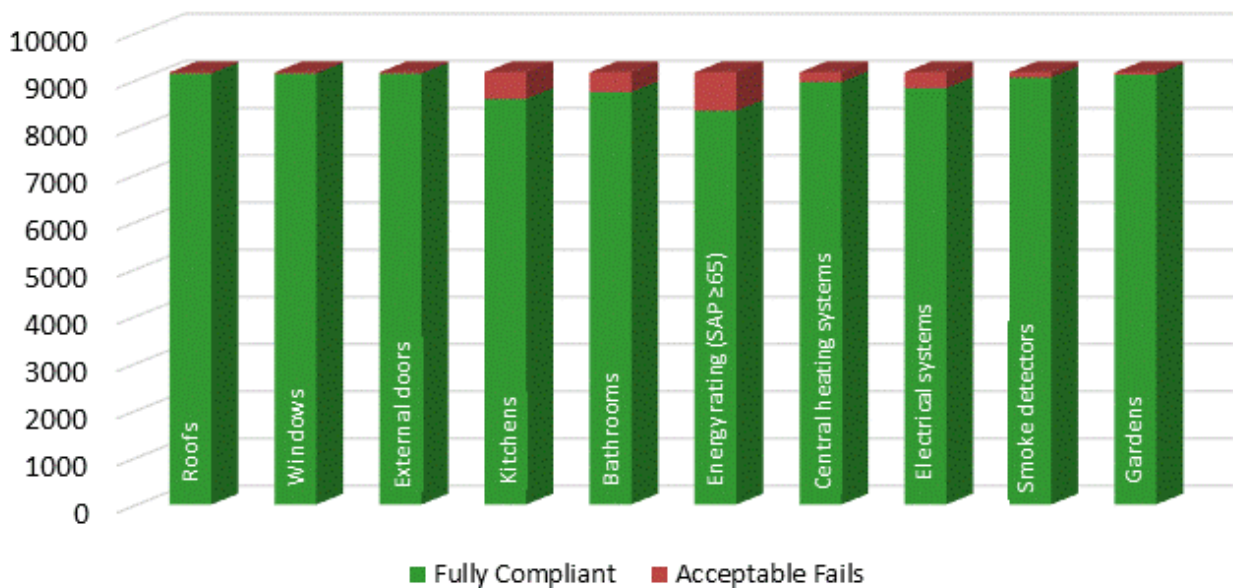
We know that 95% of our acceptable fails are as a result of residents’ choice. The remaining 5% being the cost of the remedy or physical constraints.

We also know that 32% of the residents who chose not to have the CHS+ works completed are aged 80 or over and a further 34% are between the age of 65 and 79.



WHQS Compliance

The following tables set out our achievement of meeting the CHS+ in 2015 by components, together with the annual programme to maintain compliance of the CHS+.



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Achieving and Maintaining the Carmarthenshire Homes' Standard Plus

Appendix E – CHS+ Compliance Policy

March 2021



Contents

| | |
|------------------------------------------------------------|---|
| 1. The Purpose..... | 2 |
| 2. The Context..... | 2 |
| 3. Policy Statement..... | 2 |
| 4. Tenants Views..... | 3 |
| 5. CHS+ Progress & Reporting..... | 4 |
| 6. Data Collection, Storage and Updating..... | 5 |
| 7. Current Compliance Position..... | 5 |
| 8. Interpretation and Recording of 'Acceptable Fails'..... | 6 |
| 9. Risk Reduction Compliance..... | 6 |
| 10. Independent Verification..... | 7 |
| 11. Annual Financial Statement..... | 7 |
| 12. Recording Community Benefits..... | 7 |

1. The purpose....

- 1.1. The purpose of this document is to confirm our approach to achieving and maintaining (and further improving) the Carmarthenshire Homes' Standard (CHS). It takes account of the guidance produced by the Welsh Government in 2015 in terms of compliance and verification.

2. The context....

- 2.1. Carmarthenshire has been committed to achieving the CHS by providing homes for council tenants that are modern, safe, fuel efficient, situated in well maintained neighbourhoods and are well managed.
- 2.2. The CHS is an amended version of the Welsh Housing Quality Standard that has been defined by the tenants themselves. In 2006, the Council started its ambitious programme to achieve the CHS by the end of 2015.
- 2.3. We are pleased to say that we have delivered this programme, on time, to homes where tenants have agreed to have the work carried out. Even though these programmes have been delivered, this does not mean the end of the CHS. There remains much more to do.
- 2.4. During 2015, we introduced the concept of the Carmarthenshire Homes Standard Plus (CHS+), building on the success of the CHS and extending to ensure we maintain and improve on what has been achieved.
- 2.5. We have acknowledged the importance of strategic asset management in providing the foundation for our investment plans, as well as the central role of supporting tenants and residents in everything we do, is critical to the delivery of the plan. The 2021/24 business plan covers four key themes that have been identified in terms of future investment. These are:

THEME 1 - Supporting tenants and residents

THEME 2 - Investing in our Homes' and the Environment

THEME 3 - Providing more homes

THEME 4 – Foundational Economy, Community Benefits and Procurement

3. Policy Statement....

- 3.1. In 2015 we achieved the CHS+ to homes where tenants have agreed to have work completed - well before WG's target of December 2020. This is in line with our agreed assumptions that the standard of our homes will be to the CHS+; and replacement programmes will be based on condition, not time.

3.2. Tenants tell us that getting repairs done on time and maintaining homes to a good standard is important to them. Maintaining the standard is a statutory duty, and the Council has made a commitment to achieve and maintain the CHS, which states that all homes will be:

- in a good state of repair
- free from damp
- free from significant condensation
- structurally stable
- in safe and attractive environments
- suitable for the household
- managed to the CHS+

4. Tenants Views...

4.1. The commitment and support of our tenants’ and Members’ continues to be important to us to ensure that we maintain and improve on the CHS+ in the future

4.2. Tenant and community engagement have always underpinned the delivery of the CHS+, but we want to do more. We want to get better by engaging as widely as possible and maximising opportunities to help build stronger communities.

4.3. We also believe we should give our tenants the opportunity to influence decisions about their homes, the area they live and ensure the services they receive achieve value for money.

4.4. A recent tenant satisfaction survey showed the following:

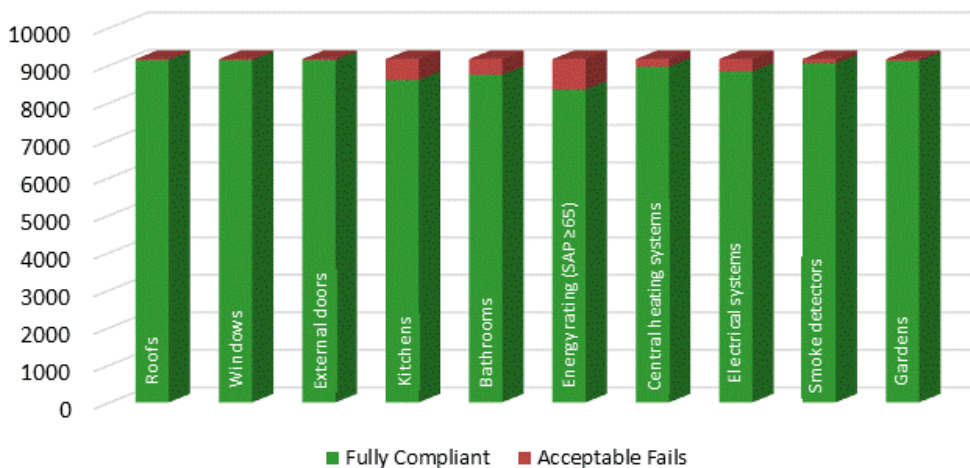
| Tenant Satisfaction across the housing sector in Wales ¹ | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------------|-------------------|------------|
| 2,087 tenants took part in the survey- 29% response rate overall. A quarter of the total number of responses was collected online (513), and 82 surveys were completed in Welsh (4%) | | | | |
| | Housing Assoc. | Voluntary Transfer | Retained Councils | CCC |
| service | 90% | 83% | 78% | 82% |
| repairs and maintenance | 81% | 78% | 71% | 75% |
| listening and acting on tenants’ views | 76% | 73% | 61% | 64% |

4.5. We will evaluate our approach to the way we listen and act on tenant’s views and try to understand the reasons for differences in the satisfaction rates. This process will be repeated time and time again, so that we continue to improve the service in line with tenants’ expectations.

5. CHS+ Progress and Reporting...

5.1. As of 31st March 2020, the Council was fully WHQS Compliant having met the standard during 2015 utilising a whole house delivery approach. Some of our housing stock does not meet the CHS+ standards and the main reason was due to resident's choice (95%). A small number of properties (5%) were not improved because of physical constraints or the cost of remedy.

5.2. The following table sets out our achievement of meeting the CHS+ in 2015 by components, together with the annual programme to maintain compliance of the CHS+.



5.3. Tenant refusals will be improved by having a rescheduling programme which targets properties when they either become void or whereby an existing tenant who previously refused the works decides to have the work completed.

•

5.4. A small number of properties have fallen out of compliance due to the 'Cost of Remedy' of repairs. An options appraisal will be done on these properties and the Most Satisfactory Course of Action (MSCA) and Net Present Value (NPV) considered.

5.5. Future work programmes will be considered in line with the life cycles of components previously upgraded through the CHS+. However, we will be developing a further programme for the following:

- Continuing with our roofing & rendering programme
- Boiler replacements and servicing
- Maintaining the CHS+
- Developing our decarbonisation strategy (SAP 92+)
- Improving 'our offer' to older people
- Building more homes through a new affordable Homes Delivery Plan

5.6. We have a robust Governance structure in place which can be found in the Business Plan (Appendix A-D). We report regularly to local members, scrutiny committees, full Council and the Housing Services Advisory Panel (made up of tenants, local members and Council Officers). Progress, good news stories and information is provided to tenants in a quarterly 'Tenant 2 Tenant' newsletter/ magazine and we often engage with TPAS Cymru.

6. Data Collection, Storage and Updating ...

- 6.1. Before implementing the CHS an internal asset management database was developed to produce the programme of works. This was populated through an 80% stock condition survey and information received from major works programmes at the time. The remaining property data was modelled giving a high level of accuracy to achieve the CHS.
- 6.2. We believe that managing housing assets goes beyond just investing in good repair and improvements. Asset management is also about reviewing and potentially changing the asset base to end up with the right accommodation in the right location, supported by excellent, flexible services for our tenants. It must consider quality and value for money, particularly the whole life of a home and how running costs will affect tenants.
- 6.3. By applying an effective asset management strategy to our 9,000 plus homes, it will also enable us to meet our legal requirement of maintaining the CHS+ in the future.
- 6.4. We fully recognise that in order to achieve the above we must ensure that:
 - The right structures, skills, resources, and capacity are in place and are regularly reviewed
 - Robust stock condition information, data and analysis is in place to drive investment
 - Our data is further enhanced and regularly validated by feedback from all programmed and cyclical repairs, and maintenance activities
 - We complete our cost certainty exercise for our overarching 30-year financial plan
- 6.5. We use two software systems for CHS+ data purposes. TOTALmobile, is used for job ordering of programmed works, contractor payment and store completion dates. We use the data to forecast future investment requirements as well as our overall 30-year business plan. Also, we use our Housing Management System (OHMS) to collate and store stock compliancy and other asset data such as adaptations. Both systems are legacy systems and we are currently in the process of reviewing them both and possibly procure two other systems that will complement each other. This will improve functionality and facilitate more efficient analysis and scenario modelling to inform future investment programmes.

7. Current Compliance Position...

- 7.1. Annually, Carmarthenshire County Council completes a WHQS return for the Welsh Government which indicates the CHS+ status of the stock at the end of each financial year. Subject to acceptable fails, Carmarthenshire is 100% WHQS compliant.
- 7.2. The table below indicates the most up to date stock compliance status:

| CCC CHS+ Status | Total Stock (March 2020) | Total Stock % |
|------------------------|--------------------------|---------------|
| Assets | 9,130 | - |
| Total Fully Compliant | 8171 | 89.5 |
| Total Acceptable Fails | 959 | 10.5 |

Our SAP data is a combination of cloned data for similar properties or archetypes and surveyed data. We are currently reviewing this data as part of a Research programme with Cardiff University's Welsh School of Architecture

8. Interpretation and current recording of 'Acceptable Fails'...

- 8.1. We will assess elements of the CHS+ as pass, fail or not applicable. The Council accepts four main reasons for an acceptable fail and follows Welsh Government guidance:

| | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| In Line with Welsh Government Guidance, certain aspects for categorising an 'acceptable fail' are open to officer interpretation and therefore each case is reviewed by the responsible officer who will then decide if a property fails to meet the criteria | |
| Tenants' choice or refusal | Where a tenant chooses or refuses works that prevents the council from achieving CHS+ this is recorded as an acceptable fail. All such acceptable fails are reviewed and/ or rescheduled. The asset will be fully refurbished to the CHS+ standard at the next available opportunity (void works or through tenants' change of mind). Tenants do not have a choice whether or not to have smoke or carbon monoxide detectors installed in their homes or to have their boilers serviced. |
| Physical Constraint | Physical constraint only accounts for a small percentage (2%) of our acceptable fails whilst this doesn't present a significant problem at this stage it could prevent us from maintaining the standard in future. These properties are clearly identified and measures have been put in place to mitigate this at the earliest possible opportunity. |
| Timing of Remedy | Although this currently does not present a problem for the council, we may in the future defer works to ensure our investment programmes remain efficient, we may also consider combining works to reduce disruption levels for our tenants. |
| Cost of Remedy | Future investment to sustain the standard will be based on an assessment of the building(s) and whether it is lettable. Consideration will be given to future lifecycle costs to maintain CHS+ compliance. Where it is uneconomical to repair, we will carry out an MSCA assessment to determine its long-term viability. |

9. Risk Reduction Measures

- 9.1. We will continue to respond to changes in legislation, regulations or other statutory guidance that will make our tenants homes safer. Ensuring that our tenants are safe and healthy within their homes and the environments that they live in is an utmost priority for the Council and we will adopt new, better standards in timely manner. Risk reduction measures that we have recently put in place are:

- Approach to Fire Safety management

- Radon Testing Programme

10. Independent Verification....

10.1. We believe that we report compliance accurately in achieving and maintaining the CHS+, and we will continue to do so.

10.2. We will also back this up with further verification by:

- Demonstrate a clear separation of duties between those reporting compliances and those delivering the CHS+
- Using internal staff in conjunction with external support to undertake desktop reviews
- Commencing a sample programme of stock condition visits every year
- Asking tenants how they would like to be part of the process of verification
- Use a range of methods to assess compliance including independent collection of data
- Complying with internal and external audit requirements

11. Annual Financial Statement....

11.1. Annually the Council reviews the Housing Revenue Account (HRA) Business Plan which sets out the investment needed to maintain the CHS+ investment programmes. The Council has a robust 30-year business plan in place and since April 2015 has become self-financing having exited the Housing Revenue Account Subsidy System (HRAS).

11.2. Our capital investment programme is supported by funding from the Welsh Governments Major Repairs Allowance (MRA), contributions from revenue, capital receipts as well as prudential borrowing. All of these income streams are used to facilitate the capital investment required to sustain our stock as part of our 30-year business plan.

11.3. We will also pursue, where possible, other funding streams and grants to maximise our income that will support and complement the work programmes and/ or services outlined in the Business Plan.

12. Recording Community Benefits....

12.1. In light of the Pandemic, the Council is committed to stimulating our foundational economy through our housing investment programme and how this will benefit local communities to recover.

12.2. Where possible, we will use local contractors from the South West Wales Regional Contract Framework (SWWRF). Not only will this provide value for money, as part of the framework agreement our contractors will provide:

- Employment including apprenticeship schemes
- Training
- Working with local school and colleges

- Non-core community benefits including regeneration schemes

12.3. We are also committed to developing the skills, training and job opportunities within the Council Services. This includes providing apprenticeships and graduate trainee programmes through Coleg Sir Gar and University of Wales Trinity Saint David.

12.4. We will measure all contracts awarded through CHS+ programme against the Value Wales Measurement Toolkit (or similar).

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Carmarthenshire County Council

Equalities Impact Assessment

| | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| Department: Communities Department | Completed by (lead): Gareth Williams | Date of initial assessment: January 2021 Revision Dates: |
| Area to be assessed: (i.e. name of policy, function, procedure, practice or a financial decision) | Carmarthenshire Homes Standard PLUS (CHS+) Business Plan 2021/2024 | |
| Is this existing or new function/policy, procedure, practice or decision? | New delivery plan to explain the vision and detail of the Carmarthenshire Homes Standard Plus over the next three years, and what it means for tenants. To confirm the financial profile, based on current assumptions, for the delivery of the CHS+ over the next three years. The Plan enables us to submit the annual application to Welsh Government (WG) for Major Repairs Allowance (MRA) for 2021/22, equating to £6.2m | |
| What evidence has been used to inform the assessment and policy? (please list only) | | |
| <ul style="list-style-type: none"> • Tenant Profile • Housing Register Applicant Profile – Canfod Cartref • Universal Credit Tenant Payment Profile • Resident Choice acceptable fail Profile • Details of our Housing Assets <p>Analysis of the delivery programmes of repair, maintenance and improvement, as well as potential redevelopment of some of the most uneconomic stock. Set in the context of maintaining 100% compliance against WG's, Welsh Housing Quality Standard (WHQS), which we will continue to do through the CHS+ Latest stock condition information</p> | | |

- Updated financial information
- Welsh Government Guidance
- STAR Tenant Satisfaction Survey June-July 2019

| | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|
| <p>1. Describe the aims, objectives or purpose of the proposed function/policy, practice, procedure or decision and who is intended to benefit.</p> | <p>This equality impact assessment covers our Carmarthenshire Homes Standard PLUS (CHS+) Business Plan 2021/2024. The WHQS is the WG's standard of social housing quality. The WHQS was first introduced in 2002 and aimed to ensure that all homes are of good quality and suitable for the needs of existing and future residents. WG set a target for all social landlords to improve their housing stock to meet the WHQS as soon as possible, but in any event by 2020.</p> <p>The plan is intended to benefit Carmarthenshire Councils tenants, who developed their own standard, called the CHS+. This was successfully delivered in 2015, well in advance of the WG timescales.</p> <p>The purpose of the Plan is to explain the vision and detail of the CHS+, and what it means for tenants. It also confirms the financial profile, based on current assumptions, for the delivery of the CHS+ over the next three years. The approved Plan enables us to submit our annual application to WG for Major Repairs Allowance (MRA) for 2021/22, which amounts to £6.2m.</p> <p>Whilst engaging with tenants and stakeholders in the lead up to developing this business plan has been difficult because of the pandemic we have considered their views and included these within the plan. The Plan is updated annually taking into account these views, the latest stock condition information, updated financial information, WG Guidance and any revised Council policies.</p> <p>All actions in the Plan will be monitored on a bi-monthly basis by the CHS+ Working Group. This group provides strategic direction and corporate leadership to ensure appropriate progression on the initiatives included. The CHS+ Working Group is also responsible for monitoring progress, reviewing and managing the overall 30-year financial plan that supports our planned investment.</p> <p>The Plan will affect all tenants regardless of the type of accommodation they live in, their age, disability, gender, transgender, relationship arrangements, race, religion and sexual orientation.</p> | | |
| <p>The Public Sector Equality Duty requires the Council to have “due regard” to the need to:-</p> <p>(1) eliminate unlawful discrimination, harassment</p> | <p>2. What is the level of impact on each group/ protected characteristics in terms of the three aims of the duty?</p> <p>Please indicate high (H) medium (M),</p> | <p>3. Identify the risk or positive effect that could result for each of the group/protected characteristics?</p> | <p>4. If there is a disproportionately negative impact what mitigating factors have you considered?</p> |

| | | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| and victimisation; (2) advance equality of opportunity between different groups; and (3) foster good relations between different groups (see guidance notes) | | low (L), no effect (N) for each. | Risks | Positive effects | |
| Protected characteristics | Age | Medium | From the current data available all the groups will be affected by Priorities in the Plan to some extent. No one age group will be disproportionately affected or singled out. Our plan makes provision for young people who have previously been marginalised through national policy changes. | STAR survey results show that residents aged 65+ had significantly higher level of satisfaction (90%). Unlike most other STAR surveys, the very youngest respondents aged 25 and under were also very satisfied (91%). | The Plan sets out how we have been able to keep the rent increase to the minimum allowed under the current WG recommendations. At the same time, we have also been able to maintain our significant investment in existing homes as well as providing much needed, additional affordable homes. We will continue to engage with our tenants and consult on improvements to their homes, their rents and communities. |
| | Disability | Medium | Ensuring that we support our most vulnerable tenants and allowing them to remain independent through adapting their homes is a high priority and this is reflected within the plan. | The Plan commits £4m to deliver adaptations to support people with disabilities over 3 years. Adaptations will be prioritised based on individual's needs. The Plan also sets out how we will continue to utilise our stock through the Accessible Housing | We are continuing our programme of providing adaptations for our tenants to ensure that our homes meet their needs. We continually monitor the AHR to ensure that adaptations are delivered in a timely manner or alternative housing is sourced in the area of choice. We may also decide to build or buy |

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| | | | Register (AHR), where a void property with existing adaptations is matched to a client on the AHR whose needs will be met. | properties that are suitably adapted to meet our tenants needs. |
| Gender reassignment | Low | No risks have been identified within the plan that would negatively impact this group | The Plan will not discriminate against people individuals within this group and their needs assessed on an individual basis and appropriate measures put in place. | We will continually review the Plan so that it is reflective of individuals needs. This will be done through tenant engagement. |
| Race | As previous | As previous | As previous | As previous |
| Religion/Belief | As previous | As previous | As previous | As previous |
| Pregnancy and maternity | As previous | As previous | As previous | As previous |
| Sexual Orientation | As previous | As previous | As previous | As previous |
| Sex | As previous | As previous | As previous | As previous |
| Welsh language | Medium | Of those that responded to the STAR survey results only 4% of surveys completed in Welsh. | Increasing the supply of affordable homes in the County will provide community benefits. Employment and training opportunities may encourage people to stay in their local communities. Helping people stay in the county will have a positive impact on the Welsh | Providing affordable homes and supporting the local economy may promote and encourage the Welsh language and Welsh culture across the County particularly in rural areas. |

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| | | | language. | |
| Rent Setting Policy (Affordability) | Medium | <p>The proposed Rent Policy may affect tenants that make a Universal Credit claim, are in deprived Wards and/ or those that currently paying below the target rent where the £1 progression will apply.</p> <p>Since we became a full- service UC County December 2018 Carmarthenshire 1855 households have migrated to UC with a further 3693 that could if their circumstances changed. However, the impact of Covid on unemployment is unknown and this number could increase.</p> <p>Based on current information, 13% of our tenants who will be affected by our current rent progression Policy receive Universal Credit and 35% receive full Housing</p> | <p>The Plan sets out how we have been able to keep the rent increase (an average of 1.5% i.e. CPI plus 1%) to the minimum allowed under the current WG's social housing rents policy. Considering the circumstances and the effects of Covid this is the lowest it has been for the past 20 years.</p> <p>Applying the £1 progression means that for the majority of our tenants will receive an increase of 1.3%</p> <p>We anticipate that in the short to medium term arrears will rise and to ensure sustainability we have allowed for this within this plan in terms of our bad debt provision and prevention fund to mitigate the impact on the affected household, prevent homelessness and preserve the budget.</p> <p>Increasing the rent in line with WG Policy will help</p> | <p>To mitigate the impact we will:</p> <p>Continually monitor tenants' arrears and take appropriate action to mitigate any risk so that they are able to maintain the tenancy.</p> <p>For those where the £1 progression applies (approximately 19% of our tenants) we will isolate those that are likely to be adversely affected and ensure that the Housing Officers contact them to offer support and assistance to ensure they continue to pay their rent. All reasonable measures will be taken to mitigate the risk of homelessness.</p> <p>Supporting tenants to pay their rent will ensure that the income consistent and to delivering the CHS+ programme is maintained.</p> <p>Through our capital monitoring programme we will continually monitor the spending against the budget to maintain the CHS+ programme and deliver more affordable homes.</p> |

| | | | | | |
|--|--|--|----------|-----------------------------------------------------------------------------------|--|
| | | | Benefit. | maintain the CHS investment programme and bring with it other community benefits. | |
|--|--|--|----------|-----------------------------------------------------------------------------------|--|

| | |
|------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5. Has there been any consultation/engagement with the appropriate protected characteristics? | <p>Yes</p> <p>Tenant and community engagement have always underpinned the delivery of the CHS+, but we want to do more. We want to get better by engaging as widely as possible and maximising opportunities to help build stronger communities.</p> |
|------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

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| 6. What action(s) will you take to reduce any disproportionately negative impact, if any? |
| <p>We have reviewed the participation techniques we currently use, and it showed that newsletters are by far the most popular means of communication for tenants. There are three further methods of participation that we can use to improve the way we communicate with tenants. These are:</p> <ul style="list-style-type: none"> • More use single issue meetings • Increased use of digital participation • Strengthening challenge and responsibility <p>We aim to deliver on these principles by introducing the following new activities:</p> <ul style="list-style-type: none"> • Changing the current structures of tenant involvement to encourage more involvement from under-represented groups • Improving systems for gathering and acting on tenant feedback • Using 'Planning for Real' as a method of engagement and consultation on estate issues • Increasing the use of digital services to reach out to under-represented groups and to those who do not want to attend meetings • Putting forward proposals for a Challenge Panel for our tenants • Holding single issue meetings • Using the baseline data established from the 2019 STAR survey results to identify areas of improvement and further increase tenant involvement in how we shape our service. Re-survey every three years and periodically on single issues that have been identified. |

| |
|-------------------------------------------------------------------------------------------------------------------------------------------|
| 7. Procurement |
| Following collation of evidence for this assessment, are there any procurement implications for the activity, proposal or service. |

Please take the findings of this assessment into your procurement plan. Contact the corporate procurement unit for further advice.

Many of the projects which form part of the Plan e.g. building new homes and upgrading homes to the CHS+ will have implications for the building and construction industry. All building and construction works are currently carried out through the Council's contractor partnering frameworks which are procured through the Council procurement policies and procedures. This will continue to be the case for all projects relating to this Plan. The Council is committed to ensuring Community benefits are delivered through this programme by:

- Contributing to the social, economic and environmental well-being of the wider community
- Asking tenderers to deliver community benefits in our tendering activities through the delivery of the contracts or frameworks awarded
- Maximising the value for every pound we spend, applying a community benefits approach to any tender valued over £1million
- Capturing and recording community benefits utilising Value Wales Measurement Toolkit

8. Human resources

Following collation of evidence for this assessment, are there any human resource implications for the activity, proposal or service?

The delivery of this Plan considers the additional staffing resources required for meeting the decarbonisation agenda and developing a new standard.

The impact of Universal Credit on our tenants and on us as a Business will be closely monitored by the CHS+ Working Group on a regular basis to identify any potential resource issues.

9. Based on the information in sections 2 and 6, should this function/policy/procedure/practice or a decision proceed to Detailed Impact Assessment? (recommended if one or more H under section 2)

YES

NO

Approved by:

Head of Service

Jonathan Morgan

Date:

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**COMMUNITY & REGENERATION
SCRUTINY COMMITTEE
2nd FEBRUARY 2021**

**Revenue & Capital Budget
Monitoring Report 2020/21**

To consider and comment on the following issues:

- That the Scrutiny Committee receives the budget monitoring report for the Housing, Regeneration & Property, Planning and Leisure & Recreation Services and considers the budgetary position.

Reasons:

- To provide Scrutiny with an update on the latest budgetary position as at 31st October 2020, in respect of 2020/21.

To be referred to the Executive Board for decision: NO

Executive Board Member Portfolio Holders:

- Cllr. Linda Evans (Housing)
- Cllr. Emlyn Dole (Economic Development)
- Cllr. Peter Hughes-Griffiths (Culture, Sport & Tourism)
- Cllr. David Jenkins (Resources)

| | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Directorate: Corporate Services</p> <p>Name of Service Director: Chris Moore</p> <p>Report Author: Chris Moore</p> | <p>Designation:</p> <p>Director of Corporate Services</p> | <p>Tel No. / E-Mail Address:</p> <p>01267 224120 CMoore@cararthenshire.gov.uk</p> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|

EXECUTIVE SUMMARY

**COMMUNITY & REGENERATION
SCRUTINY COMMITTEE**

2nd FEBRUARY 2021

**Revenue & Capital Budget
Monitoring Report 2020/21**

The Financial monitoring Report is presented as follows:

Revenue Budgets

Appendix A

Summary position for the Community & Regeneration Scrutiny Committee. Services within the Community & Regeneration Scrutiny remit are forecasting a £293k overspend.

Appendix B

Report on the main variances on agreed budgets.

Appendix C

Detail variances for information purposes only.

Appendix D

The HRA is predicting to be underspent by £2,784k for 2020/21.

Capital Budgets

Appendix E

Details the main variances on capital schemes, which shows a forecasted net spend of £27,887k compared with a working net budget of £72,268k giving a **-£44,381k** variance. The significant variance projected at this time is in large part attributable to restrictions associated with the Covid-19 pandemic. The variance will be slipped into future years, as the funding will be required to ensure that the schemes are completed.

Appendix F

Details all Capital Public Housing (HRA) projects

Appendix G

Details all Capital Private Housing (General Fund) projects

Appendix H

Details all Capital Leisure projects

Appendix I

Details all Capital Regeneration projects

Appendix J

Savings Monitoring Report

DETAILED REPORT ATTACHED?

YES – A list of the main variances is attached to this report.

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: **Chris Moore** Director of Corporate Services

| | | | | | | |
|-----------------------------------------|-------------|------------|-------------|------------------------|-----------------------|-----------------|
| Policy, Crime & Disorder and Equalities | Legal | Finance | ICT | Risk Management Issues | Staffing Implications | Physical Assets |
| NONE | NONE | YES | NONE | NONE | NONE | NONE |

3. Finance

Revenue - The Regeneration & Property, Planning, Leisure & Recreation and Non-HRA Housing Services show a net variance of £293k against the 2020/21 approved budgets and the HRA Housing Service is predicting to be underspent by £2,784k.

Capital - The capital programme shows a variance of -£44,381k against the 2020/21 approved budget.

Savings Report - The expectation is that at year end £79k of Managerial savings against a target of £317k are forecast to be delivered. £10k of Policy savings put forward for 2020/21 against a target of £20k are projected to be delivered.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: **Chris Moore** Director of Corporate Services

1. Local Member(s) – N/A
2. Community / Town Council – N/A
3. Relevant Partners – N/A
4. Staff Side Representatives and other Organisations – N/A

EXECUTIVE BOARD PORTFOLIO HOLDERS AWARE/CONSULTED?
YES

(Include any observations here)

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

| Title of Document | File Ref No. / Locations that the papers are available for public inspection |
|---------------------------|---------------------------------------------------------------------------------------------|
| 2020/21 Budget | Corporate Services Department, County Hall, Carmarthen |
| 2020-25 Capital Programme | Online via corporate website – Minutes of County Council Meeting 3 rd March 2020 |

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Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Summary

| Division | Working Budget | | | | Forecasted | | | | Oct 2020 Forecasted Variance for Year £'000 | Aug 2020 Forecasted Variance for Year £'000 |
|-------------------------|----------------------|-----------------|-----------------------------------|---------------|----------------------|-----------------|-----------------------------------|---------------|---------------------------------------------------------|---------------------------------------------------------|
| | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | | |
| Regeneration & Property | 12,340 | -8,967 | 3,209 | 6,581 | 12,254 | -8,699 | 3,209 | 6,764 | 182 | 417 |
| Planning | 4,454 | -2,069 | 330 | 2,715 | 4,160 | -1,646 | 330 | 2,844 | 129 | 170 |
| Leisure & Recreation | 15,627 | -8,894 | 5,465 | 12,198 | 13,604 | -6,871 | 5,465 | 12,198 | -0 | 0 |
| Council Fund Housing | 9,140 | -7,972 | 521 | 1,689 | 10,538 | -9,388 | 521 | 1,671 | -18 | 4 |
| GRAND TOTAL | 41,561 | -27,902 | 9,524 | 23,184 | 40,556 | -26,604 | 9,525 | 23,477 | 293 | 591 |

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Main Variances

| Division | Working Budget | | Forecasted | | Oct 2020 Forecasted Variance for Year £'000 | Notes | Aug 2020 Forecasted Variance for Year £'000 |
|-------------------------------------------|----------------------|-----------------|----------------------|-----------------|---------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| | Expenditure £'000 | Income £'000 | Expenditure £'000 | Income £'000 | | | |
| Regeneration & Property | | | | | | | |
| Regeneration - Core Budgets | | | | | | | |
| Property | 1,241 | -67 | 1,169 | -67 | -72 | Part year vacant post (£40k). Large underspend on travelling and car hire as well as other supplies and services savings. | -64 |
| Commercial Properties | 32 | -582 | 54 | -516 | 88 | General loss of income due to properties becoming vacant and no immediate prospect of re-letting. | 102 |
| Provision Markets | 581 | -651 | 560 | -580 | 49 | Ongoing reduction in Lettings income due to market forces impacting rates achievable. Reduction in anticipated overspend due to more Covid-19 related costs being claimable than on previous monitoring. | 132 |
| Industrial Premises | 539 | -1,520 | 486 | -1,495 | -28 | £24k anticipated shortfall in income offset by reduction in premises related costs. | 86 |
| Livestock Markets | 59 | -209 | 48 | -54 | 143 | Anticipated shortfall in income collected at Nant Y Ci Mart | 158 |
| Other Variances | | | | | 2 | | 3 |
| Planning | | | | | | | |
| Planning Admin Account | 342 | -14 | 423 | -84 | 11 | Additional Arcus software costs | -3 |
| Building Regulations Trading - Chargeable | 454 | -507 | 401 | -333 | 121 | Reduction in income as a result of Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021. | 107 |
| Building Control - Other | 186 | -5 | 174 | -4 | -11 | Less staff travel & spend on supplies due to Covid-19 | -10 |
| Minerals | 359 | -236 | 333 | -163 | 46 | Reduction in income as a result of Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021. | 55 |
| Policy-Development Planning | 680 | -0 | 528 | 0 | -152 | estimated expenditure on consultant fees & supplies | -123 |
| Development Management | 1,575 | -968 | 1,483 | -730 | 147 | Income shortfall offset by less expenditure due to Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021. | 124 |
| Tywi Centre | 47 | -47 | 63 | -119 | -56 | Reimbursement for lost income received from WG of £29.7k in quarter 1 and £37.6k | -0 |
| Conservation | 442 | -54 | 461 | -48 | 26 | One-off consultancy cost | 24 |
| Other Variances | | | | | -3 | | -3 |

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Main Variances

| Division | Working Budget | | Forecasted | | Oct 2020 Forecasted Variance for Year £'000 | Notes | Aug 2020 Forecasted Variance for Year £'000 |
|----------------------------------|----------------------|-----------------|----------------------|-----------------|---------------------------------------------------------|-----------------------------------------------------------------------------------------|---------------------------------------------------------|
| | Expenditure £'000 | Income £'000 | Expenditure £'000 | Income £'000 | | | |
| Leisure & Recreation | | | | | | | |
| Pendine Outdoor Education Centre | 522 | -348 | 340 | -224 | -58 | Vacant posts in structure | -39 |
| Carmarthen Leisure Centre | 1,640 | -1,751 | 1,234 | -1,301 | 43 | Unable to claim current year efficiencies from Hardship Fund | 43 |
| Amman Valley Leisure Centre | 910 | -833 | 777 | -669 | 30 | Unable to claim current year efficiencies from Hardship Fund | 30 |
| Llanelli Leisure Centre | 1,340 | -1,145 | 1,110 | -871 | 43 | Unable to claim current year efficiencies from Hardship Fund | 43 |
| ESD Rev Grant - Ynys Dawela | 43 | -43 | 21 | 0 | 21 | Grant for project not yet confirmed by funding body | 28 |
| Archives General | 137 | -2 | 174 | -3 | 36 | Estimated cost of returning Archive collection from storage | 1 |
| Arts General | 25 | 0 | 0 | 0 | -25 | Vacant post being held pending restructure | -25 |
| Laugharne Boathouse | 147 | -112 | 120 | -49 | 35 | Shortfall of income to budget as a result of part year closure. Potential to be reduced | 5 |
| Entertainment Centres General | 444 | -62 | 349 | -59 | -93 | Vacant posts in structure | -97 |
| Oriel Myrddin CCC | 113 | 0 | 125 | 0 | 12 | Backdated NNDR bills re: 26/27 King Street | 14 |
| Leisure Management | 389 | 0 | 361 | 0 | -28 | Vacant post in structure | -33 |
| Other Variances | | | | | -16 | | 31 |
| Council Fund Housing | | | | | | | |
| Home Improvement (Non HRA) | 709 | -300 | 701 | -318 | -26 | Vacant Posts. | 9 |
| Landlord Incentive | 13 | -10 | 57 | -10 | 44 | Overspend on Premises maintenance. | -0 |
| Temporary Accommodation | 502 | -108 | 1,751 | -1,467 | -110 | Overachievement of rental and Housing benefit income target. | -6 |
| Social Lettings Agency | 797 | -802 | 789 | -721 | 73 | Overspend on Premises maintenance. | -0 |
| Other Variances | | | | | 1 | | 2 |
| Grand Total | | | | | 293 | | 591 |

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Detail Variances

| Division | Working Budget | | | | Forecasted | | | | Oct 2020 Variance for Year Forecasted for £'000 | Notes | Aug 2020 Variance for Year Forecasted for £'000 |
|----------------------------------------------------------|----------------------|-----------------|-----------------------------------|--------------|----------------------|-----------------|-----------------------------------|--------------|----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|
| | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | | | |
| Regeneration | | | | | | | | | | | |
| Regeneration - Core Budgets | | | | | | | | | | | |
| Regeneration Management | 330 | 0 | 38 | 368 | 322 | 0 | 38 | 360 | -9 | | -9 |
| Parry Thomas Centre | 32 | -31 | 11 | 11 | 33 | -32 | 11 | 12 | 0 | | -0 |
| Betws wind farm community fund | 87 | -87 | 1 | 1 | 86 | -86 | 1 | 1 | -0 | | -0 |
| Welfare Rights & Citizen's Advice | 163 | 0 | 2 | 165 | 163 | 0 | 2 | 165 | 0 | | 0 |
| Llanelli Coast Joint Venture | 145 | -143 | 5 | 7 | 145 | -143 | 5 | 7 | -0 | | -0 |
| The Beacon | 150 | -138 | 52 | 64 | 162 | -150 | 52 | 64 | -0 | | -0 |
| Business Grants | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | £27 business grants provided from CCC funding to date | -0 |
| BREXIT | 0 | 0 | 0 | 0 | 59 | -59 | 0 | 0 | 0 | | 0 |
| Econ Dev-Rural Carmarthen, Ammanford, Town Centres | 380 | 0 | 4,908 | 5,288 | 388 | -9 | 4,908 | 5,288 | -0 | | 0 |
| Econ Dev-Llanelli, C Hands, Coastal, Business, Inf & Ent | 442 | 0 | 89 | 530 | 470 | -28 | 89 | 530 | 0 | | 0 |
| Community Development and External Funding | 469 | 0 | 42 | 511 | 469 | 0 | 42 | 511 | -0 | | -0 |
| Coronavirus | 0 | 0 | 0 | 0 | 24 | -24 | 0 | -0 | -0 | | -0 |
| COVID-19 - Small Business Rent Relief | 0 | 0 | 0 | 0 | 3 | 0 | 0 | 3 | 3 | | 6 |
| Food Hubs & Banks - Covid 19 | 0 | 0 | 0 | 0 | 247 | -247 | 0 | 0 | 0 | £99k reimbursement received from WG.£148k draw down from reserves. | 0 |
| Shielding Parcels | 0 | 0 | 0 | 0 | 333 | -333 | 0 | -0 | -0 | | 0 |
| Wellness | 25 | 0 | 19 | 44 | 25 | 0 | 19 | 44 | 0 | | -0 |
| City Deal | 1,069 | -1,123 | 78 | 23 | 1,084 | -1,138 | 78 | 23 | -0 | | -0 |
| Property | 1,241 | -67 | -1,251 | -77 | 1,169 | -67 | -1,251 | -149 | -72 | Part year vacant post (£40k). Large underspend on travelling and car hire as well as other supplies and services savings. | -64 |
| Commercial Properties | 32 | -582 | 537 | -14 | 54 | -516 | 537 | 74 | 88 | General loss of income due to properties becoming vacant and no immediate prospect of re-letting. | 102 |
| Provision Markets | 581 | -651 | 379 | 310 | 560 | -580 | 379 | 358 | 49 | Ongoing reduction in Lettings income due to market forces impacting rates achievable. Reduction in anticipated overspend due to more Covid-19 related costs being claimable than on previous monitoring. | 132 |
| Renewable Energy Fund | 0 | -51 | 0 | -51 | 0 | -51 | 0 | -51 | -0 | | -0 |
| Net Zero Carbon | 75 | 0 | 0 | 75 | 75 | 0 | 0 | 75 | 0 | | 1 |
| Operational Depots | 326 | 0 | -336 | -9 | 326 | 0 | -336 | -10 | -0 | | -3 |
| Administrative Buildings | 2,859 | -771 | -3,084 | -995 | 2,739 | -653 | -3,084 | -998 | -2 | | -2 |
| Industrial Premises | 539 | -1,520 | 924 | -58 | 486 | -1,495 | 924 | -85 | -28 | £24k anticipated shortfall in income offset by reduction in premises related costs. | 86 |
| County Farms | 74 | -335 | 420 | 159 | 75 | -327 | 420 | 168 | 9 | | 9 |
| Livestock Markets | 59 | -209 | 3 | -146 | 48 | -54 | 3 | -3 | 143 | Anticipated shortfall in income collected at Nant Y Ci Mart | 158 |
| Externally Funded Schemes | 3,263 | -3,259 | 370 | 373 | 2,711 | -2,708 | 370 | 374 | 0 | | 0 |
| Regeneration Total | 12,340 | -8,967 | 3,209 | 6,581 | 12,254 | -8,699 | 3,209 | 6,764 | 182 | | 417 |

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Detail Variances

| Division | Working Budget | | | | Forecasted | | | | Oct 2020 Forecasted Variance for Year £'000 | Notes | Aug 2020 Forecasted Variance for Year £'000 |
|--------------------------------------------------|----------------------|-----------------|-----------------------------------|--------------|----------------------|-----------------|-----------------------------------|--------------|---------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | | | |
| Planning | | | | | | | | | | | |
| Planning Admin Account | 342 | -14 | -115 | 213 | 423 | -84 | -115 | 224 | 11 | Additional Arcus software costs | -3 |
| Building Regulations Trading - Chargeable | 454 | -507 | 76 | 22 | 401 | -333 | 76 | 144 | 121 | Reduction in income as a result of Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021. | 107 |
| Building Regulations Trading - Non-chargeable | 31 | 0 | 13 | 44 | 27 | 0 | 13 | 41 | -3 | | -3 |
| Building Control - Other | 186 | -5 | 23 | 204 | 174 | -4 | 23 | 193 | -11 | Less staff travel & spend on supplies due to Covid-19 | -10 |
| Minerals | 359 | -236 | 57 | 181 | 333 | -163 | 57 | 227 | 46 | Reduction in income as a result of Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021. | 55 |
| Policy-Development Planning | 680 | -0 | 62 | 741 | 528 | 0 | 62 | 590 | -152 | Part year vacancy and employee on maternity, underspend has increased due to less estimated expenditure on consultant fees & supplies | -123 |
| Development Management | 1,575 | -968 | 159 | 765 | 1,483 | -730 | 159 | 912 | 147 | Income shortfall offset by less expenditure due to Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021. | 124 |
| Ash Dieback | 103 | 0 | 1 | 104 | 103 | 0 | 1 | 104 | -0 | | -0 |
| Tywi Centre | 47 | -47 | 13 | 13 | 63 | -119 | 13 | -43 | -56 | Reimbursement for lost income received from WG of £29.7k in quarter 1 and £37.6k in quarter 2. | -0 |
| Conservation | 442 | -54 | 35 | 422 | 461 | -48 | 35 | 448 | 26 | One-off consultancy cost | 24 |
| Caeau Mynydd Mawr - Marsh Fritillary Project | 134 | -134 | 4 | 4 | 99 | -99 | 4 | 4 | -0 | | 0 |
| Morfa Berwick S.106 fund | 11 | -11 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 |
| WPD Grid Connection S.106 Project | 40 | -40 | 1 | 1 | 8 | -8 | 1 | 1 | 0 | | 0 |
| Water Vole S.106 Project | 2 | -2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 |
| Local Nature Partnership | 0 | 0 | 0 | 0 | 7 | -7 | 0 | 0 | 0 | | 0 |
| GT South Wales Regional Aggregates Working Party | 50 | -50 | 0 | 0 | 50 | -50 | 0 | 0 | 0 | | 0 |
| Planning Total | 4,454 | -2,069 | 330 | 2,715 | 4,160 | -1,646 | 330 | 2,844 | 129 | | 170 |
| Leisure & Recreation | | | | | | | | | | | |
| Millenium Coastal Park | 252 | -110 | 969 | 1,110 | 257 | -120 | 969 | 1,106 | -4 | | 0 |
| Burgh Port Harbour | 22 | -142 | 28 | -93 | 25 | -142 | 28 | -89 | 4 | | 6 |
| Discovery Centre | 6 | -79 | 61 | -13 | 4 | -79 | 61 | -14 | -2 | | -2 |
| Pemrhine Outdoor Education Centre | 522 | -348 | 72 | 245 | 340 | -224 | 72 | 188 | -58 | Vacant posts in structure | -39 |
| Pembrey Beach Kiosk | 0 | -41 | 0 | -40 | 0 | -41 | 0 | -41 | -0 | | 8 |
| Pembrey Ski Slope | 393 | -411 | 195 | 178 | 336 | -357 | 195 | 175 | -3 | | -3 |
| Newcastle Emlyn Sports Centre | 287 | -155 | 19 | 151 | 254 | -122 | 19 | 151 | 0 | | 0 |
| Carmarthen Leisure Centre | 1,640 | -1,751 | 882 | 771 | 1,234 | -1,301 | 882 | 815 | 43 | Unable to claim current year efficiencies from Hardship Fund | 43 |
| St Clears Leisure Centre | 148 | -38 | 76 | 185 | 152 | -37 | 76 | 191 | 6 | | 0 |
| Bro Myrddin Indoor Bowling Club | 0 | 0 | 55 | 55 | 0 | 0 | 55 | 55 | -0 | | -0 |

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Detail Variances

| Division | Working Budget | | | | Forecasted | | | | Oct 2020 Forecasted Variance for Year £'000 | Notes | Aug 2020 Forecasted Variance for Year £'000 |
|---------------------------------------|----------------------|-----------------|-----------------------------------|--------------|----------------------|-----------------|-----------------------------------|--------------|---------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | | | |
| Amman Valley Leisure Centre | 910 | -833 | 91 | 168 | 777 | -669 | 91 | 198 | 30 | Unable to claim current year efficiencies from Hardship Fund | 30 |
| Brynamman Swimming Pool | 0 | 0 | 7 | 7 | 0 | 0 | 7 | 7 | -0 | | -0 |
| Llandovery Swimming Pool | 208 | -104 | 14 | 119 | 204 | -100 | 14 | 119 | 0 | | -0 |
| Garnant Golf Course | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 1 | 0 | | 0 |
| Gwendraeth Sports Centre | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 |
| Dinefwr Bowling Centre | 0 | 0 | 49 | 49 | 0 | 0 | 49 | 49 | 0 | | 0 |
| Actif Communities | 292 | -45 | 54 | 302 | 314 | -67 | 54 | 302 | 0 | | 0 |
| Actif Facilities | 287 | -34 | 33 | 286 | 282 | -34 | 33 | 281 | -4 | | -6 |
| Actif health, fitness and dryside | 87 | -15 | 11 | 83 | 87 | -8 | 11 | 91 | 7 | | 2 |
| Specialist populations | 53 | -54 | 2 | 2 | 53 | -54 | 2 | 2 | -0 | | -0 |
| Active Young People | 359 | -334 | 20 | 45 | 399 | -374 | 20 | 45 | -0 | | -0 |
| LAPA Additional Funding (E) | 12 | -12 | 1 | 1 | 12 | -12 | 1 | 1 | 0 | | 0 |
| Sport & Leisure General | 744 | -46 | 71 | 769 | 744 | -51 | 71 | 763 | -6 | | 0 |
| National Exercise Referral Scheme (E) | 188 | -188 | 13 | 13 | 180 | -180 | 13 | 13 | -0 | | -0 |
| PEN RHOS 3G PITCH | 22 | -35 | 1 | -12 | 20 | -30 | 1 | -9 | 3 | | 0 |
| Llanelli Leisure Centre | 1,340 | -1,145 | 574 | 769 | 1,110 | -871 | 574 | 813 | 43 | Unable to claim current year efficiencies from Hardship Fund | 43 |
| Coedcae Sports Hall | 35 | -13 | 5 | 26 | 30 | -9 | 5 | 26 | -0 | | 0 |
| ESD Rev Grant - Ynys Dawela | 43 | -43 | 3 | 3 | 21 | 0 | 3 | 24 | 21 | Grant for project not yet confirmed by funding body | 28 |
| Outdoor Recreation - Staffing costs | 152 | 0 | 65 | 218 | 119 | 25 | 65 | 209 | -8 | | -8 |
| Pembrey Country Park | 800 | -842 | 134 | 92 | 810 | -858 | 134 | 86 | -6 | | -3 |
| Llyn Lech Owain Country Park | 101 | -33 | 24 | 93 | 106 | -35 | 24 | 95 | 3 | | 0 |
| Pembrey Country Park Restaurant | 416 | -335 | 8 | 89 | 317 | -243 | 8 | 83 | -6 | | -9 |
| Carmarthen Library | 485 | -30 | 151 | 606 | 458 | -3 | 151 | 606 | -1 | | 9 |
| Ammanford Library | 286 | -13 | 53 | 326 | 274 | -4 | 53 | 322 | -3 | | 9 |
| Llanelli Library | 474 | -28 | 111 | 557 | 450 | -5 | 111 | 556 | -1 | | 8 |
| Community Libraries | 227 | -7 | 209 | 428 | 225 | -3 | 209 | 430 | 2 | | 4 |
| Libraries General | 1,027 | -1 | 57 | 1,084 | 1,107 | -76 | 57 | 1,088 | 5 | | 6 |
| Mobile Library | 124 | 0 | 12 | 136 | 122 | 0 | 12 | 134 | -2 | | 2 |
| Carmarthen Museum, Abergwili. | 170 | -19 | 76 | 227 | 160 | -8 | 76 | 228 | 1 | | -3 |
| Kidwelly Tinplate Museum | 19 | 0 | 1 | 20 | 13 | 0 | 1 | 14 | -6 | | -7 |
| Parc Howard Museum | 117 | -59 | 41 | 100 | 118 | -66 | 41 | 94 | -6 | | -0 |
| Museum of speed, Pendine | 73 | -25 | 11 | 59 | 52 | 0 | 11 | 64 | 5 | | 8 |
| Museums General | 151 | 0 | 24 | 175 | 159 | 0 | 24 | 183 | 8 | | 7 |
| Great Places- Llanelli | 116 | -116 | 12 | 12 | 83 | -83 | 12 | 12 | 0 | | 0 |
| Archives General | 137 | -2 | 80 | 215 | 174 | -3 | 80 | 251 | 36 | Estimated cost of returning Archive collection from storage | 1 |
| Archives General | 25 | 0 | 19 | 44 | 0 | 0 | 19 | 19 | -25 | Vacant post being held pending restructure | -25 |
| St Clears Craft Centre | 156 | -99 | 50 | 107 | 92 | -40 | 50 | 102 | -5 | | 5 |
| Cultural Services Management | 97 | 0 | 14 | 111 | 94 | 0 | 14 | 108 | -3 | | -0 |
| Laugharne Boathouse | 147 | -112 | 27 | 62 | 120 | -49 | 27 | 97 | 35 | Shortfall of income to budget as a result of part year closure. Potential to be reduced if grant application to Cultural Fund is successful. | 5 |
| Lyric Theatre | 412 | -286 | 106 | 232 | 161 | -30 | 106 | 237 | 5 | | 3 |

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Detail Variances

| Division | Working Budget | | | | Forecasted | | | | Oct 2020 Forecasted Variance for Year £'000 | Notes | Aug 2020 Forecasted Variance for Year £'000 |
|-----------------------------------------------|----------------------|-----------------|-----------------------------------|---------------|----------------------|-----------------|-----------------------------------|---------------|---------------------------------------------------------|--------------------------------------------------------------|---------------------------------------------------------|
| | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net non- controllable £'000 | Net £'000 | | | |
| Y Ffwrnes | 832 | -502 | 385 | 714 | 474 | -138 | 385 | 721 | 7 | | 5 |
| Ammanford Miners Theatre | 74 | -19 | 1 | 57 | 52 | -0 | 1 | 53 | -4 | | -2 |
| Entertainment Centres General | 444 | -62 | 85 | 468 | 349 | -59 | 85 | 375 | -93 | Vacant posts in structure | -97 |
| Oriel Myrddin Trustee | 201 | -201 | 0 | 0 | 191 | -191 | 0 | 0 | 0 | | -0 |
| Oriel Myrddin CCC | 113 | 0 | 408 | 520 | 125 | 0 | 408 | 533 | 12 | Backdated NNDR bills re: 26/27 King Street | 14 |
| Motor Sports Centre - Pembrey | 0 | -96 | 0 | -96 | 0 | -96 | 0 | -96 | 0 | | 0 |
| Pendine Beach | 6 | -31 | 0 | -24 | 1 | -26 | 0 | -24 | -0 | | -8 |
| Beach safety | 2 | 0 | 0 | 2 | 1 | 0 | 0 | 1 | -1 | | -2 |
| Leisure Management | 389 | 0 | -7 | 382 | 361 | 0 | -7 | 354 | -28 | Vacant post in structure | -33 |
| Leisure & Recreation Total | 15,627 | -8,894 | 5,465 | 12,198 | 13,604 | -6,871 | 5,465 | 12,198 | -0 | | 0 |
| Council Fund Housing | | | | | | | | | | | |
| Independent Living and Affordable Homes | 108 | -45 | 64 | 127 | 108 | -45 | 64 | 127 | -0 | | 0 |
| Supporting People Providers | 6,495 | -6,495 | 0 | 0 | 6,495 | -6,495 | 0 | 0 | 0 | | -0 |
| Rent Smart Wales Project (E) | 18 | -18 | 3 | 3 | 16 | -16 | 3 | 3 | 0 | | 0 |
| Syrian Resettlement Scheme (E) | 0 | 0 | 7 | 7 | 0 | 0 | 7 | 7 | 0 | | -0 |
| Home Improvement (Non HRA) | 709 | -300 | 338 | 747 | 701 | -318 | 338 | 721 | -26 | Vacant Posts. | 9 |
| Penybryn Traveller Site | 175 | -128 | 16 | 63 | 146 | -92 | 16 | 70 | 7 | | -0 |
| Landlord Incentive | 13 | -10 | 0 | 3 | 57 | -10 | 0 | 47 | 44 | Overspend on Premises maintenance. | -0 |
| Homelessness | 160 | -67 | 7 | 99 | 167 | -75 | 7 | 99 | 0 | | 7 |
| Non Hra Re-Housing (Inc Chr) | 164 | 0 | 53 | 218 | 158 | 0 | 53 | 212 | -6 | | -5 |
| Temporary Accommodation | 502 | -108 | 19 | 413 | 1,751 | -1,467 | 19 | 303 | -110 | Overachievement of rental and Housing benefit income target. | -6 |
| Social Lettings Agency | 797 | -802 | 9 | 5 | 789 | -721 | 9 | 78 | 73 | Overspend on Premises maintenance. | -0 |
| Houses Into Homes WG Loan Scheme | 0 | 0 | 1 | 1 | 0 | -0 | 1 | 1 | -0 | | -0 |
| Community Cohesion Fund Grant (H) | 0 | 0 | 3 | 3 | 150 | -150 | 3 | 3 | 0 | | -0 |
| Council Fund Housing Total | 9,140 | -7,972 | 521 | 1,689 | 10,538 | -9,388 | 521 | 1,671 | -18 | | 4 |
| TOTAL FOR COMMUNITY & REGENERATION | 41,561 | -27,902 | 9,524 | 23,184 | 40,556 | -26,604 | 9,525 | 23,477 | 293 | | 591 |

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Housing Revenue Account - Budget Monitoring as at 31st October 2020

| | Working Budget £'000 | Forecasted £'000 | Oct 20 Variance for Year £'000 | Notes | Aug 20 Forecasted Variance for Year £'000 |
|-------------------------------------|-------------------------|---------------------|--------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| Expenditure | | | | | |
| Repairs & Maintenance | | | | | |
| Responsive | 1,840 | 1,467 | -373 | | -725 |
| Minor Works | 3,086 | 650 | -2,436 | | -2,086 |
| Voids | 3,448 | 3,529 | 81 | Budget managers predicting underspends on R&M and voids of -£2,755k. This is due to only undertaking emergency and legislative work and supply chain issues inclusive on contractor availability. Tenants reluctance to request works and allow contractors access is also a factor. | -112 |
| Servicing | 1,723 | 1,723 | 0 | | 0 |
| Drains & Sewers | 142 | 120 | -22 | | -22 |
| Grounds | 770 | 764 | -6 | | 0 |
| Unadopted Roads | 107 | 107 | 0 | | 0 |
| Supervision & Management | | | | | |
| Employee | 5,988 | 5,599 | -389 | Staff Vacancies | -219 |
| Premises | 1,507 | 1,462 | -45 | Decant costs underspent by £63k as they were stopped during lockdown. | -123 |
| Transport | 72 | 19 | -53 | Reduction in staff travel due to working from home | -39 |
| Supplies | 920 | 914 | -6 | | -1 |
| Recharges | 2,107 | 2,182 | 75 | Ty Isha project delayed resources to be re-assigned | 127 |
| Provision for Bad Debt | 511 | 572 | 61 | Forecasted overspend on provision for bad debt based on current figures. | 0 |
| Capital Financing Cost | 15,423 | 14,632 | -791 | Capital HRA programme is predicting a £13m underspend on the revised budget of £39.4m decreasing the borrowing requirement in year from £14.76m to £7.239m, the impact on mid-year CFR and therefore interest is significant, reducing capital charges by £791k. This does assume an interest rate of 4.04% which may change if other elements of the capital programme on Council Fund vary. | -632 |
| Central Support Charges | 1,687 | 1,695 | 8 | | 8 |
| DRF | 10,000 | 10,000 | 0 | | 0 |
| Total Expenditure | 49,329 | 45,435 | -3,895 | | -3,823 |

Housing Revenue Account - Budget Monitoring as at 31st October 2020

| | Working Budget £'000 | Forecasted £'000 | Oct 20 Variance for Year £'000 | Notes | Aug 20 Forecasted Variance for Year £'000 |
|---------------------------|-------------------------|---------------------|--------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| Income | | | | | |
| Rents | -41,913 | -40,959 | 954 | Voids currently running at 4.18% compared to budget of 2.9% will result in £531k additional rental void loss. Also delay in new build and refurbishment of buy backs reducing the rent due by approx. £424k. | 604 |
| Service Charges | -833 | -839 | -6 | | -0 |
| Supporting People | -81 | -81 | 0 | | 0 |
| Interest on Cash Balances | -139 | -34 | 105 | Forecast interest rate on cash balances is 0.15% compared to original forecast 0.75% | 0 |
| Grants | -237 | -245 | -8 | | -3 |
| Insurance | -169 | -169 | 0 | | 0 |
| Other Income | -546 | -481 | 66 | Underachievement of income from Commission on Sales relating to the collection of water rates due to higher number of voids. | 87 |
| Total Income | -43,917 | -42,807 | 1,111 | | 688 |
| Net Expenditure | 5,412 | 2,628 | -2,784 | | -3,135 |

| HRA Reserve | £'000 |
|---------------------------|---------------|
| Balance b/f 01/04/2020 | 21,252 |
| Budgeted movement in year | -5,412 |
| Variance for the year | 2,784 |
| Balance c/f 31/03/2021 | 18,624 |

Capital Programme 2020/21

APPENDIX E

Capital Budget Monitoring - Report for October 2020 - Main Variances

| DEPARTMENT/SCHEMES | Working Budget | | | Forecasted | | | Variance for Year £'000 | Comment |
|-----------------------------------------------------------|-------------------|----------------|---------------|-------------------|----------------|---------------|-------------------------|----------------|
| | Expenditure £'000 | Income £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net £'000 | | |
| COMMUNITIES | | | | | | | | |
| - Public Housing | 40,167 | -10,401 | 29,766 | 26,647 | -9,091 | 17,556 | 0 | -12,210 |
| Sewage Treatment Works Upgrading | 348 | 0 | 348 | 45 | 0 | 45 | | -303 |
| Telecare Upgrade | 20 | 0 | 20 | 7 | 0 | 7 | | -13 |
| Internal and External Works (Property) | 17,934 | 0 | 17,934 | 15,382 | 0 | 15,382 | | -2,551 |
| Environmental Works (Housing Services) | 391 | 0 | 391 | 256 | 0 | 256 | | -135 |
| Adaptations and Equalities Works (Building Services) | 1,620 | 0 | 1,620 | 926 | 0 | 926 | | -694 |
| Programme Delivery and Strategy | 790 | 0 | 790 | 609 | 0 | 609 | | -181 |
| Housing Development Programme | 19,028 | -336 | 18,692 | 9,386 | -919 | 8,467 | | -10,225 |
| ICF - Morfa Parent & Baby Centre (20 School Rd, Llanelli) | 37 | -37 | 0 | 37 | -37 | 0 | | 0 |
| MRA and IHP Grants Income | 0 | -10,028 | -10,028 | 0 | -8,135 | -8,135 | 0 | 1,893 |
| - Private Housing | 2,675 | -246 | 2,429 | 1,090 | -247 | 843 | 0 | -1,586 |
| Disabled Facilities Grant (DFG) | 1,927 | 0 | 1,927 | 704 | -2 | 701 | | -1,226 |
| ENABLE - Adaptations to Support Independent Living | 246 | -246 | 0 | 246 | -246 | 0 | | 0 |
| Empty Properties Initiatives | 500 | 0 | 500 | 140 | 0 | 140 | | -360 |
| - Leisure | 6,393 | -1,032 | 5,361 | 4,655 | -357 | 4,298 | 0 | -1,063 |
| Carmarthen Leisure Centre & Track | 946 | 0 | 946 | 1,147 | -25 | 1,122 | | 176 |
| Amman Valley Leisure Centre Masterplan | 665 | 0 | 665 | 107 | 0 | 107 | | -558 |
| Oriol Myrddin Redevelopment | 1,073 | -700 | 373 | 30 | 0 | 30 | | -343 |
| Libraries & Museums | 1,829 | -202 | 1,628 | 1,650 | -202 | 1,449 | | -179 |
| Burry Port Harbour Walls | 1,468 | 0 | 1,468 | 1,391 | 0 | 1,391 | | -76 |
| Country Parks | 281 | 0 | 281 | 199 | 0 | 199 | | -82 |
| REGENERATION | 62,492 | -27,780 | 34,712 | 16,285 | -11,095 | 5,190 | | -29,522 |
| Swansea Bay City Region Projects | 37,273 | -16,600 | 20,673 | 3,434 | -3,434 | 1 | | -20,672 |
| Rural Enterprise Fund | 1,021 | 0 | 1,021 | 540 | 0 | 540 | | -481 |
| Transformation Commercial Property Development Fund | 2,352 | 0 | 2,352 | 43 | 0 | 43 | | -2,309 |
| Carmarthen Town Regeneration - Jacksons Lane | 837 | -81 | 755 | 89 | -71 | 18 | | -738 |
| Pendine Iconic International Visitors Destination | 3,243 | -797 | 2,445 | 2,618 | -797 | 1,820 | | -625 |

Page 199 of 199

Works rescheduled for 2021/22.

Includes £8.3m repurposed to deliver voids backlog. This will take up underspends from Internal works that we cannot complete at the moment because of Covid-19 restrictions.

Delays because of Covid-19 restrictions.

Delays because of Covid-19 restrictions.

Delays because of Covid-19 restrictions.

Development delays because of Covid-19 and site shut down restrictions.

No projected variance.

IHP Grant - for Glanmor Terrace Development received in 2020/21 will be carried forward to be applied in 2021/22.

Delays because of Covid-19 restrictions.

Delays because of Covid-19 restrictions. The Welsh Government has made this a two year scheme so the project will be completed in 2021/22.

Additional Covid-19 costs and higher project costs. The dept has confirmed that additional costs will be funded by underspends on other projects within the Departmental programme.

Scheme on hold pending wider masterplan process. Including Amman Valley school.

Legal fees and some design expected in 2020/21. Slip the balance into 2021/22.

Work to be completed in 2021/22.

Pembrey Country Park Cycling Hub - Will be utilised to cover spend on other projects.

Project under development. Little spend expected in current year.

Third party project delivery delayed due to Covid-19 now expected to complete in 2021/22

Delays because of Covid-19.

Phase 2 of the project under review.

On budget overall - to be delivered by Spring/Summer 2021.

Capital Programme 2020/21

APPENDIX E

Capital Budget Monitoring - Report for October 2020 - Main Variances

| DEPARTMENT/SCHEMES | Working Budget | | | Forecasted | | | Variance for Year £'000 | Comment |
|----------------------------------------------------------------------------------------------|-------------------|----------------|---------------|-------------------|----------------|---------------|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| | Expenditure £'000 | Income £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net £'000 | | |
| TAIS - Pendine Attractor Sand Area | 30 | -24 | 6 | 30 | -24 | 6 | 0 | |
| Llandeilo Market Hall | 2,519 | -700 | 1,819 | 1,127 | 700 | 1,827 | 8 | Balance to slip into next financial year, completion expected Sept 2022 |
| TRI Strategic Projects - Market Street North | 1,881 | -1,231 | 650 | 1,910 | -1,231 | 680 | 30 | CCC budget to roll over into 2021/22. WG grant to be utilised in full by the end of March 2021. |
| TRI Strategic Projects - Former YMCA Building, Stepney Street, Llanelli | 1,931 | -1,726 | 205 | 1,946 | -1,726 | 220 | 15 | CCC budget to roll over into 2021/22. WG grant to be utilised in full by the end of March 2021. |
| Cross Hands East Strategic Employment Site Phase 1 | 664 | 0 | 664 | 634 | 0 | 634 | -29 | Final costs and Part 1 payments. |
| Cross Hands East Phase 2 | 2,486 | -994 | 1,493 | 2,522 | -994 | 1,529 | 36 | Delays because of Covid-19 and mine capping works. |
| Cross Hands East Plot 3 Development | 6,537 | -5,250 | 1,287 | 52 | -1,275 | -1,224 | -2,511 | Later start to project following negotiations with ABC legal team. WG grant will be received in advance and carried forward. |
| Carmarthen Western Gateway & Wetlands | 173 | -80 | 93 | 173 | -80 | 93 | 0 | Project delayed by Covid-19 restrictions but due to complete this financial year. |
| Laugharne Car Park | 75 | 0 | 75 | 0 | 0 | 0 | -75 | Project delivery under review. |
| Ammanford Regeneration Development Fund | 330 | 0 | 330 | 50 | 0 | 50 | -280 | Third party project delivery delayed owing to Covid-19. To be delivered and completed in 2021/22. Balance of funding can be use on other projects. |
| Transforming Towns (Green Infrastructure & Biodiversity) - Llanelli Library Green Wall | 97 | -97 | 0 | 100 | -97 | 3 | 3 | New project to be delivered in 2020/21. |
| Transforming Towns (Green Infrastructure & Biodiversity) - Carregamman Car Park Enhancements | 200 | -200 | 0 | 191 | -191 | 0 | 0 | New project to be delivered in 2020/21. |
| Other Projects with Minor Variances | 843 | 0 | 844 | 825 | -1,875 | -1,050 | -1,894 | |
| TOTAL | 111,727 | -39,459 | 72,268 | 48,677 | -20,790 | 27,887 | -44,381 | |

| Consolidated Summary | Working Budget | | | Forecasted | | | Variance for Year £'000 |
|----------------------|-------------------|----------------|---------------|-------------------|----------------|---------------|-------------------------|
| | Expenditure £'000 | Income £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net £'000 | |
| COMMUNITIES | | | | | | | |
| Public Housing | 40,167 | -10,401 | 29,766 | 26,647 | -9,091 | 17,556 | -12,210 |
| Private Housing | 2,675 | -246 | 2,429 | 1,090 | -247 | 843 | -1,586 |
| Leisure | 6,393 | -1,032 | 5,361 | 4,655 | -357 | 4,298 | -1,063 |
| REGENERATION | 62,492 | -27,780 | 34,712 | 16,285 | -11,095 | 5,190 | -29,522 |
| TOTAL | 111,727 | -39,459 | 72,268 | 48,677 | -20,790 | 27,887 | -44,381 |

Public Housing (HRA)

APPENDIX F

Capital Budget Monitoring - Scrutiny Report for October 2020

| Scheme | Target Date for Completion | Working Budget | | | Forecasted | | |
|-------------------------------------------------------|----------------------------|-------------------|----------------|----------------|-------------------|---------------|---------------|
| | | Expenditure £'000 | Income £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net £'000 |
| Public Sector Housing External Funding | | 0 | -10,028 | -10,028 | 0 | -8,135 | -8,135 |
| Innovative Housing Programme Grant | | 0 | -3,800 | -3,800 | 0 | -1,907 | -1,907 |
| Major Repairs Allowance - MRA - Income | | 0 | -6,228 | -6,228 | 0 | -6,228 | -6,228 |
| Sewage Treatment Works Upgrading | Ongoing | 348 | 0 | 348 | 45 | 0 | 45 |
| Sewage Treatment Works Upgrading | | 348 | 0 | 348 | 45 | 0 | 45 |
| Internal and External Works (Housing Services) | Mar '21 | 20 | 0 | 20 | 7 | 0 | 7 |
| Telecare Upgrade | | 20 | 0 | 20 | 7 | 0 | 7 |
| Internal and External Works (PROPERTY) | | 17,934 | 0 | 17,934 | 15,382 | 0 | 15,382 |
| Sheltered Housing Investment | Ongoing | 3,974 | 0 | 3,974 | 463 | 0 | 463 |
| Voids To Achieve The CHS (VOI) | Ongoing | 3,111 | 0 | 3,111 | 11,550 | 0 | 11,550 |
| Planned M&E Works (MEHC) | Ongoing | 1,331 | 0 | 1,331 | 1,031 | 0 | 1,031 |
| Internal Refurbishment (PKB) | Ongoing | 1,585 | 0 | 1,585 | 151 | 0 | 151 |
| Housing Minor Works (HMO) | Ongoing | 1,731 | 0 | 1,731 | 1,300 | 0 | 1,300 |
| Rendering and External Works (EXP & EXI) | Ongoing | 3,370 | 0 | 3,370 | 189 | 0 | 189 |
| Re-Roofing - Council Dwellings | Ongoing | 2,054 | 0 | 2,054 | 100 | 0 | 100 |
| Risk Reduction Measures | Ongoing | 598 | 0 | 598 | 598 | 0 | 598 |
| External Works (Property) | Ongoing | 180 | 0 | 180 | 0 | 0 | 0 |
| Environmental Works (Housing Services) | | 390 | 0 | 390 | 255 | 0 | 255 |
| Environmental Works Project (EWP) | Ongoing | 250 | 0 | 250 | 138 | 0 | 138 |
| Garages | Ongoing | 140 | 0 | 140 | 117 | 0 | 117 |
| Adaptations and DDA Works (Building Services) | | 1,620 | 0 | 1,620 | 926 | 0 | 926 |
| Adaptations For The Disabled | Ongoing | 1,620 | 0 | 1,620 | 926 | 0 | 926 |
| Programme Delivery and Strategy | | 790 | 0 | 790 | 609 | 0 | 609 |
| CHS Programme | Ongoing | 643 | 0 | 643 | 564 | 0 | 564 |
| Stock Condition Survey 2020-21 - County Wide | Ongoing | 147 | 0 | 147 | 45 | 0 | 45 |

| Variance | Comment |
|----------|------------------------------------------------------------------------------------------------------------------------------------|
| 1,893 | |
| 1,893 | Projected Income corresponds with the projected exp on Glanmor Terrace Burry Port. |
| 0 | |
| -303 | |
| -303 | Delayed because of Covid-19 |
| -13 | |
| -13 | Delayed because of Covid-19 |
| -2,552 | |
| -3,511 | No remodelling works will commence in 2020/21 because of Covid-19. |
| 8,439 | Exp on voids accelerated during 2020/21 to take up underspends in other areas which have slipped because of Covid-19 restrictions. |
| -300 | |
| -1,434 | Restricted access to properties because of Covid-19 |
| -431 | |
| -3,181 | Restricted access to properties because of Covid-19 |
| -1,954 | Restricted access to properties because of Covid-19 |
| 0 | |
| -180 | Restricted access to properties because of Covid-19 |
| -135 | |
| -112 | Most works are small scale going through revenue budget |
| -23 | |
| -694 | |
| -694 | |
| -181 | |
| -79 | |
| -102 | |

Public Housing (HRA)

APPENDIX F

Capital Budget Monitoring - Scrutiny Report for October 2020

| Scheme | Target Date for Completion | Working Budget | | | Forecasted | | |
|----------------------------------------------------------------------------------|----------------------------|-------------------|----------------|---------------|-------------------|---------------|---------------|
| | | Expenditure £'000 | Income £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net £'000 |
| Housing Development Programme (New builds & Stock Increase Programme) | | 18,703 | -11 | 18,692 | 9,386 | -919 | 8,467 |
| Purchase of Private Dwellings for Hsg Stock | Mar '21 | 1,500 | 0 | 1,500 | 1,344 | 0 | 1,344 |
| Strategic Regeneration Schemes | Ongoing | 1,426 | 0 | 1,426 | 240 | 0 | 240 |
| Council New Build | Ongoing | 11,957 | 0 | 11,957 | 5,521 | 0 | 5,521 |
| Station Road / Tyisha Masterplan | Ongoing | 2,569 | 0 | 2,569 | 885 | 0 | 885 |
| Assisted Living Schemes | Ongoing | 1,097 | -11 | 1,086 | 1,265 | -919 | 346 |
| Self Build | Ongoing | 104 | 0 | 104 | 81 | 0 | 81 |
| Pentre Awel | Ongoing | 50 | 0 | 50 | 50 | 0 | 50 |
| | | | | | 1 | | |
| ICF Main Capital Programme | | 37 | -37 | 0 | | 0 | 0 |
| ICF - Morfa Parent & Baby Centre (20 School Rd, Llanelli) | | 37 | -37 | 0 | 0 | 0 | 0 |
| NET BUDGET | | 39,842 | -10,076 | 29,766 | 26,611 | -9,054 | 17,556 |

| Variance | Comment |
|----------|---------|
| -10,225 | |
| -156 | |
| -1,186 | |
| -6,436 | |
| -1,684 | |
| -740 | |
| -23 | |
| 0 | |
| 0 | |
| 0 | |
| -12,210 | |

Housing G.F.(Private Sector)

APPENDIX G

Capital Budget Monitoring - Scrutiny Report for October 2020

| Scheme | Target Date for Completion | Working Budget | | | Forecasted | | |
|-----------------------------------------------------------|----------------------------|-------------------|--------------|-----------|-------------------|--------------|-----------|
| | | Expenditure £'000 | Income £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net £'000 |
| Disabled Facility Grants | | 1,927 | 0 | 1,927 | 705 | -2 | 703 |
| Disabled Facility Grants | Ongoing | 1,927 | 0 | 1,927 | 647 | -2 | 645 |
| Capitalised Salaries | | 0 | 0 | 0 | 58 | 0 | 58 |
| Travellers Sites General | | 2 | 0 | 2 | 2 | -2 | 0 |
| Traveller Sites Options (8844/052) | Ongoing | 2 | 0 | 2 | 2 | -2 | 0 |
| ENABLE - Adaptations to Support Independent Living | | 246 | -246 | 0 | 246 | -246 | 0 |
| ENABLE - Adaptations to Support Independent Living | Mar '21 | 246 | -246 | 0 | 246 | -246 | 0 |
| Empty Properties Initiatives | | 500 | 0 | 500 | 140 | 0 | 140 |
| Western Valleys (Landlord Scheme) | Mar '22 | 275 | 0 | 275 | 40 | 0 | 40 |
| Valleys Task Force (Owner Occupants) | Mar '22 | 225 | 0 | 225 | 100 | 0 | 100 |
| NET BUDGET | | 2,675 | -246 | 2,429 | 1,093 | -250 | 843 |

| Variance | Comment |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| -1,224 | |
| -1,282 | This return is based on more adaptations being completed after Christmas however a further lockdown will affect this. Current commitment is £900k approved / awaiting for work to commence and a further demand of 205 enquiries awaiting an assessment |
| 58 | |
| -2 | |
| -2 | |
| 0 | |
| 0 | |
| -360 | |
| -235 | WG have now made this scheme a 2 year scheme. Therefore underspend of funding will need to be carried forward into next year. |
| -125 | WG now only require £100k match funding. WG have requested that the remaining be rolled over into ensure continuation of scheme next year. |
| -1,586 | |

Leisure

APPENDIX H

Capital Budget Monitoring - Scrutiny Report for October 2020

| Scheme | Target Date for Completion | Working Budget | | | Forecasted | | |
|-------------------------------------------------------------------------------|----------------------------|-------------------|---------------|--------------|-------------------|--------------|--------------|
| | | Expenditure £'000 | Income £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net £'000 |
| Leisure Centres | | 1,611 | 0 | 1,611 | 1,254 | -25 | 1,229 |
| Carmarthen Leisure Centre & Track | Mar '21 | 946 | 0 | 946 | 1,147 | -25 | 1,122 |
| Amman Valley Leisure Centre Masterplan | Delayed | 665 | 0 | 665 | 107 | 0 | 107 |
| Arts & Culture | | 1,073 | -700 | 373 | 30 | 0 | 30 |
| Oriel Myrddin Redevelopment (765001) | Ongoing | 1,073 | -700 | 373 | 30 | 0 | 30 |
| Libraries & Museums | | 1,830 | -202 | 1,628 | 1,651 | -202 | 1,449 |
| County Museum Roof, Abergwili | Mar '21 | 622 | 0 | 622 | 622 | 0 | 622 |
| Carmarthenshire Archives Relocation | Complete | 278 | 0 | 278 | 278 | 0 | 278 |
| Carms Museums Collections | ongoing | 4 | 0 | 4 | 4 | 0 | 4 |
| Parc Howard Master Plan | ongoing | 434 | 0 | 434 | 435 | 0 | 435 |
| Towy Gateway - Contribution to Tywi Gateway Trust for Bishop's Park (Reffcus) | ongoing | 290 | 0 | 290 | 110 | 0 | 110 |
| County Museum - Internal Refurbishment (MALD Transformation Grant Scheme) | Mar '21 | 202 | -202 | 0 | 202 | -202 | 0 |
| Ports | | 1,469 | 0 | 1,469 | 1,392 | 0 | 1,392 |
| Burry Port Harbour Wall - 2017-2026 | Ongoing | 1,469 | 0 | 1,469 | 1,392 | 0 | 1,392 |
| Country Parks & Golf Courses | | 410 | -130 | 280 | 198 | 0 | 198 |
| Pembrey Country Park - Strategic Infrastructure Development | complete | 91 | 0 | 91 | 93 | 0 | 93 |
| Pembrey Country Park - Visitor Hub and Café | complete | 1 | 0 | 1 | 1 | 0 | 1 |
| TAIS - Pembrey Country Park - Amenity Block & Signage | complete | 4 | 0 | 4 | 4 | 0 | 4 |
| Pembrey Country Park - Cycling Hub | complete | 88 | 0 | 88 | 4 | 0 | 4 |
| Pembrey Country Park - Miniature Golf Course (Development Fund) | complete | 21 | 0 | 21 | 21 | 0 | 21 |
| Llyn Dolech Owain - Valleys Regional Park Discovery Gateway (VRP) | Mar '21 | 130 | -130 | 0 | 0 | 0 | 0 |
| Car Parking Infrastructure at Millennium Coastal Park & Pembrey Country Park | Mar '21 | 75 | 0 | 75 | 75 | 0 | 75 |
| NET BUDGET | | 6,393 | -1,032 | 5,361 | 4,525 | -227 | 4,298 |

| Variance | Comment |
|---------------|------------------------------------------------------------------------------------------------------|
| -382 | Cover with £45k cap maint, plus underspend on £50k Cycling hub; £50k AVLC; and £30k BPH Wall schemes |
| 176 | |
| -558 | |
| | |
| -343 | |
| -343 | |
| | |
| -179 | |
| 0 | |
| 0 | |
| 0 | |
| 1 | |
| -180 | TGT Program has slipped - Covid-19 & bats. Slip £179k to 2021/22 |
| 0 | |
| | |
| -77 | |
| -77 | Balances to be slipped forward into next year to cover overspend / retention |
| | |
| -82 | |
| 2 | To be funded by underspend on cycle hub project. |
| 0 | |
| | |
| -84 | £50k CLC; slip balances for 2021/22 match funding of cycling schemes |
| 0 | |
| 0 | |
| 0 | |
| -1,063 | |

Regeneration

APPENDIX I

Capital Budget Monitoring - Scrutiny Report for October 2020

| Scheme | Target Date for Completion | Working Budget | | | Forecasted | | |
|----------------------------------------------------------------------------------|----------------------------|-------------------|----------------|---------------|-------------------|---------------|--------------|
| | | Expenditure £'000 | Income £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net £'000 |
| Llanelli JV Projects | Ongoing | 157 | 0 | 157 | 157 | 0 | 157 |
| Swansea Bay City Region Projects | | 37,273 | -16,600 | 20,673 | 3,452 | -3,451 | 1 |
| SB City Region - Pentre Awel - Phase 1 | Ongoing | 8,100 | -8,100 | 0 | 427 | -427 | 0 |
| SB City Region - Digital Project | Ongoing | 0 | 0 | 0 | 17 | -17 | 0 |
| SB City Region - Yr Egin | Ongoing | 5,000 | -5,000 | 0 | 3,000 | -3,000 | 0 |
| Swansea Bay City Region - Llanelli Leisure Centre - New Development | Ongoing | 17,472 | -3,500 | 13,972 | 7 | -7 | 0 |
| Swansea Bay City Region - Older People's Accommodation (including Llanelli Area) | Ongoing | 6,701 | 0 | 6,701 | 1 | 0 | 1 |
| County Wide Regeneration Funds | | 3,373 | 0 | 3,373 | 583 | 0 | 583 |
| Rural Enterprise Fund | Mar '22 | 1,021 | 0 | 1,021 | 540 | 0 | 540 |
| Transformation Commercial Property Development Fund | Mar '22 | 2,352 | 0 | 2,352 | 43 | 0 | 43 |
| Llanelli, Cross Hands & Coastal Belt Area | | 9,703 | -6,244 | 3,459 | 3,207 | -2,269 | 938 |
| Cross Hands East Strategic Employment Site Ph1 | complete | 663 | 0 | 663 | 633 | 0 | 633 |
| Llanelli Regeneration Plan | ongoing | 17 | 0 | 17 | 0 | 0 | 0 |
| Cross Hands East Plot 3 Development | Dec '22 | 6,537 | -5,250 | 1,287 | 52 | -1,275 | -1,223 |
| Cross Hands East Phase 2 | Dec '22 | 2,486 | -994 | 1,492 | 2,522 | -994 | 1,528 |
| Ammanford, Carmarthen & Rural Area | | 7,290 | -1,682 | 5,608 | 4,151 | -1,672 | 2,479 |
| Ammanford Town Centre Regeneration | ongoing | 60 | 0 | 60 | 39 | 0 | 39 |
| Coastal Communities - Parry Thomas Centre, Pendine | complete | 23 | 0 | 23 | 23 | 0 | 23 |
| Carmarthen Town Regeneration - Jacksons Lane (81086) | Phase 1 Mar '21 | 837 | -81 | 756 | 89 | -71 | 18 |
| Laucharne Car Park | On Hold | 75 | 0 | 75 | 0 | 0 | 0 |
| Pendine Iconic International Visitors Destination | Nov '21 | 3,243 | -797 | 2,446 | 2,618 | -797 | 1,821 |
| Carmarthen Western Gateway & Wetlands (RCDF 81192) | Mar '21 | 173 | -80 | 93 | 173 | -80 | 93 |
| Opportunity Street (Ammanford Hwb) | complete | 0 | 0 | 0 | 1 | 0 | 1 |
| Ammanford Regeneration Development Fund | | 330 | 0 | 330 | 50 | 0 | 50 |
| TAIS - Pendine Attractor Sand Area | complete | 30 | -24 | 6 | 30 | -24 | 6 |
| Llandeilo Market Hall | Ongoing | 2,519 | -700 | 1,819 | 1,128 | -700 | 428 |

| Variance | Comment |
|----------|-------------------------------------------------------------------------------------------|
| 0 | |
| -20,672 | |
| 0 | Any further commitments will be subject to instruction |
| 0 | |
| 0 | Phase 1 payment expected this year |
| -13,972 | No large scale expenditure expected in 2020/21 |
| -6,700 | |
| -2,790 | |
| -481 | Third party project delivery delayed due to Covid-19 now expected to complete in 2021/22. |
| -2,309 | Third party project delivery delayed due to Covid-19 now expected to complete in 2021/22. |
| -2,521 | |
| -30 | |
| -17 | Match funding for TRI projects |
| -2,510 | Later start to project following negotiations with ABC legal team |
| 36 | Reflects that ERDF grant monies are awaited |
| -3,129 | |
| -21 | |
| 0 | |
| -738 | Main Scheme currently being reviewed |
| -75 | Project on hold pending further discussions with highways/property |
| -625 | |
| 0 | |
| 1 | |
| -280 | Funding to be utilised on other projects |
| 0 | |
| -1,391 | Balance to slip into next financial year, completion expected Sept 2022 |

Regeneration

APPENDIX I

Capital Budget Monitoring - Scrutiny Report for October 2020

| Scheme | Target Date for Completion | Working Budget | | | Forecasted | | |
|----------------------------------------------------------------------------------------------|----------------------------|-------------------|----------------|---------------|-------------------|----------------|--------------|
| | | Expenditure £'000 | Income £'000 | Net £'000 | Expenditure £'000 | Income £'000 | Net £'000 |
| Town Centre Loan Scheme | | 92 | 0 | 92 | 92 | 0 | 92 |
| Town Centre Loan Scheme (TCLS) - Llanelli | Mar '21 | 17 | 0 | 17 | 17 | 0 | 17 |
| Town Centre Loan Scheme (TCLS) - Ammanford | Complete | 75 | 0 | 75 | 75 | 0 | 75 |
| Targeted Regeneration Initiative (TRI) Strategic Projects | | 4,603 | -3,254 | 1,349 | 4,659 | -3,720 | 939 |
| TRI Property Enhancement Development Grant (PEDG) | ongoing | 0 | 0 | 0 | 182 | -172 | 10 |
| TRI Sustainable Living Grant (SLG) | ongoing | 0 | 0 | 0 | 80 | -53 | 27 |
| TRI Strategic Projects - Market Street North | ongoing | 1,881 | -1,231 | 650 | 1,910 | -1,231 | 679 |
| TRI Strategic Projects - Former YMCA Building, Stepney Street, Llanelli | ongoing | 1,931 | -1,726 | 205 | 1,946 | -1,726 | 220 |
| TRI Strategic Projects - Llanelli Goods Shed | ongoing | 0 | 0 | 0 | 250 | -250 | 0 |
| Transforming Towns (Green Infrastructure & Biodiversity) - Llanelli Library Green Wall | ongoing | 97 | -97 | 0 | 100 | -97 | 3 |
| Transforming Towns (Green Infrastructure & Biodiversity) - Carregamman Car Park Enhancements | ongoing | 200 | -200 | 0 | 191 | -191 | 0 |
| TRI Strategic Projects | ongoing | 494 | 0 | 494 | 0 | 0 | 0 |
| NET BUDGET | | 62,491 | -27,780 | 34,711 | 16,301 | -11,112 | 5,189 |

| Variance | Comment |
|----------|---------|
| 0 | |
| 0 | |
| 0 | |
| -410 | |
| 10 | |
| 27 | |
| 29 | |
| 15 | |
| 0 | |
| 3 | |
| 0 | |
| -494 | |
| -29,522 | |

2020/21 Savings Monitoring Report
Community & Regeneration Scrutiny Committee
2nd February 2021

1 Summary position as at : 31st October 2020

£248 k variance from delivery target

| | 2020/21 Savings monitoring | | |
|--------------------|----------------------------|-----------|------------|
| | 2020/21 | 2020/21 | 2020/21 |
| | Target | Delivered | Variance |
| | £'000 | £'000 | £'000 |
| Chief Executive | 118 | 43 | 75 |
| Community Services | 185 | 43 | 143 |
| Environment | 34 | 4 | 30 |
| | 337 | 89 | 248 |

2 Analysis of delivery against target for managerial and policy decisions:

Managerial
Policy

£238 k Off delivery target
£10 k Off delivery target

| | MANAGERIAL | | | POLICY | | |
|--------------------|------------|-----------|------------|-----------|-----------|-----------|
| | 2020/21 | 2020/21 | 2020/21 | 2020/21 | 2020/21 | 2020/21 |
| | Target | Delivered | Variance | Target | Delivered | Variance |
| | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 |
| Chief Executive | 118 | 43 | 75 | 0 | 0 | 0 |
| Community Services | 165 | 33 | 133 | 20 | 10 | 10 |
| Environment | 34 | 4 | 30 | 0 | 0 | 0 |
| | 317 | 79 | 238 | 20 | 10 | 10 |

3 Appendix J (i) : Savings proposals not on target

Appendix J (ii) : Savings proposals on target (for information)

| Department | 2019/20 Budget | FACT FILE | 2020/21 Proposed | 2020/21 Delivered | 2020/21 Variance | EFFICIENCY DESCRIPTION | REASON FOR VARIANCE |
|----------------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | £'000 | | £'000 | £'000 | £'000 | | |
| Managerial - off Target | | | | | | | |
| Chief Executive | | | | | | | |
| Regeneration division | 2,806 | Regeneration Division | 75 | 0 | 75 | £50k increase in commercial income; £25k net effect of running costs following vacation of Nantyci Rural Development centre; | Commercial property income down even before the effect of Covid-19 (as per October monitoring); Nantyci not yet sold/ leased so most running costs are still relevant. Other non related underspends within admin buildings in the current year mean that the Nantyci shortfall is currently being covered in the current year. |
| Chief Executive Total | | | 75 | 0 | 75 | | |
| Community Services | | | | | | | |
| Leisure | | | | | | | |
| Pembrey Country Park | -118 | Pembrey Country Park has been transformed into one of Wales's top visitor attractions providing a unique blend of coast and countryside. Eight miles of golden sands set against the spectacular backdrop of the Gower Peninsula and overlooking the coastal scenery of Carmarthen Bay. There is everything from caravan and camping, 550 acres of idyllic woodlands, a 130m long dry ski slope to the longest toboggan run in Wales - all providing a perfect family day out or a relaxing holiday in idyllic surroundings. | 15 | 0 | 15 | Increased Income (parking/campsite/café /ski) | Not achievable due to temporary closure of the Park and social distancing / safe opening requirements |
| Pendine Outdoor Education Centre | 168 | Pendine Outdoor Education Centre caters for up to 120 residential visitors at any given time, with a particular focus on primary school provision for Carmarthenshire schools. The experience is often the first opportunity for some young children to experience being away from home on a residential basis. | 9 | 0 | 9 | Increased income from Pendine Outdoor Education Centre (summer lettings) | Not achievable - Centre is closed |
| Public Rights of Way | 455 | Carmarthenshire has the 4th largest Public Rights of Way (PRoW) network in Wales. Maintaining and improving the network brings significant tourism value to the County. It is a statutory duty to keep the definitive plan for the County updated and to ensure PRoW are open, accessible, and signposted. | 7 | 0 | 7 | Reduction in expenditure - Public Rights of Way | Moved to Environment Department |
| Sports - all | 611 | There are 6 Leisure Centres in Carmarthenshire. Llanelli, Carmarthen, Ammanford, Llandoverly, St Clears and Newcastle Emlyn. A variety of activities take place at local leisure centre such as; Swimming, Diving, Canoeing, Fitness, Cycling, Badminton, Tennis, Table Tennis, Squash, Hockey, Netball, Basketball, Football, Rugby, Cricket, Gymnastics, Birthday Parties, Holiday programmes. There were over a million visits to the Leisure facilities in the past 12 months. | 50 | 0 | 50 | Increased income (more activity) | Income orientated target - projected major shortfalls in targeted income due to facilities closures |
| Museums | 448 | The Museums Service is made up of the County Museum at Abergwili, Parc Howard, The Museum of Speed, and Kidwelly Industrial Museum. | 50 | 0 | 50 | Review of management structure | Restructure not yet agreed / implemented |
| Dylan Thomas Boat House | 46 | Arts venues include Oriol Myrddin Art Gallery in Carmarthen, Y Gat in St. Clears and the Dylan Thomas Boathouse, Laugharne | 2 | 0 | 2 | Increasing income with additional marketing | Income targets will not be achieved due to facility closures |
| Total Leisure | | | 133 | 0 | 133 | | |
| Community Services Total | | | 133 | 0 | 133 | | |
| Environment | | | | | | | |
| Planning | | | | | | | |
| Development Management | 262 | <ul style="list-style-type: none"> The Development Management Unit manages the statutory planning application process (including pre application and also discharge of conditions and variation of conditions post approval). The Unit deals with between 1700 and 1900 applications on average each year (roughly 150 cases per annum per Officer). The unit is also responsible for planning enforcement matters including enforcement of planning conditions and unauthorised development and built conservation matters, dealing with roughly 500 cases per annum. | 20 | 0 | 20 | Additional predicted income from new statutory Pre-application service. | Additional income will not be generated in the current year due to Covid-19. Achievable in 2021/22 or 2022/23 |
| Minerals & Waste | 128 | <ul style="list-style-type: none"> The Team ensure that the significant aggregate resources and waste within Carmarthenshire are provided and managed in a sustainable way. This involves dealing with applications for waste and mineral workings/sites, dealing with enforcement matters relating to such sites and also required monitoring regarding the operation of such sites. The Team also undertake the above functions in whole or in part for another 7 Local Authorities in South and West Wales. | 10 | 0 | 10 | Increase in income through various Service Level Agreements coupled with some savings to be made through reconfiguration of the Team which is aimed at improving the resilience of the Team going forward. | Additional income will not be generated in the current year due to Covid-19. Achievable in 2021/22 or 2022/23 |
| Total Planning division | | | 30 | 0 | 30 | | |
| Environment Total | | | 30 | 0 | 30 | | |
| Policy - off Target | | | | | | | |
| Community Services | | | | | | | |
| Y Gat (St Clears) | 40 | Arts venues include Oriol Myrddin Art Gallery in Carmarthen, Y Gat in St. Clears and the Dylan Thomas Boathouse, Laugharne Y Gat (formerly known as St. Clears Craft Centre) is an arts facility that also hosts the local library and an in house catering facility. The facility has an open gallery / shop area along with conference rooms facilities and studio spaces for local artists to hire. | 10 | 0 | 10 | Review of Business purpose of Y Gat with community partners (St. Clears) (Equalities Impact Assessment) The continued operation of the facility in-house has been reviewed and the conclusion is that the facility is unlikely to be viable in its current operational format as income growth has not been realised | Facility has been temporarily closed since March. Consultation results due early September to inform future planning. Targets will not be met this year due to Covid-19. |
| Community Services Total | | | 10 | 0 | 10 | | |

| Department | 2019/20 Budget | FACT FILE | 2020/21 Proposed | 2020/21 Delivered | 2020/21 Variance | EFFICIENCY DESCRIPTION |
|------------|----------------|-----------|------------------|-------------------|------------------|------------------------|
| | £'000 | | £'000 | £'000 | £'000 | |

Managerial - on Target**Chief Executive**

| | | | | | | |
|-----------------------|-------|-----------------------|----|----|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Regeneration division | 2,806 | Regeneration Division | 43 | 43 | 0 | £35k reduction within Economic Development activity (£15K from Community Development and External Funding budget, £10K from Rural Carmarthen, Ammanford Town Centres budget and £10k from Econ Dev Llanelli, Cross Hands, Coastal, Business infrastructure budget) £8k reduction in electricity within the Industrial estate. |
|-----------------------|-------|-----------------------|----|----|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Chief Executive Total**43 43 0****Community Services****Leisure**

| | | | | | | |
|-----------------------------|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------|----------|-----------------------------------------------------------------------------------|
| Llanelli Leisure Centre | 235 | Salix funding has been secured to invest in more energy efficient lighting and the installation of swimming pool covers to reduce overnight heat loss at our leisure centres | 6 | 6 | 0 | Energy Efficiency saving from previously implemented project |
| Carmarthen Leisure Centre | -53 | There are 6 Leisure Centres in Carmarthenshire. Llanelli, Carmarthen, Ammanford, Llandovery, St Clears and Newcastle Emlyn. A variety of activities take place at local leisure centre such as; Swimming, Diving, Canoeing, Fitness, Cycling, Badminton, Tennis, Table Tennis, Squash, Hockey, Netball, Basketball, Football, Rugby, Cricket, Gymnastics, Birthday Parties, Holiday programmes. There were over a million visits to the Leisure facilities in the past 12 months. | 8 | 8 | 0 | Carmarthen Energy Efficiency saving from previously implemented project |
| Amman Valley Leisure Centre | 35 | Salix funding has been secured to invest in more energy efficient lighting at our leisure centres | 7 | 7 | 0 | Amman Valley Energy Efficiency saving from previously implemented project |
| Libraries | 2,379 | Carmarthenshire libraries provides an extensive choice of books, DVDs, CDs, online services, newspapers and magazines, there is something for everyone! With over half a million books on offer between 3 regional, 13 branch and mobile libraries you're never too far away from a centre of knowledge. Public access computers and Wi-Fi are available at all libraries. Carmarthenshire is the 4 th busiest Library service in Britain. There have been over 600,00 issues of books per year. Our new mobile service provides outreach services to rural parts of the County, linking up with various partners to deliver public information services online. | 12 | 12 | 0 | Procurement and cost efficiencies relating to stock and general operational costs |
| Total Leisure | | | 33 | 33 | 0 | |

Community Services Total**33 33 0****Environment****Planning**

| | | | | | | |
|--------------------------------|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|-------------------------------------------------------------------------------------------------------------------|
| Forward Planning | 567 | <ul style="list-style-type: none"> • Division responsible for producing and assisting with implementation, including on-going monitoring of plan delivery and on-going revision of evidence base, of all development plans which cover or part cover Carmarthenshire. • These plans include: <ul style="list-style-type: none"> o Spatial plans – the potential for plans to span more than one (or part of) County in future years o the Local Development Plan which was adopted for Carmarthenshire in 2014 and o Development Briefs for specific sites and areas - a number of which have now been produced for the County. • Also involved in assisting with development and or disposal of Council owned land/property in relation to advising on potential uses and providing consultancy role regarding preparation of planning applications on behalf of the Council. | 4 | 4 | 0 | General savings identified within the Forward Planning budget which are not related to the production of the LDP. |
| Total Planning division | | | 4 | 4 | 0 | |

Environment Total**4 4 0**

| Department | 2019/20 Budget | FACT FILE | 2020/21 Proposed | 2020/21 Delivered | 2020/21 Variance | EFFICIENCY DESCRIPTION |
|---------------------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | £'000 | | £'000 | £'000 | £'000 | |
| Policy - on Target | | | | | | |
| Community Services | | | | | | |
| Libraries | 2,379 | Carmarthenshire libraries provide a wide variety of books, DVDs, CDs, online services, newspapers and magazines for the residents of Carmarthenshire. The libraries contain over half a million books between 3 regional, 13 branch and mobile libraries, furthermore, all libraries also have public access computers and Wi-Fi. | 10 | 10 | 0 | This proposal considers the potential to co-locate branch libraries with other businesses or premises to help reduce running costs and potentially increase visitor numbers. |
| Community Services Total | | | 10 | 10 | 0 | |

COMMUNITY SCRUTINY COMMITTEE 2ND February 2021

Subject:

**2020/21 Half year Performance Report (1st April to 30th September 2020)
relevant to this Scrutiny**

Purpose:

To examine the report for monitoring purposes.

To consider and comment on the following issues:

Information contained within the report be considered

Reasons:

- Authorities are under a general duty to make arrangements to monitor performance
- We need to demonstrate to citizens, members and regulators how performance is managed, and appropriate interventions implemented

To be referred to the Executive Board / Council for decision: NO

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:-

Cllr. Emlyn Dole (Leader)

Cllr. Mair Stephens (Deputy Leader)

Cllr. Linda Evans (Housing)

Cllr. Peter Hughes- Griffiths (Culture, Sport and Tourism)

| Directorate Communities / Environment / Chief Executive's Name of Head of Service: | Designations: | Tel Nos./ E Mail Addresses: |
|-----------------------------------------------------------------------------------------------------|--------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| Jason Jones | Head of Regeneration | JaJones@carmarthenshire.gov.uk |
| Jonathan Fearn | Head of Property | 01267 246244 JFearn@carmarthenshire.gov.uk |
| Llinos Quelch | Head of Planning | 01267 228918 lquelch@carmarthenshire.gov.uk |
| Ian Jones | Head of Leisure | 01267 228309 ijones@carmarthenshire.gov.uk |
| Jonathan Morgan | Head of Homes and Safer Communities | 01554 899285 jmorgan@carmarthenshire.gov.uk |
| Report Author: Silvana Sauro | Performance, Analysis & Systems Manager | 01267 228897 ssauro@carmarthenshire.gov.uk |

COMMUNITY SCRUTINY COMMITTEE

02.02.21

2020/21 Half year Performance Report (1st April to 30th September 2020) relevant to this Scrutiny

BRIEF SUMMARY OF PURPOSE OF REPORT

Note impact of COVID-19

1. This report is focused on the performance measures included in the Corporate Strategy.
2. The Departmental Business Plan Actions plans set for 2020/21 were blindsided due to COVID-19 and are currently not being monitored to allow services to focus on dealing with emergencies.
3. Instead of monitoring actions set before the pandemic we produced a half year COVID-19 Community Impact Assessment.
4. We will produce an Annual Report for 2020/21 on our Corporate Strategy Well-being Objectives.
5. Measures being reported for 2020/21: -
 - Target setting has been discretionary.
 - Many have set reduced targets due to disruption to services

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed

Jason Jones - Head of Regeneration
 Jonathan Fearn - Head of Property
 Llinos Quelch - Head of Planning
 Ian Jones - Head of Leisure
 Jonathan Morgan - Head of Homes and Safer Communities

| | | | | | | |
|-----------------------------------------|------------|-----------|-----------|------------------------|-----------------------|-----------------|
| Policy, Crime & Disorder and Equalities | Legal | Finance | ICT | Risk Management Issues | Staffing Implications | Physical Assets |
| YES | YES | NO | NO | NO | NO | NO |

1. Policy, Crime & Disorder and Equalities

The Well-being of Future Generations (Wales) Act 2015 requires public bodies *to take all reasonable steps to meet their Well-being Objectives.*

2. Legal

In our published Well-being Statement, we are committed to monitor our Well-being Objective action plans.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed:

Jason Jones - Head of Regeneration
 Jonathan Fearn - Head of Property
 Llinos Quelch - Head of Planning
 Ian Jones - Head of Leisure
 Jonathan Morgan - Head of Homes and Safer Communities

1. Scrutiny Committee – N/A

2. Local Member(s) – N/A

3. Community / Town Council – N/A

4. Relevant Partners – N/A

5. Staff Side Representatives and other Organisations – All Departments have been consulted and have had the opportunity to provide comments on their performance and progress.

| | |
|-----------------------------------------------------------------|--------------------------------------|
| EXECUTIVE BOARD PORTFOLIO HOLDER(S) AWARE/CONSULTED -YES | Include any observations here |
|-----------------------------------------------------------------|--------------------------------------|

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

| Title of Document | Locations that the papers are available for public inspection |
|----------------------------------------------------|---------------------------------------------------------------|
| Corporate Strategy 2018-2023 (refreshed June 2019) | Corporate Strategy 2018-2023 |

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Scrutiny measures monitoring report

Community scrutiny - at Half Year 2020/21

Filtered by:

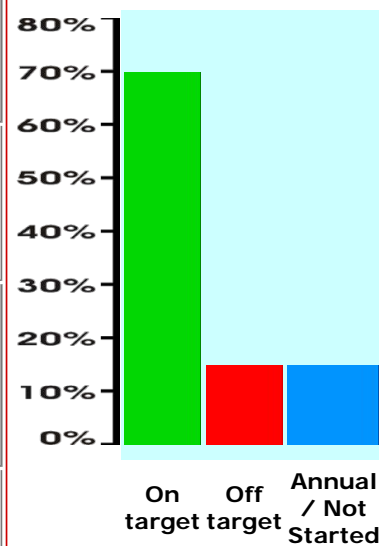
Organisation - Carmarthenshire County Council

Source document - Corporate Strategy 2020-21 - Measures Only

The table below provides a summary progress against target for the Measures contained within the selected document

| | | Total | On target | Off target | Not reported | Not available | Annual / Not started | % on target | Overall % on target |
|-----------------------------------------------------------------------------------------------------|-----------------------------|-----------|-----------|------------|--------------|---------------|----------------------|-------------|---------------------|
| 2. Help children live healthy lifestyles (Childhood Obesity) | Measures | 3 | 1 | 0 | 0 | 0 | 2 | 33% | 33% |
| 5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of | Measures | 3 | 3 | 0 | 0 | 0 | 0 | 100% | 100% |
| 6. Create more jobs and growth throughout the county | Measures | 6 | 6 | 0 | 0 | 0 | 0 | 100% | 100% |
| 7. Increase the availability of rented and affordable homes | Measures | 3 | 2 | 1 | 0 | 0 | 0 | 67% | 67% |
| 8. Help people live healthy lives (tackling risky behaviour & Adult obesity) | Measures | 3 | 2 | 0 | 0 | 0 | 1 | 67% | 67% |
| 12. Look after the environment now and for the future | Measures | 2 | 0 | 2 | 0 | 0 | 0 | 0% | 0% |
| Overall Performance | Actions and Measures | 20 | 14 | 3 | 0 | 0 | 3 | 70% | |

Performance against Target



There are five measures with no targets set which are not included in the above table but are included on pages 8 and 9 of this report.

OFF TARGET

Theme: 12. Look after the environment now and for the future
Sub-theme: A. Address requirements of the Environment (Wales) Act 2016

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|---------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------------------------------------------------|------------------------------------------------------|------------------------------------------------------------------------------------------------------|------------------------|------------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter 1 | Quarter 2 | Quarter 3 | End of Year |
| Percentage of all planning applications determined in time PAM/018 | Not applicable | | Q2: 71.4 End Of Year: 71.6 | Target: 68.0 Result: 66.3 | Target: 68.0 Result: 60.1 Calculation: (292 ÷ 486) × 100 | Target: 68.0 | Target: 68.0 |
| Comment | Q1 one has shown a reduction from previous quarters as it reflect the early impacts of the Covid lockdown and the fact that up to 50% of the Planning Division were redeployed as part of the Corporate Covid response in supporting vulnerable groups. The figure is also down on the Q1 figure that also occurred within lockdown as, in addition to redeployment, the turning off of certain service areas meant that no site visits were undertaken and the Authority was not able to undertake the requisite publicity. This, effectively, put the planning application process 'on hold' until the services were turned back on. Officers continue to utilise Extension of Time letters as a means of reflecting that timescales agreed with agents/applicants are then reflected in the Indicator as is the case across Wales, this is however voluntary and the applicants won't always agree to this. Various improvement measures are being put forward to assist with improving this target (see remedial action). | | | | | | |
| Remedial Action | The Service remains the subject of a Strategic Review which has reported back in Jan with a number of recommendations to be delivered – it is aimed at improving the service overall. The recommendations have been, and are still being taken forward. It brings together various internal pieces of work including that of the former Improvement Group, on-going individual TIC reviews, client concerns/perceptions, and is also seeking to understand any constraints that may exist with, for example, pressures arising from securing all consultee responses in a timely manner. Some of the outcomes/actions are beyond the actions of the unit and will require input from other divisions in the Department and wider C.C. and may have resource implications. A new IT system has been developed and is now in place, and will assist with monitoring/performance management making it easier to track target dates and for managers to monitor caseloads and delivery. Consultants engaged to deal with backlog: 250+cases | | | | | | |

Service Head: Llinos Quelch

Performance status: Off target




| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|---------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------------------------------------------------|------------------------------------------------------|--------------------------------------------------------------------------------------------------|------------------------|------------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter 1 | Quarter 2 | Quarter 3 | End of Year |
| Percentage of planning appeals dismissed PAM/019 | Not applicable | | Q2: 87.5 End Of Year: 80.0 | Target: 69.0 Result: 66.7 | Target: 69.0 Result: 66.7 Calculation: (2 ÷ 3) × 100 | Target: 68.0 | Target: 70.0 |
| Comment | Standalone for Quarter 2 = 0/0. The low total numbers of appeals remains a prime factor in influencing this measure. Given these low numbers, the result has the potential to be disproportionately influenced by any one decision, although the decreasing number of appeals received is an acknowledged indicator of quality of decision making. | | | | | | |
| Remedial Action | The commitment remains, as per previous reporting, to on-going member training. Additionally, topic-based training has been, and will continue to be, provided for officers and members in relation to specific development types, such as One Planet developments. The Strategic Review of Planning made a recommendation to provide a bespoke package of Member Training on planning matters to be provided, and this timetable has now been drawn up (it will remain an ongoing and evolving list) | | | | | | |

Service Head: Llinos Quelch

Performance status: Off target



Theme: 7. Increase the availability of rented and affordable homes**Sub-theme: A. Affordable Homes Delivery Plan**

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|--------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------------------------------------------------|------------------------------------------------|--------------------------------------------------|----------------------|-------------------------------------------------------------------------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter 1 | Quarter 2 | Quarter 3 | End of Year |
| The number of new additional properties managed by our internal social lettings agency 7.3.2.25 | Not applicable | | Q2: 29 End Of Year: 61 | Target: 8 Result: 9 | Target: 15 Result: 12 | Target: 30 | Target: 45 |
| Comment | Due to the knock on effect of the Covid-19, opportunities of signing up additional properties to our social lettings agency are more difficult to achieve. | | | | | | |
| Remedial Action | Continue to monitor performance and encourage property sign ups. Identifying new links with landlords to try and increase sign-ups | | | | | | |
| Service Head: Jonathan Morgan | | | Performance status: Off target | | | |  |

ON TARGET ETC.**Theme: 2. Help children live healthy lifestyles (Childhood Obesity)****Sub-theme: A. Increase physical activities for children**

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|----------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------------------------------------------------------|------------------------------------------------|------------------------------------------------|-------------------------|--------------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter 1 | Quarter 2 | Quarter 3 | End of Year |
| Number of attendances at Sporting Opportunities facilitated by Sport & Leisure Officers 3.4.2.8 | Not applicable | | Q2: 70274 End Of Year: 205278 | Target: 0 Result: 0 | Target: 0 Result: 0 | Target: 49707 | Target: 110937 |
| Comment | Staff have been furloughed for a large part of QTR 2 therefore no services to report on | | | | | | |
| Remedial Action | Staff have been re-introduced and inline with Welsh Government and NGB guidelines are able to re-commence services in schools and the community therefore we would expect to see an increase in provision from here on in. | | | | | | |
| Service Head: Ian Jones | | | Performance status: On target | | | | |

Theme: 5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of**Sub-theme: B. Helping people into work**

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------|-----------------------------------------------------|----------------------------------------------------|----------------------------------------------------------------------------------------------------|-----------------------|-----------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter 1 | Quarter 2 | Quarter 3 | End of Year |
| % of adults that feel more positive with improved confidence about seeking work after receiving employability support through Communities 4 Work and Communities 4 Work Plus Programmes. EconD/020 | Not applicable | | Q2: 100 End Of Year: 100 | Target: 100 Result: 100 | Target: 100 Result: 100 Calculation: (147 ÷ 147) × 100 | Target: 100 | Target: 100 |
| Service Head: Jason Jones | | | Performance status: On target | | | | |

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------|-----------------------------------------------------|----------------------------------------------------|----------------------------------------------------------------------------------------------------|-----------------------|-----------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter 1 | Quarter 2 | Quarter 3 | End of Year |
| % of residents that feel more confident in using a computer and gaining IT skills after receiving digital inclusion support through Communities 4 Work and Communities 4 Work Plus Programmes. EconD/021 | Not applicable | | Q2: 100 End Of Year: 100 | Target: 100 Result: 100 | Target: 100 Result: 100 Calculation: (148 ÷ 148) × 100 | Target: 100 | Target: 100 |
| Service Head: Jason Jones | | | Performance status: On target | | | | |

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------|-----------------------------------------------------|------------------------------------------------|------------------------------------------------|----------------------|-----------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter 1 | Quarter 2 | Quarter 3 | End of Year |
| The number of accredited qualifications achieved by residents attending Employment related courses within the Communities 4 Work and Communities 4 Work Plus Programmes. EconD/022 | Not applicable | | Q2: 167 End Of Year: 258 | Target: 1 Result: 1 | Target: 3 Result: 4 | Target: 30 | Target: 116 |
| Service Head: Jason Jones | | | Performance status: On target | | | | |

Theme: 6. Create more jobs and growth throughout the county**Sub-theme: G. Overarching Data**

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|-----------------------------------------------------------------------------|--------------------------|--------------|-------------------------------------------------------|------------------------------------------------------|----------------------------------------------------------------------------------------------------------|------------------------|------------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter 1 | Quarter 2 | Quarter 3 | End of Year |
| The percentage of undisputed invoices which were paid in 30 days CFH/006 | Not applicable | | Q2: 96.2 End Of Year: 96.1 | Target: 93.5 Result: 97.7 | Target: 93.5 Result: 97.6 Calculation: (68375 ÷ 70068) × 100 | Target: 93.5 | Target: 93.5 |

Comment Target met and an improvement compared to Q2 19/20

Service Head: Randal Hemingway

Performance status: On target

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|--------------------------------------------------------|--------------------------|--------------|---------------------------------------------------------|----------------------------------------------------|------------------------------------------------------|------------------------|-------------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter 1 | Quarter 2 | Quarter 3 | End of Year |
| Jobs created with Regeneration assistance EconD/001 | Not applicable | | Q2: 137.5 End Of Year: 393.0 | Target: 0.0 Result: 0.0 | Target: 15.0 Result: 38.0 | Target: 30.0 | Target: 184.0 |

Comment 38 Jobs created year to date from business development activity, business growth & start up fund and bureau

Service Head: Jason Jones

Performance status: On target

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|-------------------------------------------------------------|--------------------------|--------------|------------------------------------------------------|----------------------------------------------------|----------------------------------------------------|-----------------------|------------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter 1 | Quarter 2 | Quarter 3 | End of Year |
| Jobs accommodated with Regeneration assistance EconD/002 | Not applicable | | Q2: 0.0 End Of Year: 85.0 | Target: 0.0 Result: 0.0 | Target: 0.0 Result: 0.0 | Target: 0.0 | Target: 36.0 |

Comment projects have returned to construction following covid 19 and will deliver outputs later in year following completion of construction

Service Head: Jason Jones

Performance status: On target

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|----------------------------------------------------------------------------------|--------------------------|--------------|--------------------------------------------------------|----------------------------------------------------|------------------------------------------------------|------------------------|-------------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter 1 | Quarter 2 | Quarter 3 | End of Year |
| The number of people placed into jobs with Regeneration assistance. EconD/003 | Not applicable | | Q2: 78.0 End Of Year: 131.0 | Target: 0.0 Result: 0.0 | Target: 15.0 Result: 40.0 | Target: 30.0 | Target: 130.0 |

Comment 40 people helped into employment via Communities 4 work and workways plus initiatives

Service Head: Jason Jones

Performance status: On target

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|--------------|-----------------------------------------------------|------------------------------------------------|-----------------------------------------------------|-----------------------|------------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter | Quarter 2 | Quarter | End of |
| | | | | 1 | | 3 | Year |
| The number of people helped into volunteering with Regeneration assistance EconD/005 | Not applicable | | Q2: 301 End Of Year: 614 | Target: 0 Result: 0 | Target: 150 Result: 1036 | Target: 450 | Target: 1030 |
| Comment | Annual target has been exceeded due to work with volunteers during the Covid 19 lockdown via the Community Development team | | | | | | |
| Service Head: Jason Jones | | | Performance status: On target | | | | |

Theme: 7. Increase the availability of rented and affordable homes
Sub-theme: A. Affordable Homes Delivery Plan

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------------------------------------------------|------------------------------------------------|-----------------------------------------------------------|---------------------------|---------------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter | Quarter 2 | Quarter | End of |
| | | | | 1 | | 3 | Year |
| The level of Private Sector Investment / external funding secured (£) EconD/008 | Not applicable | | Q2: 4277562 End Of Year: 16247339 | Target: 0 Result: 0 | Target: 200000 Result: 3127227 | Target: 2000000 | Target: 6325568 |
| Comment | Private Sector Investment secured via Community Bureau projects, Leader, Arfor, Business Development activity and Carmarthenshire Rural Enterprise Fund | | | | | | |
| Service Head: Jason Jones | | | Performance status: On target | | | | |

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|---------------------------------------------------------------------------------------------------|-----------------------------|--------------|-----------------------------------------------------|--------------------------------------------------|--------------------------------------------------|-----------------------|-----------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter | Quarter 2 | Quarter | End of |
| | | | | 1 | | 3 | Year |
| The number of affordable homes delivered as part of the affordable homes plan 2016-21 7.3.2.24 | Not applicable | | Q2: 143 End Of Year: 316 | Target: 27 Result: 29 | Target: 58 Result: 95 | Target: 108 | Target: 195 |
| Service Head: Jonathan Morgan | | | Performance status: On target | | | | |

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|----------------------------------------------------------------------------------|-----------------------------|--------------|-------------------------------------------------------|-----------------------------------------------------|---------------------------------------------------------------------------------------------------|------------------------|------------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter | Quarter 2 | Quarter | End of |
| | | | | 1 | | 3 | Year |
| Average number of calendar days taken to complete all housing repairs PAM/037 | Not applicable | | Q2: 12.0 End Of Year: 13.8 | Target: 14.0 Result: 2.7 | Target: 14.0 Result: 4.0 Calculation: 28525.61 ÷ 7212 | Target: 14.0 | Target: 14.0 |
| Service Head: Jonathan Fearn | | | Performance status: On target | | | | |

Theme: 8. Help people live healthy lives (tackling risky behaviour & Adult obesity)**Sub-theme: B. Physical Activity**

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|-------------------------------------------------------------------------|--------------------------|--------------|-------------------------------------------------------|------------------------------------------------|----------------------------------------------------------------------------------------------------------|-----------------------|------------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter 1 | Quarter 2 | Quarter 3 | End of Year |
| Number of visits to leisure centres per 1,000 population PAM/017 | Not applicable | | Q2: 3714 End Of Year: 7768 | Target: 0 Result: 0 | Target: 159 Result: 176 Calculation: (33296 ÷ 188771) × 1000 | Target: 484 | Target: 1146 |
| Service Head: Ian Jones | | | Performance status: On target | | | | |

Theme: 8. Help people live healthy lives (tackling risky behaviour & Adult obesity)**Sub-theme: C. Mental Health**

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|--------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------------------------------------------------|----------------------------------------------------|-----------------------------------------------------------------------------------------------------------|------------------------|------------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter 1 | Quarter 2 | Quarter 3 | End of Year |
| Number of library visits per 1,000 population LCL/001 | Not applicable | | Q2: 3838 End Of Year: 7535 | Target: 130 Result: 243 | Target: 454 Result: 769 Calculation: (145118 ÷ 188771) × 1000 | Target: 1006 | Target: 1641 |
| Comment | A click, collect & deliver service was launched in July followed by a phased reopening of IT facilities, physical visits in regional & branch/ mobile libraries in Aug/ Sept. The click & collect service has been well utilised & physical visits are increasing daily as customers gain the confidence to visit libraries again. We continue to promote our excellent range of free online resources. Digital book issues increased by 80% & visits to the newspaper app 'Pressreader' increased by over 26,000 compared to Q2 last year. | | | | | | |
| Remedial Action | Visits have declined during Q2 compared to last year due to the continued closure of 13 library buildings due to Covid-19. We hope visits will gradually increase as we market our online resources offer as well as progressing through the phases of reopening regional libraries, mobile & larger branch libraries. | | | | | | |
| Service Head: Ian Jones | | | Performance status: On target | | | | |

NO TARGET SET

Theme: 10. Support the growing numbers of older people to maintain dignity and independence in their later
Sub-theme: A. Improved population health and wellbeing

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|-------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------------------------------------------|---------------------------------------------------------------|-----------------------------------------------------------------|-----------|-----------------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter 1 | Quarter 2 | Quarter 3 | End of Year |
| The average number of calendar days taken to deliver a Disabled Facilities Grant PAM/015 | Not applicable | | Q2: 169 End Of Year: 176 | No Target Result 116 Calculation 116/1 | No Target Result 275 Calculation 3026/11 | -- | Target: NO TARGET |
| Comment | During the lockdown period a limited number of assessments were undertaken, the team focussed on hospital discharge and fast track assessments which resulted in a small number of DFG's being delivered quickly. During this time a backlog of applications was created, the adaptations function has restarted mid Qtr 2 and we are working on the backlog on a priority basis. The backlog in days of the lockdown is now significantly affecting the average number of days for delivery. | | | | | | |
| Remedial Action | Continue to prioritise adaptations and work through the backlog of applications. | | | | | | |
| Service Head: Jonathan Morgan | | | Performance status: No Target Set | | | | |

Theme: 5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of
Sub-theme: A. Preventing Poverty

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|---------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------------------------------------------------|----------------------------------------------------------------------|-----------------------------------------------------------------------|-----------|-----------------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter 1 | Quarter 2 | Quarter 3 | End of Year |
| Percentage of households successfully prevented from becoming homeless PAM/012 | Not applicable | | Q2: 41.0 End Of Year: 46.4 | No Target Result 53.8 Calculation 49/91 x 100 | No Target Result 51.7 Calculation 90/174 x 100 | -- | Target: NO TARGET |
| Comment | As a result of COVID-19 Welsh Government changed the law around homelessness in that all single homeless people regardless of their previous history were deemed a priority and local authorities were required to provide both temporary and permanent accommodation. This new demand resulted in a new cohort of people presenting themselves to us (rough sleeping and sofa surfers) Their circumstances made it difficult to for us to undertake prevention work. Regardless of these increased new demands overall we were able to maintain and improve our homeless prevention work compared to last year. | | | | | | |
| Service Head: Jonathan Morgan | | | Performance status: No Target Set | | | | |

Theme: 7. Increase the availability of rented and affordable homes**Sub-theme: A. Affordable Homes Delivery Plan**

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|-----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------------------------------------------------|----------------------------------|--------------------------------------------------------------------------------|-----------|-----------------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter 1 | Quarter 2 | Quarter 3 | End of Year |
| Percentage of empty private properties brought back into use PAM/013 | Not applicable | | Q2: 3.63 End Of Year: 7.72 | No Target Result 0 | No Target Result 3.31 Calculation 78/2354 x 100 | -- | Target: NO TARGET |
| Comment | Due to the implications of Covid restrictions no empty property inspections haven't been possible for Qtr 1 and most of Qtr 2. Additionally the construction industry which is crucial to restoring empties has seen a significant reduction in productivity and access to materials. However empty property delivery was restored mid qtr 2. The team has however utilised this time productively, by investing the available EPO's time into the Valleys Taskforce Empty Property Grant scheme, preparing grant schemes which is externally funded by WG, by preparing 68 applications which amount to £1.67million of improvement works (net cost), which will attract an approximate grant allowance of £1.36million (assuming £20,000 maximum allocated per surveyed property) to the County. | | | | | | |
| Remedial Action | Due to the implications of Covid-19 no inspections to empty properties have been possible, additionally the construction industries productivity has been significantly reduced. | | | | | | |
| Service Head: Jonathan Morgan | | | Performance status: No Target Set | | | | |

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------------------------------------------|---------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|-----------|-----------------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter 1 | Quarter 2 | Quarter 3 | End of Year |
| Percentage of rent lost due to properties being empty PAM/039 | Not applicable | | Q2: 3.2 End Of Year: 3.4 | No Target Result 4.3 Calculation 502895/11688734 x 100 | No Target Result 4.3 Calculation 1049795/24357023 x 100 | -- | Target: NO TARGET |
| Comment | During the 2nd quarter contractors have become available to carry out the necessary void property work on a limited basis. Additionally our letting cycles have been restarted. This has meant that by the end of september we have reduced the number of void properties to 415 from a peak of 435 properties in June. During the period a few urgent property lettings have taken place via a direct match. | | | | | | |
| Remedial Action | It is expected that there will be further reductions in Void properties over the coming months, hopefully this will result in a reduction in Void loss. | | | | | | |
| Service Head: Jonathan Morgan | | | Performance status: No Target Set | | | | |

| Measure Description | 2019/20 Comparative Data | | | 2020/21 Target and Results | | | |
|---------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------------------------------------------|----------------------------------|----------------------------------|-----------|-----------------------------|
| | Best Quartile | Welsh Median | Our Actual | Quarter 1 | Quarter 2 | Quarter 3 | End of Year |
| Number of new homes created as a result of bringing empty properties back into use PAM/045 | Not applicable | | Q2: 0 End Of Year: 0 | No Target Result 0 | No Target Result 0 | -- | Target: NO TARGET |
| Comment | Despite bringing back 78 empty properties by the end of Qtr 2, none of these properties resulted in creating additional properties. | | | | | | |
| Service Head: Jonathan Morgan | | | Performance status: No target Set | | | | |

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COMMUNITY & REGENERATION SCRUTINY COMMITTEE

2ND FEBRUARY, 2021

**SUBJECT:
COMMUNITY COHESION ACTION PLAN**

Purpose:

To provide an overview of the Community Cohesion regional plan.

To consider and comment on the following issues:

To endorse the attached action plan.

Reasons:

Carmarthenshire County Council is the host authority for Mid and West Wales community cohesion grant. Every year we are required to submit to the Welsh Government our action plan for the Mid and West Wales (Dyfed-Powys) region.

To be referred to the Executive Board/Council for decision: NO

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER.
Cllr. Cefin Campbell (Communities & Rural Affairs Portfolio Holder)

| | | |
|------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Directorate: Community Services</p> <p>Name of Head of Service: Jonathan Morgan</p> <p>Report Author: Les James</p> | <p>Designations:</p> <p>Head of Homes and Safer Communities</p> <p>Engagement and Partnership Manager</p> | <p>JMorgan@carmarthenshire.gov.uk 01267 228960</p> <p>lesjames@carmarthenshire.gov.uk 01267 228930</p> |
|------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|

EXECUTIVE SUMMARY
COMMUNITY & REGENERATION SCRUTINY COMMITTEE
2ND FEBRUARY, 2021

COMMUNITY COHESION ACTION PLAN

Background

Since 2010, Carmarthenshire County Council has acted as the host Authority in receiving community cohesion grant from the Welsh Government. The grant is for the delivery of a set of actions set out by Welsh Government to deliver a community cohesion plan for Pembrokeshire and Carmarthenshire. In 2015, this was extended to Mid and West Wales region which added Ceredigion and Powys. The delivery plan (attached) aims to meet regional, county, and local issues in the spirit of the guidance set out by Welsh Government.

What is community cohesion?

Community cohesion is what must happen to enable different groups of people to get on well together, whatever their backgrounds or circumstances. Building cohesion within and between communities is an essential step towards improving people's quality of life. Viewed from outside, a cohesive community is one in which people will want to live and invest.

Key indicators of community cohesion relate to how people feel about their local area. It can therefore be used as a measure of how well different minority and majority communities develop and relate to each other. Communities may define themselves by neighbourhood, ethnicity or culture, age group, faith, sexual orientation, language, gender or other characteristics or interests.

There are eight regional community cohesion co-ordinators for Wales, funded from an allocated fund by the Welsh Government. The Mid and West Wales Co-ordinator covers Carmarthenshire, Ceredigion, Pembrokeshire, and Powys and is employed by Carmarthenshire County Council. The Community Cohesion Action Plan 2020/21 has four main themes with several key objectives.

- Theme A – Identifying and mitigating community tensions (hate crime, extremism, anxiety, anti-social behaviour) relating to Brexit
- Theme B – Foster Good Relations
- Theme C – Ensure Equality of Opportunity
- Theme D – Administration and Reporting to support work under themes A-C

Details of the Mid and West Wales plan are contained in the attached action plan. We as the host authority provide quarterly updates to the Welsh Government as well as drawing down on the grant. As part of our grant arrangements, officers meet representatives of the other three local authorities on a quarterly basis to set regional and local objectives.

Community Cohesion and impact of Coronavirus on our communities.

The Cohesion team have recently completed a research project, delivered by Premier Advisory Group to look at the impact that Brexit and Covid had on communities. The purpose of this was to provide an evidence base, identifying potential community hotspots, tensions and issues and recommendations as to how we embed good practice into our work moving forward. We are now considering how to embed several recommendations into our policies and strategies.

Also, the Community Cohesion team have made available a grant of up to £2500 to be used to develop projects which aid the recovery of community groups during the pandemic. The aim is to help bring communities together safely (online or in person if appropriate), ensuring groups and premises can access initiatives that promote cohesive communities. Work includes supporting Community Groups to open (adhering to current guidance); the development of online events, resource materials or other initiatives which improve relations within our communities.

We have encouraged projects that help people to enjoy and celebrate living in their communities and strengthen their sense of belonging. This could mean helping people to understand and enjoy each other's cultures and traditions. It could involve new ways of working, developing materials which help bring people together and promote diversity and inclusion.

Key achievements and actions over the last 12 months.

- In December 2019, the team developed a Small Grant fund for Community Cohesion Projects in Mid and South West Wales. The fund was promoted through Community Connectors (or equivalent) and third sector partners. 11 projects ran between Jan – March 2020, including 3 in Carmarthenshire. The fund was run again last November.
- The Cohesion Team developed and promoted a one-minute Hate Crime Awareness Film (in partnership with Victim Support and endorsed by the OPCC and the 4 Police forces across Wales). The film was shared widely on social media. During Hate Crime Awareness Week 2020, members of the public were invited to watch the film, then take part in a short Hate Crime Quiz. The project was developed by the Mid and West Wales team and rolled out across Wales by all Cohesion teams. 516 people responded to the quiz.
- We commissioned Premier Advisory Group to run a research project looking at the impact that Brexit may have had on communities across the region. The purpose of this was to provide an evidence base report, identifying potential community hotspots, tensions and issues particularly arising from the Brexit referendum in 2016 and its subsequent impact on community cohesion in the following years. In March 2020, the project was paused due to the pandemic. As this situation developed, it was decided to extend the scope of the research to also explore the impacts of COVID-19 lockdown measures. The initial findings have been presented to the EBM portfolio holder for Communities & Rural Affairs.
- The team have promoted and signposted to the EU Settlement Scheme. Work has involved drop in sessions; A six month radio campaign started in July 2020 across 4 Radio stations including Radio Carmarthenshire and the Wave; monthly Skype meetings

with the third sector partners involved in promoting and supporting the EUSS; coordinated a series of online webinars for different audiences; set up regular social media message from each local authority; direct email contact with local employers (care homes, retail, tourism, agriculture etc); correspondence with Schools (parents).

- The team supported a range of cohesion campaigns during the year including Holocaust Memorial Day, International Women Day, Black History Month, LGBT History Month, Gypsy Traveller History Month, Refugee Week and Hate Crime Awareness Week.
- The team established weekly multi agency Tension Monitoring briefings, involving partners from Dyfed Powys Police, MAWW Fire and Rescue, Trinity St David's University, Victim Support, Race Council Cymru and the regional Local Authorities.
- The Modern Slavery Act 2015 was introduced to criminalise slavery, forced servitude and human trafficking in the UK, we acknowledge our responsibility to the Act and expect our suppliers to observe best practice and continue to seek improvements throughout their supply chains. During 2018/19, we have signed up to the Welsh Government's Code of Practice on Ethical Employment in Supply Chains to show our continued commitment to the development of more ethical supply chains in delivering our contracts. In signing up to the Code we have agreed to comply with the 12 commitments designed to eliminate modern slavery and support ethical employment practices. These commitments will be embedded into the Ethical Employment & Supply Chains Policy.
- The Community Cohesion team will continue to support EU citizens living and working in Carmarthenshire to access Settled Status Scheme. We will signpost EU citizens to places where they can receive advice and support. This has been a key action moving forward in terms of Brexit.

Details of 2020/21 actions are in the attachment "Mid and West Wales Community Cohesion Plan 2020-2021". A revised action plan will be produced for Welsh Government by March for 2021/22 financial year as part of the grant conditions.

DETAILED REPORT ATTACHED?

Action Plan: Mid and West Wales Community Cohesion Plan 2020-2021

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Jonathan Morgan

Head of Homes and Safer Communities

| Policy, Crime & Disorder and Equalities | Legal | Finance | ICT | Risk Management Issues | Staffing Implications | Physical Assets |
|-----------------------------------------|-------|---------|------|------------------------|-----------------------|-----------------|
| YES | NONE | YES | NONE | NONE | NONE | NONE |

1. Policy, Crime & Disorder and Equalities

The vision of an integrated, cohesive and resilient society is based on three foundations:

- People from different backgrounds having similar life opportunities
- People knowing their rights and responsibilities
- People trusting one another and trusting local institutions to act fairly

Carmarthenshire, Ceredigion, Pembrokeshire and Powys County Councils work together and work with partners to regionally address needs and issues in relation to community cohesion. This work is supported by the Mid and West Wales Community Cohesion Steering Group and by a Regional Community Cohesion Co-ordinator and two community officers.

Getting on Together, the community cohesion strategy for Wales, was launched in December 2009. It provides an understanding of community cohesion that is distinct and different to the agenda in England, in that it recognises the potential for deprivation and social exclusion to undermine community cohesion. The National Delivery Plan 2014-16 reaffirm the Welsh Government's commitment to strengthen community cohesion across Wales.

'A Wales of Cohesive Communities,' is one of the Wellbeing Goals of the Wellbeing of Future Generations (Wales) Act 2015. Community cohesion is mainstreamed into the Wellbeing Plans and structures of the four Public Service Boards in the region.

3. Finance

The post is funded by an allocated fund from the Welsh Government Equalities Branch which for this financial year is £140,000. The grant funds the salaries of the Community Cohesion Co-ordinator and two Community Cohesion Officers. The rest of the grant is used to fund various projects and initiatives stipulated in our action plan. Welsh Government review allocation of the grant in December and can fluctuate from one year to the next. The award letter is sent out in March and runs for the financial year. In return we provide Welsh Government with quarterly updates and make a claim against the grant.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Jonathan Morgan

Head of Homes and Safer Communities

1. Local Member(s) - Not applicable

2. Community / Town Council - Not applicable

3. Relevant Partners

The Mid and West Wales Steering Group made up of the 4 local authorities have been involved in putting together the community cohesion action plan.

4. Staff Side Representatives and other Organisations - Not applicable

**EXECUTIVE BOARD PORTFOLIO
HOLDER(S) AWARE/CONSULTED**

YES

Include any observations here

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THERE ARE NONE

| Title of Document | File Ref No. | Locations that the papers are available for public inspection |
|-------------------|--------------|---------------------------------------------------------------|
| | | |



Mid and West Wales Community Cohesion Plan 2020-2021.

| Theme A – Eliminate discrimination (hate crime, extremism, anxiety, anti-social behaviour) relating to Brexit | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Key Objectives | Task/Activities |
| <p>Engagement: (ESSENTIAL) Regular engagement with groups vulnerable to harassment / experiencing community tensions in relation to Brexit (EU citizens, BAME communities, other protected characteristic groups), gathering intelligence on community tensions as they emerge</p> | <ul style="list-style-type: none"> • Identify communities impacted by Brexit. • Establish a regular dialogue and contact with communities impacted by Brexit to find out their needs and issues. • Develop a mechanism to gather, report and record all kinds of intelligence on community tensions as they emerge locally • De-escalate community tension by developing counter narratives and to work with identified socially marginalised groups to promote and foster inclusion and facilitating access to services to meet identified needs and issues. |
| <p>Tension Monitoring: (ESSENTIAL) Monitor community tensions, and provide regular tension monitoring reports through agreed channels, including weekly summaries to the Welsh Government</p> | <ul style="list-style-type: none"> • Work with Dyfed Powys Police to monitor tensions via the community impact assessment process. Link with Dyfed Powys Local Resilience Forum, Community Safety Partnerships and Dyfed Powys CONTEST and Prevent structures. Link with any Gold/Silver/Bronze command chain structure in relation to Brexit. If required, support the setting up of a multi-agency tension monitoring group. |
| <p>Mitigation: (ESSENTIAL) Engage with relevant networks including the Police to address tensions / hot spots. This may involve a multi-agency response to reduce tensions and/or undertake preventative work</p> | <ul style="list-style-type: none"> • Raise awareness of hate crime, including delivering of activities during Hate Crime Awareness Week, as well encouraging the reporting of incidents and signposting the support available for victims. • Establish regular Joint Response/ Intelligence meeting with Police and key stakeholders to proactively tackle area of hot spots / tension and deliver preventative work. Support the implementation of Brexit-related Community Impact Assessments. |
| <p>Community networks and mapping: Mapping exercise (might include consultation) to better understand the impacts of Brexit on communities</p> | <ul style="list-style-type: none"> • Develop engagement methodology. Investigate the effects of socio-economic marginalisation. • Develop survey's questionnaire Engage Community Safety Partnerships to support a multi-agency approach on this mapping exercise • Utilise social media and online sources to build a deeper understanding of opinion shapers in the local community, trusted voices and effective grassroots two-way conduits for information. |
| <p>Training for professionals: Training for LA staff, other public bodies front line staff, RSLs, third sector, on e.g. modern day slavery,</p> | <ul style="list-style-type: none"> • Facilitate the delivery of relevant training around Community Cohesion, in particular online training. • Establish the delivery of the training programme locally including review of related online trainings • Facilitate the development of a 'Safeguarding Children and |

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>hate crime, bullying, links to safeguarding (<i>Note – the EU Citizens Rights project includes funding for training Local Authority staff on eligibility for services</i>).</p> | <p>Adults at Risk of Exploitation’ training package that covers areas such as Hate crime, Prevent, Human Trafficking, sexual exploitation, ACES and embed in the training programme for Cysur and Cwmpas Safeguarding boards</p> |
| <p>Theme B – Foster Good Relations</p> | |
| <p>Key Objectives</p> | <p>Task/Activities</p> |
| <p>Equality and Inclusion Programme: Work with Local Authority communications teams and equalities officers to engage with the Welsh Government Equality and Inclusion Communications Programme, around specific calendar events, also cascading information in the event of an incident.</p> | <ul style="list-style-type: none"> • Develop a local ‘Communication Resource’ who will assist us in the delivery of key messages and cascading specific calendar events locally • Utilise Objective Connect to update counterparts across Wales, share good practice and challenges, and learn from others. • Ensure that LA Communications Teams have effective links with the Welsh Government Equality and Inclusion Communications Network |
| <p>Community cohesion campaigns: Working with other regions, partners or Welsh Government as appropriate, develop or support innovative campaign(s) to challenge myths and misconceptions, promoting positive messages, celebrating diversity, promoting a sense of belonging. E.g. Night time economy and public transport communication campaigns and projects.</p> | <ul style="list-style-type: none"> • We will establish stronger links with local, regional and national campaigns to create a strong narrative emphasising the value of diversity in the area • We will build community cohesion by promoting positive messages and counter narratives at the local level relating to equality and inclusion • Develop understanding of the positive assets which local communities have and develop messages which focus on our shared values and assets, as a means of building cohesion. |
| <p>Events / activities involving marginalised groups: Events to promote social contact and integration (e.g. people from different backgrounds cooking together, community music groups for young people from different nationalities, community arts based projects, active citizenship awards, interfaith events, Welcoming newcomer initiatives)</p> | |
| <p>Cohesion Projects: E.g. Development of community charter, school twinning projects, town of sanctuary work, local community cohesion network</p> | <ul style="list-style-type: none"> • Understanding demographic changes and debunking myths such as the delivery of community led cohesion initiatives • Schools linking locally and internationally. |

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| <p>Build community capacity: Work with community based organisations to identify and secure additional sources of funding to support community cohesion / social integration projects, and manage and coordinate grant funding / commissioning arrangements</p> | <ul style="list-style-type: none"> • Work with community based groups to support them in building their capacity through social integration initiatives and identification of grant funding etc. |
| Theme C – Ensure Equality of Opportunity | |
| Key Objectives | Task/Activities |
| Support EU Citizens to access the Settled Status scheme: (ESSENTIAL) Engagement with the delivery of EU Citizens Settled Status schemes to help Local Authorities to signpost EU citizens to places where they can receive advice and support, linking the project to existing projects, groups and scheme in your region. | <ul style="list-style-type: none"> • Engage with EU Settled Status funded organisations, including Citizens Advice, EYST, Settled, Newfields Law, TGP Cymru, Mind and others to promote take up of the Settled Status scheme in the local area. • Report gaps in take up or opportunities for further engagement to the Welsh Government. |
| Promoting an inclusive Covid-19 response within local authority and Welsh Government responses (ESSENTIAL) | <ul style="list-style-type: none"> • Seek to influence local authority responses to the Covid-19 outbreak by increasing understanding of how actions may impact particular minority groups. • Provide feedback to the Welsh Government regarding the disproportionate impacts of Covid-19 being experienced by minority groups in communities |
| Gypsies and Travellers (ESSENTIAL) | <ul style="list-style-type: none"> • We have a dedicated team and assigned officer to support G&T community. • We are actively developing a new site for Llanelli in addition to the existing site. • We will provide cohesion support around proposed and approved Gypsy and Traveller Accommodation sites, including promoting the needs of G&T communities in the site selection process. • We will support media strategies and community engagement in relation to sites • We will support Elected Member training regarding their duties and planning processes in relation to sites |
| Refugees and Asylum Seekers (ESSENTIAL) | <ul style="list-style-type: none"> • We will promote positive inclusion of refugees and asylum seekers including Refugee week, tackling misinformation, and monitoring community tensions • We will support the delivery of the Welsh Government Nation of Sanctuary Refugees and Asylum Seekers plan • Identify Councillors and senior officers to become cohesion champions for their area • Support the existing integration activities such as SRP programme and establishing strong working relationship with the Welsh Government ReStart project. |
| Modern Day Slavery (ESSENTIAL) Monitoring tensions/issues with regard to Modern Slavery issues. | <ul style="list-style-type: none"> • Increase awareness and reporting of Anti-slavery / human trafficking including county-lines and to understand its impact on our communities • Continue to be a member of and to support the work of Dyfed |

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|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Powys Regional Anti-Slavery Group |
| Prevent duty | <ul style="list-style-type: none"> • Further develop work addressing hate crime and far right extremism at both local and regional level |
| Theme D – Administration and Reporting to support work under themes A-C | |
| Key Objectives | Task/Activities |
| Monitoring of progress (ESSENTIAL) Regular self-monitoring against objectives and targets. This monitoring should be completed on at least a monthly basis. | <ul style="list-style-type: none"> • Regular self-monitoring against objectives and targets • This monitoring should be completed on at least a monthly basis |
| Collaboration on development on the Community Cohesion Principles for Wales and adherence to the principles in all aspects of your role. (ESSENTIAL) | <ul style="list-style-type: none"> • Support the Welsh Government in development of new Community Cohesion Principles document |
| Quarterly progress reporting to Welsh Government (ESSENTIAL) Completion and submission of quarterly monitoring reports to Welsh Government. | <ul style="list-style-type: none"> • Completion and submission of quarterly monitoring reports to Welsh Government |
| Quarterly meetings of the Community Cohesion network (ESSENTIAL) Attendance at the quarterly network meetings (all 8 regions) – rotating chair. | <ul style="list-style-type: none"> • Attendance at the quarterly network meetings (all 8 regions) |
| Support to Local Authority Brexit groups | <ul style="list-style-type: none"> • Attend of relevant Local Authority meetings and briefing sessions as and when needed |
| Develop a community cohesion network and structure at local level | <ul style="list-style-type: none"> • Establish local Community Cohesion programme and Delivery structure • Finalise and approve local CoCo Delivery Plan, Leadership, ToRs, and Membership • Agree to establish local team with action plan |

EXPLANATION FOR NON-SUBMISSION OF SCRUTINY REPORTS

SCRUTINY COMMITTEE: COMMUNITY AND REGENERATION

DATE OF MEETING: 2nd February 2021

| ITEM | RESPONSIBLE OFFICER | EXPLANATION | REVISED SUBMISSION DATE |
|------------------------------------------------------|--------------------------------|-------------------------------------------------------------|----------------------------------------------|
| Welsh Public Library Standards Annual Report 2019/20 | Mr Ian Jones - Head of Leisure | Delay in information to be provided by the Welsh Government | 25 th February 2021 (provisional) |
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COMMUNITY SCRUTINY COMMITTEE
2ND FEBRUARY 2021

**FORTHCOMING ITEMS FOR NEXT MEETING
 TO BE HELD ON 25TH FEBRUARY 2021**

In order to ensure effective Scrutiny, Members need to be clear as to the purpose of requesting specific information and the outcome they are hoping to achieve as a consequence of examining a report. Limiting the number of agenda items may help to keep meetings focused and easier to manage.

| Proposed Agenda Item | Background | Reason for report |
|-----------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Corporate Strategy | To report on the Well-being objectives and Improvement objectives as set out in the Corporate Strategy relevant to the Committees remit | This item will enable the Committee to consider and comment upon progress achieved and to enable members to exercise their scrutiny role. |
| Departmental Business Plans | As part of the Business Plan Development process the Committee is invited to consider and comment on an annual basis on the Business Plans for the Communities, Chief Executive and Environment Departmental Business Plans 2021/22 – 2022/23 relevant to its remit. | To afford the Committee the opportunity of commenting on and making any recommendations for changes to the Communities, Chief Executive and Environment Departmental Business Plan relevant to its remit. |
| Welsh Public Library Standards Annual Report 2019/20: Carmarthenshire | The report covers the Annual Assessment for 2019/20 by the Museums, Archives & Libraries Division of Welsh Government of the Annual Return submitted by Carmarthenshire Libraries under the Welsh Public Library Standards | To monitor the performance of the Library Service against the 6 th Quality Assessment Framework of the Welsh Public Library Standards, as contained in the Annual Return for 2019/20. |
| Scrutiny Actions and Referrals update | This report is produced biannually detailing the progress made in relation to actions, requests or referrals recorded during previous meetings of the Committee. | To enable the Committee to exercise its scrutiny role in relation to monitoring performance on decisions made/requests for information. |

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COMMUNITY AND REGENERATION SCRUTINY COMMITTEE FORWARD WORK PROGRAMME 2020/21

| 13 th Nov 20 | 17 th Dec 20 | 18th Jan 21 2 ND February 2021 | 25 th Feb 21 | 12 th April 21 |
|--------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| Community Scrutiny Committee Annual Report 2019/20 | Revenue and Capital Budget Monitoring Report 2020/21 | HRA Budget Service Charges and Rent Setting 2021/22 | Scrutiny Actions update | Revenue and Capital Budget Monitoring Report 2020/21 |
| Community Scrutiny Committee Forward Work Programme Nov 2020 - April 2021 | Local Development Orders – Carmarthen Town Centre and Ammanford Town Centre | Housing Revenue Account – Rent setting | Revenue and Capital Budget Monitoring Report 2020/21 Brought Forward to 2 nd February 2021 | |
| Covid 19 Update reports for: Leisure Services Housing Services Regeneration Planning | Draft Carmarthenshire Local Development Plan 2018-2033 (provisional) | Carmarthenshire Home Standards Plus (HRA Business Plan 2021-2024) | Corporate Strategy | |
| | Pendine Outdoor Education Centre | Welsh Public Library Standards Annual Report 2019/20: Carmarthenshire – moved to 25 th February | Departmental Business Plans | |
| | Pendine attractor project | Community Cohesion | Welsh Public Library Standards Annual Report 2019/20: Carmarthenshire – moved from 2 nd February | |
| | | Annual Performance Report – half yearly | | |
| | | Revenue Budget Consultation 2021/22 – 2023/24 | | |

| | | | | |
|--|--|-------------------------------------------------------------------------------------------------------|--|--|
| | | Revenue and Capital Budget Monitoring Report 2020/21 – moved from the 25 th February | | |
|--|--|-------------------------------------------------------------------------------------------------------|--|--|

OTHER REPORTS TO BE INCLUDED:

TASK AND FINISH REVIEW
Task and Finish to be determined at a later date

- Site Visits**
- Y Stordy / Museums / Libraries – to be undertaken following any relaxation / cessation of Covid-19 pandemic rules

EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21
–as at 18/11/2020 (For the period November 20 – Oct 21)

Introduction

This plan is published to encourage and enable greater understanding between the Executive, all Councillors, the public and other stakeholders. It assists the Scrutiny Committees in planning their contribution to policy development and holding the executive to account.

The plan gives the public and stakeholders a chance to see the forthcoming major decisions to be made by the Executive Board over the next 12 months. It is reviewed and published quarterly to take account of changes and additional key decisions.

WORKING DRAFT

EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21
 –as at 18/11/2020 (For the period November 20 – Oct 21)

CHIEF EXECUTIVES

| Subject area and brief description of nature of report | Responsible Officer | Executive Portfolio | Scrutiny Committee to be consulted | Date of expected decision by Executive Board |
|-----------------------------------------------------------------|------------------------------------------------|-------------------------------|------------------------------------|----------------------------------------------|
| CROSS HANDS EMPLOYMENT SITE | Jason Jones – Head of Regeneration | Leader | N/A | 30/11/2020 |
| TARGETED REGENERATION INITIATIVE | Jason Jones – Head of Regeneration | Leader | N/A | 30/11/2020- |
| BREXIT | Jason Jones, Head of Regeneration | Leader | Not applicable | 21/12/2020 |
| INTEGRATED IMPACT ASSESSMENT AND COVER SHEET | Wendy Walters, Chief Executive/Gwyneth Ayres | Deputy Leader | No | To be confirmed |
| WELSH LANGUAGE ANNUAL REPORT | Wendy Walters, Chief Executive/Gwyneth Ayres | Culture, Sport & Tourism | June | July |
| WELLBEING OBJECTIVES | Wendy Walters Chief Executive | Communities and Rural Affairs | | |
| WELSH GOVERNMENT CONSULTATION DOCUMENTS | Wendy Walters Chief Executive | Deputy Leader | If applicable | If applicable |
| REVIEW OF COMMUNITY COUNCIL BOUNDARIES & ELECTORAL ARRANGEMENTS | Wendy Walters, Chief Executive | Resources | | As and when required |
| REVIEW OF THE CONSTITUTION (LEGISLATION CHANGES) - CRWG | Linda Rees Jones Head of Administration & Law | N/A CRWG - FEB | N/A | As And When Required |
| CITY DEAL UPDATE (INCLUDING PENTRE AWEL) | Wendy Walters Chief Executive | Leader | | As & When Required |
| ANNUAL REPORT | Noelwyn Daniel -Head of ICT & Corporate Policy | Deputy Leader | Date to be confirmed | Date to be confirmed |
| NET ZERO ACTION PLAN - REVIEW | Jason Jones, Head of Regeneration | Communities and Rural Affairs | Date to be confirmed | Date to be confirmed |

EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21
–as at 18/11/2020 (For the period November 20 – Oct 21)

COMMUNITY SERVICES

| Subject area and brief description of nature of report | Responsible Officer | Executive Portfolio | Scrutiny Committee to be consulted | Date of expected decision by Executive Board |
|-------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|---------------------------|------------------------------------|----------------------------------------------|
| SOCIAL CARE FUNDING – COVID-19 RESPONSE | Jake Morgan - Director of Communities | Social Care & Health | | |
| PPE - CURRENT POSITION & FUTURE NEED/UPDATE REPORT | Jonathan Morgan – Head of Homes and Safer Communities / Adele Lodwig | Housing | | |
| FOOD & FEED SERVICE DELIVERY PLAN | Jonathan Morgan – Head of Homes and Safer /Sue Watts | Culture, Sports & Tourism | | 21/12/20 |
| OLDER PEOPLE’S DAY SERVICES RECOVERY PLAN | Jonathan Morgan – Head of Homes and Safer / Alex Williams | Social Care & Health | | NOV/DEC 2020 |
| HOMELESSNESS AND TEMPORARY ACCOMMODATION REPORT | Jonathan Morgan – Head of Homes and Safer /Jonathan Willis | Housing | | 21/12/20 |
| TYISHA | Robin Staines | Housing | | |
| FUTURE PRESSURES IN ADULT SOCIAL CARE | Avril Bracey – Head of Adult Social Care | Social Care & Health | | |
| COMMUNITY COHESION UPDATE | Jonathan Morgan – Head of Homes and SC/Les James | Housing | | 11/01/21 |
| FUTURE OF HOUSING SERVICES ADVISORY PANEL | Jonathan Morgan – Head of Homes and SCr/Les James | Housing | | 11/01/21 |
| UNIVERSAL CREDIT AND RENTS UPDATE RENT ARREARS POSITION STATEMENT | Jonathan Morgan – Head of Homes and Safer Communities/ Jonathan Willis | Housing | | 11/01/21 |
| ANTI SOCIAL BEHAVIOUR POLICY | Jonathan Morgan – Head of Homes and Safer Communities /Les James / Sue Watts/Robert David Williams | Culture, Sports & Tourism | E&PP Scrutiny 21/01/21 | 08/02/21 |
| LD STRATEGY | Chris Harrison Head of Strategic Joint Commissioning/ Avril Bracey - Head of Adult Social Care | Social Care & Health | SC&H 27/01/21 | 08/02/21 |
| CHS+ DELIVERING WHAT MATTERS BUSINESS PLAN | Jonathan Morgan – Head of Homes and Safer Communities/ Rachel Davies/ Gareth Williams | Housing | 18/01/21 Community Scrutiny | 08/02/21 (Budget) |
| DOG BREEDERS LICENCE UPDATE (Change of policy/legislation) | Jonathan Morgan – Head of Homes and Safer Communities/ Roger Edmunds | Public Protection | | 24/05/21 |

EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21
-as at 18/11/2020 (For the period November 20 – Oct 21)

| Pending | | | | |
|---------------------------------------------------|-------------------------------------------------------------------|---------------------------|--|-----|
| DIRECTOR OF SOCIAL SERVICES ANNUAL REPORT 2019/20 | Jake Morgan – Director of Communities/Silvana Sauro | Social Care & Health | | TBC |
| 2020 REVIEW OF LICENSING POLICY | Jonathan Morgan – Head of Homes and Safer Communities/ Emyr Jones | Culture, Sports & Tourism | | TBC |

WORKING DRAFT

EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21
 –as at 18/11/2020 (For the period November 20 – Oct 21)

| CORPORATE SERVICES | | | | |
|---------------------------------------------------------------|---------------------------------------------------------|---------------------|------------------------------------|----------------------------------------------|
| Subject area and brief description of nature of report | Responsible Officer | Executive Portfolio | Scrutiny Committee to be consulted | Date of expected decision by Executive Board |
| BI-MONTHLY REVENUE AND CAPITAL BUDGET MONITORING REPORTS | Chris Moore Director of Corporate Services | Resources | N/A | SEPT NOV JAN MARCH |
| QUARTERLY TREASURY MANAGEMENT AND PRUDENTIAL INDICATOR REPORT | Chris Moore Director of Corporate Services | Resources | N/A | SEPT/OCT JAN APR |
| ANNUAL TREASURY MANAGEMENT & PRUDENTIAL INDICATOR REPORT | Chris Moore Director of Corporate Services | Resources | N/A | JULY |
| 5 YEAR CAPITAL PROGRAMME | Chris Moore Director of Corporate Services | Resources | ALL JAN/ FEB | JAN |
| COUNCIL TAX BASE | Chris Moore / Helen Pugh | Resources | N/A | DEC |
| Council Tax Reduction Scheme | Chris Moore / Helen Pugh | Resources | N/A | FEB |
| BUDGET STRATEGY (Revenue and Capital) | Chris Moore Director of Corporate Services | Resources | ALL JAN/ FEB | JAN |
| HIGH STREET RATE RELIEF | Chris Moore Director of Corporate Services /Helen Pugh | Resources | N/A | March |
| CORPORATE RISK REGISTER | Chris Moore Director of Corporate Services / Helen Pugh | Resources | – Audit Committee March & SEPT | |

EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21
 –as at 18/11/2020 (For the period November 20 – Oct 21)

| CORPORATE SERVICES | | | | |
|--------------------------------------------------------|-----------------------------------------------|---------------------|------------------------------------|----------------------------------------------|
| Subject area and brief description of nature of report | Responsible Officer | Executive Portfolio | Scrutiny Committee to be consulted | Date of expected decision by Executive Board |
| TREASURY MANAGEMENT POLICY AND STRATEGY | Chris Moore Director of Corporate Services | Resources | N/A | 22 ND FEBRUARY – BUDGET MEETING |
| FINAL BUDGET Revenue & Capital | Chris Moore Director of Corporate Services | Resources | N/A | 22 ND FEBRUARY – BUDGET MEETING |
| HOUSING REVENUE ACCOUNT BUDGET AND RENT SETTING REPORT | Chris Moore Director of Corporate Services | Resources | HOUSING | 22 ND FEBRUARY BUDGET MEETING |
| BUDGET OUTLOOK | Chris Moore Director of Corporate Services | Resources | N/A | NOV |

WORKING DRAFT

EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21
 –as at 18/11/2020 (For the period November 20 – Oct 21)

| EDUCATION & CHILDREN | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|----------------------------|-------------------------------------------|----------------------------------------------------------------|
| Subject area and brief description of nature of report | Responsible Officer | Executive Portfolio | Scrutiny Committee to be consulted | Date of expected decision by Executive Board |
| SCHOOL UPDATE REPORT- COVID 19, SCHOOLS CAUSING CONCERN AND FINANCE | Gareth Morgans – Director of Education and Children | Education & Children | N/A | |
| LA EDUCATION SERVICES SELF EVALUATION | Aneirin Thomas – Head of Education and Inclusion | Education & Children | tbc | To be confirmed |
| UPDATE ON NEW CURRICULUM DEVELOPMENTS | Aeron Rees – Head of Curriculum and Wellbeing | Education & Children | tbc | To be confirmed |
| POST 16 EDUCATION | Aeron Rees – Head of Curriculum and Wellbeing | Education & Children | tbc | TBC |
| RESULTS OF 2020 EXAMINATIONS | Aneirin Thomas – Head of Education and Inclusion | Education & Children | N/A | TBC |
| PROPOSAL TO DISCONTINUE YSGOL GYNRADD BLAENAU AND TO INCREASE THE CAPACITY AND CHANGE THE NATURE OF PROVISION AT YSGOL GYNRADD LLANDYBIE (STAGE 1, 2 AND 3) | Simon Davies – Head of Access to Education | Education & Children | YES | 21/12/20 (Stage 1) 10/05/21 (Stage 2) 05/07/21 (Stage 3) |
| ALN TRANSFORMATION ACTION PLAN | Aneirin Thomas – Head of Education and Inclusion | Education & Children | 28/01/20 | tbc |
| CHILDREN’S SERVICES PAPER- TBC | Stefan Smith - Head of Children’s Services | Education & Children | N/A | tbc |
| CARMARTHENSHIRE 10 YEAR STRATEGY FOR EDUCATION | Gareth Morgans – Director of Education and Children | Education & Children | 23/11/20 | October 2020 |
| PROPOSAL TO RELOCATE YSGOL HEOL GOFFA AND TO INCREASE ITS CAPACITY (STAGE 2 AND 3) | Simon Davies – Head of Access to Education | Education & Children | YES) | 21 st December |
| PROPOSAL TO DISCONTINUE YSGOL RHYDYGORS (STAGE 1, 2 AND 3) | Simon Davies – Head of Access to Education | Education & Children | YES | 21/12/20 (Stage 1) 10/05/21 (Stage 2) 05/07/21 (Stage 3) |
| PROPOSAL TO CHANGE THE AGE RANGE AT YSGOL SWISS VALLEY (TBC) (STAGE 1, 2 AND 3) | Simon Davies – Head of Access to Education | Education & Children | YES | 21/12/20 (Stage 1) 10/05/21 (Stage 2) 05/07/21 (Stage 3) |
| PROPOSAL TO DISCONTINUE YSGOL GYNRADD MYNYDD Y GARREG (STAGE 1, 2 AND 3) | Simon Davies – Head of Access to Education | Education & Children | YES | 21/12/20 (Stage 1) 10/05/21 (Stage 2) 05/07/21 (Stage 3) |

EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21
 –as at 18/11/2020 (For the period November 20 – Oct 21)

| ENVIRONMENT | | | | |
|--------------------------------------------------------|----------------------------------------------------------------------------------|---------------------|------------------------------------|----------------------------------------------|
| Subject area and brief description of nature of report | Responsible Officer | Executive Portfolio | Scrutiny Committee to be consulted | Date of expected decision by Executive Board |
| LOCAL DEVELOPMENT PLAN DEPOSIT | Llinos Quelch- Head of Planning / Ian R Llewelyn | Planning | | 21 st December 20 |
| REGIONAL TECHNICAL STATEMENT | Llinos Quelch- Head of Planning /Hugh Towns | Planning | TBC | 21 st Dec 20 |
| WASTE COLLECTION STRATEGY REVIEW | Ainsley Williams. Head of Waste & Environmental Services Dan John /Geinor Lewis | Environment | TBC | Feb 2021 |
| CARMARTHENSHIRE POLLINATOR ACTION PLAN | Llinos Quelch- Head of Planning /Rosie Carmichael | Planning | TBC | 27th April 21 |
| HIGHWAYS MAINTENANCE MANUAL | Steve Pilliner - Head of Transportation & Highways/ Chris Nelson/ Richard Waters | Environment | EPP Feb 21 | July 21 |
| PUBLIC CONVENIENCES | Ainsley Williams. Head of Waste & Environmental Services Rhys Davies | Environment | TBC | 27 th September 21 |
| AMR PLANNING | Llinos Quelch- Head of Planning | Deputy Leader | | 27 th September 2021 |
| APR | Llinos Quelch- Head of Planning | Deputy Leader | TBC | 27 th September 21 |
| EQUESTRIAN STRATEGY | Steve Pilliner - Head of Transportation & Highways /Caroline Ferguson | Environment | | 25 th October 21 |

COMMUNITY AND REGENERATION SCRUTINY COMMITTEE

Thursday, 17 December 2020

PRESENT: Councillor F. Akhtar (Chair)

Councillors:

D.M. Cundy (In place of S. Matthews), C.A. Davies, W.R.A. Davies, H.L. Davies, R.E. Evans, S.J.G. Gilasbey, B.W. Jones, H.I. Jones, M.J.A. Lewis (In place of G.B. Thomas), H.B. Shepardson and D. Thomas

Also in attendance:

Councillor P. Hughes-Griffiths, Executive Board Member for Culture, Sport and Tourism
L.M. Stephens, Deputy Leader of the Council and Leader of the Independent Group

The following Officers were in attendance:

L. Quelch, Head of Planning
I. Jones, Head of Leisure
J. Jones, Head of Regeneration
M. Bull, Economic Development Area Manager
I.R. Llewelyn, Forward Planning Manager
N Thomas, Senior Outdoor Recreation Manager
M. Evans Thomas, Principal Democratic Services Officer
S. Rees, Simultaneous Translator
J. Corner, Technical Officer
E. Bryer, Democratic Services Officer
R. Lloyd, Democratic Services Officer
K. Thomas, Democratic Services Officer

Virtual Meeting - . - 10.00 am - 12.15 pm

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors S. Matthews and G.B. Thomas

2. DECLARATIONS OF PERSONAL INTERESTS INCLUDING ANY PARTY WHIPS ISSUED IN RELATION TO ANY AGENDA ITEM

There were no declarations of prohibited party whips.

There were no declarations of personal interests.

3. PUBLIC QUESTIONS (NONE RECEIVED)

No public questions had been received.

4. LOCAL DEVELOPMENT ORDERS CARMARTHEN TOWN CENTRE AND AMMANFORD TOWN CENTRES

The Committee received a report presented by the Executive Board Member - Deputy Leader (with responsibility for Planning Services) on the Council's

proposals (as agreed at its meeting on the 9th December 2020) to introduce Local Development Plans for Carmarthen and Ammanford Town Centres. The report detailed the potential role LDO's could play as part of broader regeneration proposals within a Town Centre context, particularly in relation to Carmarthen and Ammanford, in both supporting the Vibrant Places Initiative and ensuring they were resilient to the economic effects of COVID-19. The proposals also had due regard to the Council's Corporate Recovery Plan and the Welsh Government's Planning Guidance – 'Building Better Places'.

It was noted that a LDO provided a Local Planning Authority with an opportunity to streamline the planning process by removing the need for developers/applicants to make a planning application to the Authority and for development proposals to be submitted as an LDO application in lieu, thereby allowing an authority to act proactively in response to locally specific circumstances within its geographical area. However, should a formal planning application be necessary, that would have to be submitted as at present. It was further confirmed that works to listed buildings were excluded from the Orders. The proposal would now be subject to a 6 week consultation period and, thereafter, would be submitted to Council for its consideration of the responses received and on whether to proceed with introduction of the Orders.

The following issues were raised on the report:-

- Reference was made to the existing LDO for Llanelli Town Centre and to how effective that had been in regenerating the centre

The Executive Board Member advised that whilst that Order incorporated different aspects than those proposed for Carmarthen and Ammanford, one being the requirement for the preparation of a Flood Risk Assessment, the benefits were beginning to gather pace. She advised that lessons learnt from its introduction were being applied to the proposed Carmarthen and Ammanford LDO's

- Reference was made to the Council's regeneration proposals and a comment made that whilst they were welcomed, one element that needed to be addressed to promote regeneration was the level of the Business Rates and the impediment they could be to enhancing regeneration within the County.
- Clarification was sought on the statement on page 17 of the report para A1.4 that Section 106 planning obligations could not be required under an LDO, and to whether that was releasing developers from making such contributions

The Forward Planning Manager advised that the purpose of a LDO was to provide a stimulus to encourage change and dynamism to promote development within its boundaries and the requirement for a Section 106 Agreement could act as a barrier to potential developers. However, the Order would be continually monitored to assess its effectiveness, as required under legislation and, should circumstances dictate, it could be amended within a period of 21-28 days.

- Reference was made to the time the LDO had been in place within Llanelli Town Centre and to whether examples could be provided of developments undertaken and if they had been privately or publicly led.

The Executive Board Member confirmed they had been privately led and they were being assisted by the designation of the Town Centre as a Business Improvement District

The Forward Planning Manager advised that the scheme had taken some time to implement within Llanelli but that to date, 12 applications had been received under the Order's parameters with two schemes having commenced. One of the applications involved the conversion of an upper floor of a property for residential usage and as more of those applications came to fruition the greater the impact would be on the town centre and meeting the Order's aims of introducing a living environment into the centre coupled with a range and variety of activities.

It was noted that a monitoring report was being prepared on the Order's first year which would be presented to the Council and the Scrutiny Committee in due course

- In response to a question on the impact of the Covid pandemic on the economy, the Committee was advised that the LDO provided the authority with the ability to be more agile and responsive to changing circumstances and the same applied to developers. Whilst the impact from Covid may last for a significant period, the authority needed to be more flexible in its approach to regeneration as its understanding of changing circumstances evolved
- In response to a question on the potential impact of an LDO on historic buildings, it was confirmed it only applied to internal arrangements and the external facades would remain.
- It was confirmed that the initial period of the LDO's for Carmarthen and Ammanford Town Centres would be for 18 months to tie in with the time scale for the adoption of the Revised Local Development Plan. However, that period may be reduced, or extended, according to the Plan's progression to adoption in 2022

UNANIMOUSLY RESOLVED that the report be received

5. REVISED CARMARTHENSHIRE LOCAL DEVELOPMENT PLAN 2018 -2033 REPRESENTATIONS RECEIVED AND FOCUSED CHANGES

The Committee received a report presented by the Executive Board Member – Deputy Leader (with responsibility for Planning Services) on the preparation of a Revised (replacement) Local Development Plan for Carmarthenshire in accordance with the Council's resolution on the 10th January, 2018 . She advised that the current report detailed the responses received to the formal consultation process and sought to set out a series of proposed Focused Changes to recommendations received along with those that may have emerged as a result of changes in legislation, guidance, evidence or, in the interests of clarity and meaning.

The following issues were raised on the report:-

- In response to a question on the potential impacts of Covid on communities and the way of working, the Executive Board Member advised that the Plan preparation had continually monitored changes and the impacts they could

have for example, the potential level of migration into the county from people who perceived Carmarthenshire to be a safer place to live. The impact of increased homeworking would also require monitoring for example to assess if there was a need for external areas to be provided within developments to act as both a reprieve from the home environment and to promote outdoor exercise. The impact on access to doctors' surgeries and NHS support would also need to be assessed.

- With regard to the Plans' progression to adoption, that was scheduled for submission for independent examination in May 2021 with the examination in public to formally commence in July 2021 with the Pre-Hearing meeting. A request had also been made for the appointed Inspector to have an understanding of Carmarthenshire
- Reference was made to the status of land included within the current LDP and to whether they could be removed from the revised LDP if, for example, planning consent had been refused.

The Forward Planning Manager advised there was the potential for that situation to arise as the Plan's emphasis was on project deliverability. However, as every piece of land submitted for inclusion within the Revised Plan was accompanied with representations those would be submitted to the Inspector for consideration on its inclusion or, otherwise. The Plan would also be examined in public and the public/developers would have the opportunity of making representations to the Inspector.

UNANIMOUSLY RESOLVED that the report be received

6. PENDINE OUTDOOR EDUCATION CENTRE

The Committee received an update report presented by the Executive Board Member with responsibility for Culture, Sport and Tourism (accompanied with a powerpoint presentation) on the key issues affecting the Pendine Outdoor Education Centre and suggested ways forward in delivering high quality outdoor education in Carmarthenshire.

It was noted that the current facility was ageing and its replacement required significant capital investment of circa £5m set against a challenging background of increasing competing demands on the Councils' capital programme. As a result of those factors, consideration was being given to alternative means of provision which could, for example, include downsizing the current facility, use of alternative buildings/facilities within the county and a mobile service provision. An Outdoor Education Forum had therefore been established, including representatives from leisure, education and schools, to identify future service delivery options

The following issues were raised on the report:-

- The Committee referred unanimously to the value of the existing facility at Pendine to the whole of the County and to the experience it provided for school children. It whole heartedly supported its continued operation and the need to identify capital, and other funding sources, to secure its provision for future generations

The Head of Leisure confirmed the future provision of the centre was challenging when set against ageing buildings, under-investment over the

years and demands on the Council's capital programme. However, he advised that revenue expenditure of £80k pa was spent on maintaining the facility together with an additional £160k pa operating subsidy. Having regard to the substantial rebuilding cost, there was a need for the authority to adopt a more flexible approach to the future of outdoor education provision while retaining some base provision at Pendine.

- In response to a question on the importance of leisure to the health of young children, the Head of Leisure confirmed the provision of outdoor leisure facilities by the Authority such as that at Pendine were extremely beneficial to young children's mental and physical wellbeing and the authority had spent significantly on its leisure portfolio in recent years. However, with the current situation at Pendine, and competing demands on the capital programme, consideration had to be afforded to alternative methods of service delivery which may be achievable with some form of capital investment.
- Reference was made to impact of Covid on the centre's operation and to the fact that at some time in the future outdoor leisure facilities, such as at the Pendine Centre, would re-open. Whilst the estimated £5m capital replacement costs were not insignificant, the view was expressed that the centre's benefit to children was immense. A question was therefore asked on whether the centre's running costs could be offset in part by introducing a commercial element when it was not in use by schools, for example, during school holidays, as occurred within the university sector. The Executive Board Member accepted the comments made but emphasised that the current economic backdrop required the authority to look forward on how the service could/should be provided in the future and had established a Forum to consider that provision.

The Head of Leisure confirmed the purpose of the Forum was to evaluate the future course of outdoor education provision within the county and the debate by the Committee that day was part of the consultation process to help inform the decision making process. He referenced the impact of Covid on the private outdoor leisure provision sector, which could result in a number of facilities not re-opening, and that it was hoped the authority could continue to provide such facilities either on site at Pendine or by alternative means.

- In response to a question on whether improvement works to the centre could be undertaken while it was currently closed, the Executive Board Member advised that unfortunately, as the Council's capital programme was fully committed, there was no funding available at the present time. However, having regard to the Committee's discussion, one potential option to be considered could be a 3/5 year rolling redevelopment programme, which could be considered by the Forum.
- The Head of Leisure in response to a question on external financing via grants etc advised that whilst there were no direct external grants available, there may be an opportunity for the authority to access alternative grant sources available to other council departments such as social services or education for example. However, any such application would need to be considered against competing demands within those services. The Committee was assured that all potential sources of external funding were explored as the opportunities arose.

- With regard to the potential commercial use of the centre outside of school terms, the Head of Leisure confirmed there was potential in that option given Pendine's excellent location on the coast and that could be further explored with the opening of the Pendine Attractor Project. Similarly, options existed within other areas for the provision of outdoor leisure facilities such as providing climbing towers within town centre environments. It's for those reasons the Authority was examining the current single based unit for outdoor education provision and to be more flexible in its future provision

UNANIMOUSLY RESOLVED that the report be received.

7. PENDINE ATTRACTOR PROJECT

The Committee received a powerpoint presentation on the development of the £6.7m Pendine attractor Project that including proposed delivery timelines, future governance options, high level financial forecasts, key actions and future communications.

The following issues were raised on the report:-

- It was confirmed the provision by the Pendine Community Council for 10 overnight parking bays for motorhomes did not include parking for touring caravans;
- With Regard to a question on the estimated additional £3.3m pa the development could generate for the local community, the Committee was advised that estimate was based on Visit Wales visitor calculations and related to three elements. The first was in respect of the fact each day visitor spent an average £23 per person and it was estimated the attraction could generate an additional 40,000 day visitors when fully operational. Secondly, overnight bed stay visitors spent on average £93 and an additional 6,500 bed night stays had been estimated. Thirdly, day visitors staying longer in the area would spend an additional £3-£5 p.p. on refreshments etc. Additionally, there was the wider tourism impact with a multiplier of 1.5 to 1 for every pound spent being re-circulated within the community.
- In response to a question on the potential for linking the attractor centre with the facilities at the Outdoor Education Centre, the Head of Leisure confirmed that option was being explored especially with regard to the busy summer months;
- Reference was made to the proposed Joint Management Arrangement with the Pendine Community Council. It was confirmed any surplus income generated by the centre would be ring-fenced for the regeneration of Pendine. If that Agreement were to cease, any surplus would be split between the County Council and the Community Council pro rata set against the level of investment by each party.
- Reference was made to the future management arrangements for the Hostel and to whether it would be possible for it to be utilised for other purposes, for example, educational by teaching people how to operate catering establishments.

The Head of Leisure confirmed that alternative uses for the centre had been

examined for example providing accommodation for the Outdoor Education Centre but that could almost then become an educational provision, which was a statutory function. Other potential uses included respite provision for social care and tourism etc. However, one of the issues with the centre's operation related to what the Council, as a local authority could do itself, or as part of a JMA with the community council, and legal clarification was currently being sought on that aspect.

With regard to the hostels' future management arrangements, discussions were on-going on that either being in-house or via a third party and the council would be undertaking a marketing exercise to test the level of interest. If the Council were to operate the hostel itself, the potential existed for both increased revenue and risk. If the 3rd party option was pursued, any agreement would need to include financial considerations such as profit share or rental arrangements. The Council would retain ownership of the asset, as landlord, and the operator being the tenants would have maintenance and operational responsibilities. Both options had been subject to financial modelling and were viable.

UNANIMOUSLY RESOLVED that the report be received.

8. FORTHCOMING ITEMS

The Committee considered a list of forthcoming items to be considered at its next scheduled meeting to be held on the 2nd February 2021.

UNANIMOUSLY RESOLVED that the list of forthcoming items for the committee meeting scheduled to be held on the 2nd February 2021 be agreed.

9. EXPLANATION FOR NON SUBMISSION OF SCRUTINY REPORTS

The Committee considered the explanation provided for the non-submission of a scrutiny report.

UNANIMOUSLY RESOLVED that the non-submission report be received.

10. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON

10.1. 16TH JANUARY, 2020

UNANIMOUSLY RESOLVED that the minutes of the meeting of the Committee held on the 16th January, 2020 be signed as a correct record.

10.2. 13TH NOVEMBER, 2020

UNANIMOUSLY RESOLVED that the minutes of the meeting of the Committee held on the 13th November, 2020 be signed as a correct record.

CHAIR

DATE